

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

FINANCIAL AFFAIRS COMMITTEE MEETING

MONDAY, APRIL 28, 2014
6:30 PM
COLBY DISTRICT EDUCATION CENTER

OPEN MEETING

AGENDA

- 1) Review Invoices & Receipts

Committee Members Include: Donna Krueger, Chair
Seth Pinter

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

STEVEN KOLDEN, SUPERINTENDENT

REGULAR SCHOOL BOARD MEETING

Monday, April 28, 2014 – 7:30 PM

Colby District Education Center

MEETING NORMS

- *The Board President will actively monitor our interactions.*
- *We will actively listen and not interrupt others.*

AGENDA:

1. CALL TO ORDER / ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. NOTICE OF POSTING
4. PUBLIC PARTICIPATION
5. BOARD COMMENDATIONS
 - 5.01 Recognition of Outgoing Board Member
6. INFORMATION ITEMS:
 - 6.01 Correspondence (If Any)
 - 6.02 Student Representative's Report
 - 6.03 Superintendent's Report – Steve Kolden [Board Expense Form; WASB Feedback Form; HS Shop Ventilation Update; Elementary Recognition; Foster Grandparents; HS Transportation Issues; Garbage Disposal Service]
7. CONSENT AGENDA
 - 7.01 Minutes from the March 17, 2014 Regular Meeting
 - 7.02 Requests for Out-of-State Travel
 - 7.02-1 HS Spanish Club to Festival of Nations in MN – May 1, 2014
 - 7.02-2 MS Student Council and NJHS to Mall of America in MN – May 28, 2014
 - 7.03 Approve Board Member Attendance at Meetings Other Than Regular, Special or Committee Meetings
 - 7.03-1 WASB New School Board Member Gathering – April 24, 2014 @ Athens (Deb)
 - 7.03-2 Ruder Ware Local Government Seminar – April 29, 2014 @ Wausau (Lavinia)
 - 7.03-3 WASB Spring Academy – May 3, 2014 @ WI Dells
 - 7.03-4 CESA 10 Annual Convention – August 10, 2014
 - 7.03-5 Clark County Schools Forum – May 5, 2014 @ Greenwood
 - 7.03-6 Others (If Any)
 - 7.04 Approve Board Member Expenses for Travel Outside the District
 - 7.04-1 WASB New School Board Member Gathering – April 24, 2014 @ Athens (Deb)
 - 7.04-2 Ruder Ware Local Government Seminar – April 29, 2014 @ Wausau (Lavinia)
 - 7.04-3 WASB Spring Academy – May 3, 2014 @ WI Dells
 - 7.04-4 CESA 10 Annual Convention – August 10, 2014
 - 7.04-5 Clark County Schools Forum – May 5, 2014 @ Greenwood
 - 7.04-6 Others (If Any)
 - 7.05 Staff Resignations/Retirements/Leave Requests
 - 7.05-1 Heidi Foemmel, HS/MS FACE/Health Teacher

- 7.06 Personnel – Transfers / New Hires
 - 7.06-1 Julie Wolf, Special Olympics Track and Field Assistant Coach
- 8. REGULAR BUSINESS – CONSIDERATION OF:
 - 8.01 Agenda Items Moved From Consent Agenda
 - 8.02 Recommendation of Finance Committee
- 9. DISCUSSION INFORMATION
 - 9.01 Consideration of Reports of Board Members’ Attendance at Seminars and Workshops
 - 9.02 English Language Art Curriculum Adoption Process
 - 9.03 2014 Audit
 - 9.04 2013-14 Budget Update
 - 9.05 2014-15 Budget Updates
 - 9.06 Neillsville Update
 - 9.07 2014-15 Staffing Discussion
 - 9.08 Admin Procedure – Handbook Part III (7.03c)
 - 9.09 Student Accident Insurance
- 10. ACTION INFORMATION
 - 10.01 Approve 66:0301 Agreement with Spencer for NTC Early Childhood
 - 10.02 Little Stars Staffing
 - 10.03 Approve High School Student Handbook
 - 10.04 Approve Middle School Student Handbook
 - 10.05 Approve Elementary Student Handbook
 - 10.06 Strategic Planning Prioritization
 - 10.07 Strategic Progress Monitoring
- 11. CONVENE TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) FOR THE PURPOSES OF:
 - c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The Board will consider:

 - 11.01 Agenda Items Moved From Consent Agenda
 - 11.02 Reconvene in Open Session
- 12. THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY UPON COMPLETING THE CLOSED SESSION TO TAKE ACTION, IF NECESSARY, ON SELECTED MATTERS DISCUSSED IN CLOSED SESSION.
- 13. IDENTIFY ITEMS FOR NEXT AGENDA
 - 13.01 Schedule Meetings:
 - 13.01-1 Financial Affairs Committee Meeting – May 19, 2014 @ 7:00 PM
 - 13.01-2 Regular Board of Education Meeting – May 19, 2014 @ 7:30 PM
 - 13.01-3 Policy and Curriculum Committee Meeting – ?
 - 13.01-4 Facilities and Transportation Committee Meeting – ?
 - 13.01-5 Personnel Committee Meeting – ?
- 14. ADJOURNMENT



WASB Organizational Services

Feedback Form

Strategic Planning – Colby School District

Organizational Services Consultant: Al Brown

The WASB appreciates your participation in this Strategic Planning. Please help us provide quality board development opportunities for school board members by completing this feedback form.

My primary role in my district is (you may check more than one):

- School Board Member
- School Staff
- Parent
- Community Member
- Local Business Owner
- Other: _____

Please mark the appropriate response to each statement below.

1 = Strongly Disagree

2 = Disagree

3 = Agree

4 = Strongly Agree

1. This board development event met my expectations.

1 2 3 4

Strongly Disagree Strongly Agree

2. Adequate time was allowed for the event.

1 2 3 4

Strongly Disagree Strongly Agree

3. The material was presented in a way that was clear and understandable.

1 2 3 4

Strongly Disagree Strongly Agree

4. The material presented will be helpful in my work.

1 2 3 4
Strongly Disagree Strongly Agree

5. I would recommend this workshop and/or WASB services to a colleague.

1 2 3 4
Strongly Disagree Strongly Agree

Please respond briefly to each of the following statements:

6. The most important thing I learned from this event is:

7. Suggestions to improve this event or future presentation topics:

Please return your completed Feedback Form to:

WASB
Attn: Sally Sweitzer
120 W. Washington Avenue, Suite 400
Madison, WI 53703

ssweitzer@wasb.org
fax: 608-257-8386

March 11, 2014

Brenda Medenwaldt
Colby Elementary School
202 Dolf Street
Colby, WI 54421

Dear Ms. Medenwaldt:

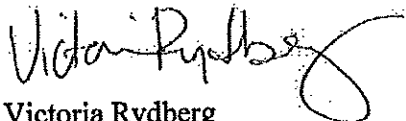
Thank you for your interest in being nominated for the U.S. Department of Education Green Ribbon Schools award. I want to thank you for your time and effort it took to submit this application. Although you documented progress toward reducing environmental impact and costs, improving health and wellness, and increasing environmental and sustainability literacy, your school was not selected to be a nominee.

Enclosed are comments from the reviewers to help you strengthen your application for next year and I highly encourage you to reapply for next year's recognition, as your school has engaged in some excellent work. Your online application has been saved so that you can build upon it for next year, should you decide to reapply.

Your school will receive recognition for your achievements and will be awarded "Sugar Maple" certification for Green & Healthy Schools Wisconsin. Your school will need to document continual progress in order to keep this certification; more details about this will be provided later. In addition, your school is also now registered as a Project Learning Tree (PLT) Green School, with opportunities for additional grant funding and professional development. You will receive separate information directly from this program.

On behalf of the Department of Public Instruction, I thank you for your time, interest and effort. I wish the best to you for continuing green school efforts and educating young minds in environmental education and sustainability. If you have any questions, please contact me at victoria.rydberg@dpi.wi.gov or at (608) 266-0419.

Sincerely,



Victoria Rydberg
Environmental Education Consultant



Advanced Disposal

Dennis Wenzel
Colby School District
Colby WI.

Dear Dennis,

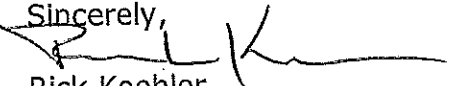
Thank you for using Advanced Disposal as your waste removal provider. We want to be your vendor of choice and provide your school with continued service moving forward.

I've enclosed Price adjustments we discussed on our meeting this month. By checking the route density in your area we are able to save you over your current service.

Dennis your assumption that the Schools volumes had changed due to your outstanding efforts to recycle were right on target. By decreasing the volume of your trash, your schools were able to cut you average weight of trash by 50%. Your efforts will not only help the Planet but also helps to control Colby Schools costs. You and you staff should be very proud of your efforts. Colby Schools are far and away the leading School District in their recycling efforts. Please review the attached agreement.

Please let me know if I can answer any questions or address any concerns.
Thank you very much for your business.

Sincerely,


Rick Koehler
Sales Representative

REGULAR MEETING MINUTES
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
MONDAY, MARCH 17, 2014
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on March 17, 2014 was called to order at 7:30 PM at the Colby District Education Center by Board President, William Tesmer. Members present were, William Tesmer, Todd Schmidt, Lavinia Bonacker, Cheryl Ploeckelman, Seth Pinter, Donna Krueger, Eric Elmhorst and Student Board Representative Makayla Bach. Also present were Superintendent Steven Kolden and Kristen Seifert.

The meeting notice was posted according to the requirements of the open meeting law.

Ms. Jane Fricke-Thieme spoke regarding agenda number 10.04 Approve 2014-15 Staffing Plan for Little Stars & 10.05 Approve 2014-15 Position Reductions. Ms. Fricke-Thieme distributed handouts to the Board of Education. Mr. Dennis Seidl spoke regarding 10.04 Approve 2014-15 Staffing Plan for Little Stars & 10.05 Approve 2014-15 Position Reductions. Mr. Rick Weber requested to speak regarding agenda item 10.16 but told the Board he would wait until the agenda item to speak.

Board President, Mr. Tesmer, presented Ross Rannow from the Colby Fire Department with a Board Commendation for their service to the student athletes of the District. Mr. Tesmer also presented Board Commendations to Dave Ruesch for Cody Meyer and Sage Soppa for their participation at WIAA State Wrestling.

Makala Bach, Student Board Representative, reported that Spanish Club went on a field trip to Madison to see a Latin dance group; Student Council will be operating concessions at baseball games; the high school will be holding a theatrical performance of “Hallelujah Girls” on April 5, 6, and 7; FFA just concluded a bowling fundraiser; NHS is organizing the “Spread the Word to End the Word” day on Wednesday; Track and Field has started; Softball starts today.

Mr. Kolden updated the Board that Board reimbursement forms will be available to complete and submit at each Board meeting; Robin Maukstad submitted and received the Donars Choose Grant; the CDEC roof is leaking and will need to be fixed this spring; the high school technology education lab needs to have venting upgrades completed and Tom Shafer of Complete Control estimates the cost to be between \$125,000 to \$150,000; Senate Bill 619 regarding common core standards; Senate Bill 589 regarding the number of days and minutes of school days should become law.

Motion by Mrs. Ploeckelman, seconded by Mr. Elmhorst to approve the Consent Agenda as presented with agenda item 7.05-3 moved to closed session:

Minutes from the February 17, 2014 Regular Board Meeting.

Board members, Cheryl, Lavinia and Donna, attendance and payment of expenses at the Medford Legislative Meeting.

Resignation of Nate Saeger, Middle School 7th Grade Teacher.

Resignation of Barb Soback, Colby Elementary Food Service.

Hire of Lisa Kirker, Assistant Special Olympics Bowling Coach.

Voice vote - motion carried.

Motion by Mrs. Krueger, seconded by Mr. Pinter to approve the receipts and invoices as presented. Voice vote – motion carried.

Mrs. Ploeckelman reported on her attendance at the Common Core meeting which all board members were invited to. Mrs. Bonacker reported on her attendance at the Ruder Ware Legal seminar regarding the Affordable Health Care Act.

The Board reviewed the 2013-14 Budget update.

Mr. Kolden reviewed an update on the 2014-15 budget.

Motion by Mr. Schmidt, seconded by Mrs. Krueger to approve the second readings of revisions to policies #352, 361, 363.1, 363.2, 364, 374, 375, 423, 860; exhibits #352, 363.1(1), 363.1(2), 363.1(5); and rules #363.1 and 370. Voice vote – motion carried.

Motion by Mrs. Krueger, seconded by Mr. Elmhurst to increase school lunch prices from \$2.65 to \$2.75 for HS/MS students and from \$2.15 to \$2.25 for Pre-K to 4th Grade students. Voice vote – motion carried.

Motion by Mrs. Krueger, seconded by Mr. Schmidt to increase milk prices from .15 to .25 for 2014-15. Voice vote – motion carried.

The Board reviewed the 2014-15 Little Stars Staffing Plan and position reductions – no action taken.

Motion by Mrs. Ploeckelman, seconded by Mr. Schmidt to non-renew the one-year contract of Buffy Thums for 2014-15. Voice vote – motion carried.

Motion by Mrs. Krueger, seconded by Mrs. Ploeckelman to approve the 66:0301 shared services agreement with Spencer for LMC services. Voice vote – motion carried.

Motion by Mrs. Krueger, seconded by Mrs. Bonacker to approve the 66:0301 shared services agreement with Abbotsford, Athens, Loyal, Spencer and Stratford for NTC Manufacturing Academy. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Krueger to approve the 66:0301 shared services agreement with Abbotsford for the NTC health Academy and Marketing Academy. Voice vote – motion carried.

Motion by Mr. Schmidt, seconded by Mrs. Krueger to approve the 66:0301 shared services agreement with Abbotsford for Falcon Alternative High School. Voice vote – motion carried.

Mr. Al Brown reviewed the Colby School District Strategic Plan and the overall process. He stated the plan is grounded in great work and the District, staff and community should celebrate the success. Motion by Mr. Schmidt, seconded by Mrs. Krueger to accept the Strategic Plan as presented and identify these strategies as the priorities for the District. Voice vote – motion carried.

Agenda item 10.16 was moved to 10.12 on agenda. Mr. Rick Weber addressed the Board regarding agenda item 10.12 - Potential Revision to Closed Session Minutes from December 16, 2013. Motion by Mrs. Krueger to disclose the name of the Board member discussed in the December 16, 2013 Board of Education meeting. Motion rescinded by Mrs. Krueger. Mrs. Ploeckelman read a prepared statement regarding the December 16, 2013 Board of Education meeting.

Motion by Mr. Elmhurst, seconded by Mr. Schmidt to approve the phone bid from RMM as proposed and recommended by administration. Voice vote – motion carried.

Motion by Mr. Elmhurst, seconded by Mrs. Bonacker to approve the high school computer lab upgrade as proposed and recommended by administration. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Pinter to schedule 7.5 hours of required staff development time AFTER school to make up for the 5th weather day. To further recommend that should we have an additional weather related cancellation, add 7.5 hours of independent and documented staff time to be completed prior to June 13th. Additionally, should we have another additional weather day beyond that, authorize the Superintendent to immediately extend the school year and schedule classes on June 9th and 10th. Voice vote – motion carried.

Motion by Mr. Schmidt, seconded by Mr. Elmhurst to approve the revisions to Handbook Part I, Sections 12.03 and 12.04 as presented. Roll call vote – Motion carried 5-0-2; Yes – Mr. Pinter, Mr. Schmidt, Mrs. Bonacker, Mr. Elmhurst, Mrs. Krueger; No-None; Abstain-Mr. Tesmer, Mrs. Ploeckelman.

Motion by Mrs. Ploeckelman, seconded by Mr. Pinter, to convene in closed session per Wisconsin Statutes 19.85 c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. d) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

11.01 Agenda Items Moved From Consent Agenda

11.01-1 Staff Resignations - Samantha Penry, Director of Special Education/School Psychologist

11.02 Board/Superintendent Evaluation

Roll call vote – Motion carried 6-1; Yes – Mr. Pinter, Mrs. Ploeckelman, Mr. Schmidt, Mrs. Bonacker, Mr. Tesmer, Mr. Elmhurst; No-Mrs. Krueger, Abstain-None.

Motion by Mrs. Krueger, seconded by Mrs. Ploeckelman, to move from closed session and to reconvene in open session as previously announced. Voice vote - motion carried.

Motion by Mrs. Ploeckelman, seconded by Mr. Elmhurst to offer Samantha Penry an administrative contract at 40% FTE as Director of Special Education. Voice vote – motion carried.

Scheduled Board of Education Meetings:

Financial Affairs Committee Meeting – April 28, 2014 – 6:30 PM CDEC

Board Reorganizational Meeting – April 28, 2014 – 7:00 PM CDEC

Regular Board of Education Meeting – April 28, 2014 – 7:30 PM CDEC

Motion by Mrs. Krueger, seconded by Mr. Elmhurst, to adjourn the meeting. Voice vote - motion carried. Meeting adjourned.

Respectfully Submitted:

Todd Schmidt, Clerk

Kristen Seifert, Reporting Secretary



Kolden, Steven <skolden@colby.k12.wi.us>

field trip

1 message

Lau, Cathy <clau@colby.k12.wi.us>

Thu, Apr 24, 2014 at 8:13 AM

To: Steven Kolden <skolden@colby.k12.wi.us>

Dr. Kolden,

I am requesting permission to take Spanish Club students to the Festival of Nations event in St. Paul, MN, on Thursday, May 1. Students will travel by bus; the chaperones will be myself and one parent. There is no cost to the district (other than my sub) - students are paying all other expenses with their own money and money earned through our fundraiser.

If you have questions, please call.

Thank you!

Cathy Lau

April 23, 2014


Dear Mr. Kolden, Mr. Hagen, and School Board Members:

We are writing on behalf of the Colby Middle School Student Council and National Junior Honor Society. We are planning our end of the year trip to the Mall of America in Minnesota. We are writing for your permission to take this trip. The two clubs take this trip together at the end of the year, as a celebration of the work they have accomplished throughout the year.

The date of the trip is Wednesday, May 28, 2014. There will be approximately 54 students and 3 advisors going. The advisors are Craig Cahoon, Tamara McClellan and Victoria Stewart. We will be leaving at 7:00 am and returning around 8:00 pm.

Student Council and National Junior Honor Society will be covering all costs.

Sincerely,


Victoria L. Stewart
Tamara McClellan



Spring Local Government Seminar

DATE: APRIL 29, 2014

TIME: 5:30 PM

LOCATION: GREAT DANE PUB & BREWING COMPANY,
2305 SHERMAN ST, WAUSAU, WI

PRESENTERS: [KEVIN J.T. TERRY](#),
[MARY ELLEN SCHILL](#), [DEAN R. DIETRICH](#)

PRESENTATIONS

This **Local Government Seminar** will focus on the impact of the anticipated Supreme Court ruling on the constitutionality of Wisconsin Act 10 and its impact on future labor relations and work rules affecting public sector employees. A panel discussion will be held regarding the impact of the decision and how to manage public employees in this new legal environment.

If the Wisconsin Act 10 Supreme Court decision has not been issued, Ruder Ware attorneys will present on the following topics:

- Local Officials Code of Ethics requirements and compliance challenges;
- Taxability of non-wage compensation and benefits for public sector employers.
- Pitfalls of Municipal Real Estate Transactions and Fundamentals of Lease Arrangements;
- Recent Court Decisions Affecting Local Government Officials;

Join Ruder Ware attorneys for an evening of information and discussion regarding topics of interest to elected officials and public sector managers. This seminar is free of charge and sponsored by Ruder Ware.

Registration and Dinner 5:30 p.m. **Introductions:** 6:00 - 6:10 p.m.

Register by contacting Shannon Nest at 715.845.4336, 800.477.8050, or via email at snest@ruderare.com

Seating is limited, please register by April 22, 2014

REGISTRATION

500 First Street, Suite 8000
P.O. Box 8050
Wausau, WI 54402-8050
Phone: 715.845.4336
Fax: 715.845.2718

402 Graham Avenue
P.O. Box 187
Eau Claire, WI 54702-0187
Phone: 715.834.3425
Fax: 715.834.9240



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2014 SPRING ACADEMY

*A FOUNDATION IN SCHOOL BOARD GOVERNANCE FOR
NEW AND EXPERIENCED SCHOOL BOARD MEMBERS*



MAY 3, 2014
CHULA VISTA RESORT, WISCONSIN DELLS, WI

The WASB Spring Academy provides a foundation in the roles and responsibilities of being an effective school board member for new and experienced board members. The day will include a track for new board members and tracks for experienced board members focused on leadership and one of the most pressing issues facing districts today—whether or not to go to referendum.

[VIEW EVENT IN
FULL DETAIL](#)

[Event
Schedule](#)

[LOCATION &
REGISTRATION
INFORMATION](#)

[More Info.](#)

Members are encouraged to select a track, but may attend sessions in multiple tracks.

Schedule-At-A-Glance: Saturday, May 3, 2014

8:00 am	REGISTRATION
8:30 am	WELCOME (ALL TRACKS) <i>John Ashley, WASB Executive Director</i>

Choose one track to attend or select individual sessions within track.

Track 1 — Introduction to Board Service

8:45 am	SESSION 1 – SCHOOL BOARD POLICY DEVELOPMENT <i>Dan Mallin, WASB Legal and Policy Services Counsel</i>
9:45 am	BREAK
10:00 am	SESSION 2 – FUNDAMENTALS OF WISCONSIN SCHOOL FINANCE <i>David Carlson, WASB Consultant</i>
11:00 am	BREAK
11:15 am	SESSION 3 – BOARD MEMBER RESOURCES AT THE DPI <i>Sheila Briggs, Department of Public Instruction Assistant State Superintendent</i>
12:15 pm	LUNCH
1:15 pm	SESSION 4 – LEGAL AUTHORITY AND DUTIES OF WISCONSIN SCHOOL BOARDS <i>Ben Richter, WASB Staff Counsel</i>

Track 2 — Referendum Pathway

8:45 am	SESSION 1 – ARE YOU READY FOR A REFERENDUM? PART 1: FACILITIES AND FINANCIAL ASSESSMENTS <i>Roger Price, David Carlson and Mary DeYoung, WASB Consultants</i>
9:45 am	BREAK
10:00 am	SESSION 2 – ARE YOU READY FOR A REFERENDUM? PART 2: FACILITIES AND FINANCIAL PLANS <i>Roger Price, WASB Consultant</i>
11:00 am	BREAK

- 11:15 am **SESSION 3 – REFERENDUMS: LEGAL AND POLICY CONSIDERATIONS**
Ben Richter, WASB Staff Counsel
- 12:15 pm **LUNCH**
- 1:15 pm **SESSION 4 – YOUR REFERENDUM PASSED, NOW WHAT?**
Panel Facilitator: Roger Price, WASB Consultant

Track 3 — Leadership

- 8:45 am **SESSION 1 – HOW DO YOU GET THINGS DONE?**
Louis Birchbauer and Dennis Richards, WASB Consultants
- 9:45 am **BREAK**
- 10:00 am **SESSION 2 (TWO-HOUR SESSION) – LEADERSHIP THROUGH SCHOOL BOARD GOVERNANCE**
Al Brown, WASB Consultant
- 11:00 am **BREAK**
- 11:15 am **SESSION 2 (CONTINUES)**
- 12:15 pm **LUNCH**
- 1:15 pm **SESSION 3 – BRAIN THEORY AND ITS IMPACT ON CURRICULUM DESIGN: ISSUES FOR SCHOOL BOARD MEMBERS**
George Zimmer, WASB Consultant
-
- 2:30 pm **BREAK (ALL TRACKS)**
- 2:45 pm **LEGISLATIVE UPDATE (ALL TRACKS)**
Dan Rossmiller, WASB Director of Government Relations
- 3:30 pm **ADJOURN**

Registration Information

Registration Fees:
\$125 per member

Registration Deadline Friday, April 25, 2014.

Refunds will be given for cancellations received by that time. To cancel, call toll-free 877-705-4422.

[WASB Services](#)

[Meetings & Events](#)

[Products & Publications](#)

[School Law Information](#)

[Service Associates](#)

[WASB Insurance Plan](#)

[WSAA](#)

**FORM FOR NOTIFYING SCHOOL BOARD
OF CESA 10 ANNUAL CONVENTION**



Where service and leadership unite.

TO: District Clerks and Administrators of School Districts in Cooperative Educational Service Agency 10, State of Wisconsin

In compliance with State Superintendent of Public Instruction Tony Evers request that the chairperson of CESA 10 indicate to you the date, hour, and place at which a convention of school district board representatives will be convened, the following information is submitted:

That Marty Hallock is the Chairperson of Cooperative Educational Service Agency 10. That said Chairperson has determined that such convention will be held on:

**THURSDAY, AUGUST 7, 2014
7:00 PM**

**CESA 10 CONFERENCE CENTER
725 W PARK AVE
CHIPPEWA FALLS WI**

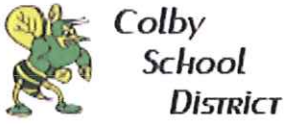
That arrangements have been made for such convention at the time and place indicated above, and

That you are requested to inform the member representative of your school board of the time and place of said convention.

Signed:

Chairperson, CESA 10 Board of Control

Date: April 4, 2014



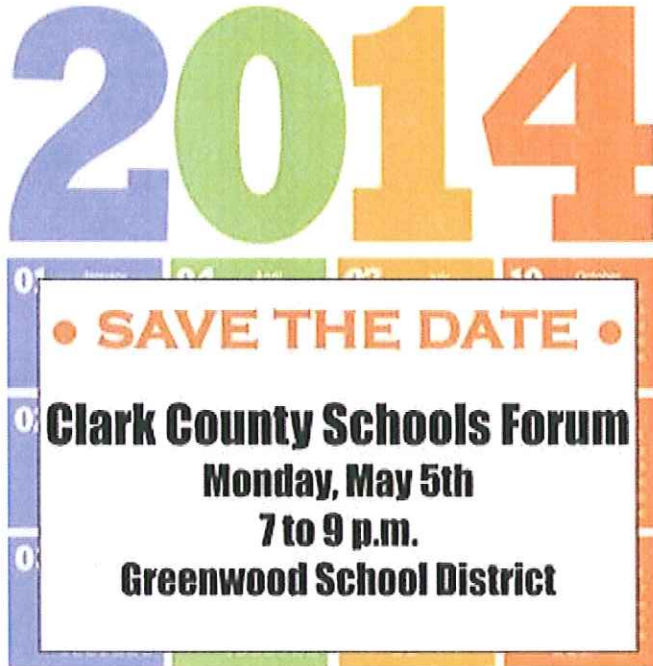
Kolden, Steven <skolden@colby.k12.wi.us>

SAVE the DATE -- Clark County Schools Forum

1 message

Greg and Deanna Heiman <gheiman@tds.net>
To: Greg and Deanna Heiman <gheiman@tds.net>

Tue, Mar 4, 2014 at 2:04 PM



Deanna Heiman

Board Clerk

School District of Neillsville

715.797.7155

March 25, 2014

To whom it may concern,

Effective at the end of the 2013-2014 school year, I Heidi Foemmel resign my position as the FACE and 8th Grade Health teacher at Colby School District.

Sincerely,

A handwritten signature in cursive script that reads "Heidi Foemmel". The signature is written in black ink and is positioned below the word "Sincerely,".

Heidi Foemmel

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To: Hire Transfer Expand Employment
(Please check appropriate assignment)

Purpose: To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Employee's Name: Last, First Wolf, Julie Position and Building Location Asst. Special Olympics Track and Field Coach

FTE: 1.0 Continuing Position? Yes No

(If no, Start and End Dates) _____ through _____

Administration Teacher Long Term Sub Instructional Aide Clerical Maintenance Food Service Coach
 Other: _____

Work schedule for hourly staff (to include scheduled lunch break) _____ a.m. to _____ p.m.

Desired start date: _____ Is this a support staff position? Yes No If yes, please attach work calendar.

Does this position require a substitute? Yes No Work Permit Attached (if Needed) Yes No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by: [Signature] Date 4-2-14
Immediate or Program Supervisor's Signature

Superintendent's Signature _____ Date _____

Reason for position vacancy:

Resignation

Date position was vacated:

Winter 2014

Number of candidate files:

1

Number of candidates after screening:

1

Number of candidates interviewed:

1

Person vacating position:

Stephanie Seywobicz

Recruitment area:

Internal

Person(s) doing screening:

1

Person(s) doing interviewing:

Jim Hagen

Candidate Biography / Resume & Application Attached

Candidate needs the following:

Web Page Access Email Phone Extension

OFFICE USE ONLY

SALARY: _____

CODE: _____

- PAYROLL
- BOOKKEEPER
- ACCT. PAYABLE

FINANCIAL REPORT
BOARD OF EDUCATION MEETING
April 28, 2014

TOTAL REVENUE -
March \$ 1,914,202.66

NICOLET NATIONAL BANK -
BANK WIRES - FEDERAL w/SS 1670-1681 \$ 127,118.09

FORWARD FINANCIAL
MANUAL CHECK 147 \$ 37,893.70
REGULAR CHECKS 30555-30600 \$ 34,496.24
DIRECT DEPOSITS 9053460-9053632 \$ 122,968.72
9053633-9053801 \$ 123,785.41

ADVANTAGE BANK-
REGULAR CHECKS 66552-66567 \$ 38,947.35
66568-66569 \$ 465.00
66570-66575 \$ 10,177.34
66576-66641 \$ 31,568.56
66642 \$ 350.00
66643-66652 \$ 1,377.18
66653 \$ 1,650.00
66654-66658 \$ 347.00
66659 \$ 377.00
66660-66736 \$ 387,104.02

TOTAL CHECKS TO BE APPROVED \$ 918,625.61

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
REVENUE	MARCH 2014 CASH REPORT	2013-2014	03/31/2014	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
BNK2	1		COLBY BOOSTER CLUB	TO PAY FOR VOLUNTEE	10 R 800 990 162000 000	953369	03/07/14	0.00	500.00
BNK5	2		STUDENTS	LT SPORTS FEE	10 R 800 292 143000 000	9533701	03/04/14	0.00	30.00
BNK2	3		C HUEBNER	HEALTH INSURANCE PR	10 E 800 241 291000 000	953371	03/07/14	0.00	42.37
BNK2	4		M. KUTZKE	HEALTH INSURANCE	10 E 800 241 291000 000	953372	03/07/14	0.00	223.84
BNK2	5		DIX TRUST	HEALTH INSURANCE	10 E 800 241 291000 000	953373	03/07/14	0.00	187.92
BNK2	6		CITY OF COLBY	MOBILE TAX	10 R 800 213 500000 000	953374	03/07/14	0.00	207.97
BNK5	7		STUDENT	LT SPORTS FEE	10 R 800 292 143000 000	953375	03/03/14	0.00	60.00
BNK5	8		STUDENTS	STUDENT FEE	10 R 800 292 136000 000	953375	03/03/14	0.00	20.00
BNK2	9		CESA 10	HANDICAPPED PAYMENT	27 R 800 516 436000 019	953376	03/07/14	0.00	9,746.00
BNK2	10		FOCUS ON ENERGY	LIGHTING - CONTROLS	10 R 800 971 500000 000	953377	03/07/14	0.00	1,500.00
BNK2	11		CLARK CO.	NEILLSVILLE - - REN	10 R 900 293 500000 000	953378	03/07/14	0.00	1,050.00
BNK2	12		COLBY CHOIR PARENTS GROUP	FACILITY FEES	10 R 800 293 500000 000	953379	03/07/14	0.00	1,462.50
BNK2	13		COLBY CHOIR PARENTS	FOOD - SPECTACULAR	50 R 800 259 257220 000	953380	03/07/14	0.00	1,016.27
BNK2	14		LAND O'LAKES	REBATE	50 R 800 259 257220 000	953381	03/07/14	0.00	25.00
BNK2	15		WI DPI	SPECIAL ED & SCHOOL	27 R 800 611 150000 000	953383	03/17/14	0.00	48,548.00
BNK2	16		WI DPI	STATE LUNCH AID	50 R 800 617 257220 000	953383	03/10/14	0.00	5,651.80
BNK2	17		WI DPI	SCHOOL BREAKFAST AI	50 R 800 617 257225 000	953384	03/10/14	0.00	3,626.11
BNK2	18		WI DPI	BREAKFAST CLAIM	50 R 800 717 257225 000	953385	03/17/14	0.00	5,004.00
BNK2	19		COMMODITY CHARGE		50 E 800 387 257220 000	953385	03/17/14	1,532.39	0.00
BNK2	20		WI DPI	LUNCH CLAIM	50 R 800 717 257220 000	953385	03/17/14	0.00	20,701.79
BNK2	21		WI WPI	FLOW THROUGH CLAIM	27 R 800 730 150000 341	953386	03/17/14	0.00	79,102.57
BNK2	22		WI DPI	PRESCHOOL FT CLAIM	27 R 800 730 150000 347	953387	03/10/14	0.00	3,450.95
BNK2	23		SPECTATORS	GATE RECEIPTS	10 R 800 271 162000 000	953388	03/10/14	0.00	1,262.00
BNK2	24		HILTON	DUPLICATE PAYMENT	10 E 100 342 213000 000	953389	03/12/14	0.00	88.66
BNK2	25		HILTON	DUPLICATE PAYMENT	10 E 200 342 213000 000	953389	03/12/14	0.00	88.66
BNK2	26		HILTON	DUPLICATE PAYMENT	10 E 400 342 213000 000	953389	03/12/14	0.00	88.68
BNK2	27		WI DPI	PER PUPIL ADJUSTMEN	10 R 800 619 500000 000	953390	03/24/14	0.00	72,075.00
BNK2	28		WI DPI	EQUALIZATION AID	10 R 800 621 500000 000	953391	03/24/14	0.00	1,593,845.00
BNK2	29		INDIANHEAD	MEALS	50 R 800 259 257225 000	953392	03/17/14	0.00	353.25
BNK2	30		INDIANHEAD	MEALS	50 R 800 259 257220 000	953392	03/17/14	0.00	1,576.40
BNK2	31		EMPLOYEE	COPIES	10 R 800 279 500000 000	953393	03/17/14	0.00	1.25
BNK2	32		J. KRAUSS	REIMB FROM JURY DUT	10 R 800 990 500000 000	953394	03/17/14	0.00	20.00
BNK2	33		COMMUNITY MEMBER	COMMUNITY ED	80 R 800 271 232200 000	953395	03/18/14	0.00	16.00
BNK2	34		COMMUNITY MEMBER	COMMUNITY EDUCATION	80 R 800 271 232200 000	953396	03/18/14	0.00	16.00
BNK2	35		WI DPI	LUNCH CLAIM	50 R 800 717 257220 000	953397	03/31/14	0.00	23,156.36
BNK2	36		WI DPI	BREAKFAST CLAIM	50 R 800 717 257225 000	953397	03/31/14	0.00	5,353.87

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
REVENUE	MARCH 2014 CASH REPORT	2013-2014	03/31/2014	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK2	37		WI DPI	COMMODITIES EXP.	50 E 800 387 257220 000	953397	03/31/14	860.36	0.00
BNK2	38		STAFF MEMBER	COPY	10 R 800 279 500000 000	953398	03/25/14	0.00	0.25
BNK2	39		COMMUNITY MEMBER	COMMUNITY EDUCATION	80 R 800 271 232200 000	953399	03/25/14	0.00	57.00
BNK2	40		A. SCHULTZ	COBRA HEALTH INSURA	10 L 000 000 811631 000	953400	03/25/14	0.00	748.68
BNK2	41		A SCHULTZ	COBRA HEALTH INSURA	50 L 000 000 811631 000	953400	03/25/14	0.00	111.87
BNK5	42		STUDENTS	LIFETIME SPORTS	10 R 800 292 143000 000	952601	03/21/14	0.00	60.00
BNK5	43		STUDENTS	SOFTBALL ATHLETIC F	10 R 800 292 162000 000	952602	03/21/14	0.00	310.00
BNK5	44		STUDENTS	ATHLETIC FEES - TRA	10 R 800 292 162000 000	952603	03/21/14	0.00	550.00
BNK2	45		COMMUNITY MEMBERS	COMMUNITY EDUCATION	80 R 800 271 232200 000	952604	03/26/14	0.00	60.00
BNK2	46		WESTERN WI CARES	RENT - NEILLSVILLE	10 R 900 293 500000 000	952605	03/26/14	0.00	3,581.00
BNK2	47		CLARK CO	NEILLSVILLE - RENT	10 R 900 293 500000 000	952606	03/28/14	0.00	1,050.00
BNK2	48		INDIANHEAD	REIMBURSE FOR SUBS	10 R 800 990 500000 000	952607	03/28/14	0.00	771.70
BNK2	49		GENERAL MILLS	REBATE	50 R 800 259 257220 000	952608	03/31/14	0.00	24.00
BNK2	50		HARMONY COUNTRY COOP	PATRONAGE RFD	10 R 800 971 500000 000	952609	03/31/14	0.00	213.01
BNK2	51		C HUEBNER	HEALTH INS	10 E 800 241 291000 000	952610	03/31/14	0.00	42.37
BN72	52		DEREK SMITH MEMORIAL	DONATION FOR SCHOLA	72 R 800 291 420000 000	952611	03/31/14	0.00	1,000.00
BN72	53		DEREK SMITH MEMORIAL	SCHOLARSHIP DONATIO	72 R 800 291 420000 000	952612	03/31/14	0.00	1,000.00
BNK0	54		ACB	INTEREST MARCH 2014	10 R 800 280 500000 000	952612	03/31/14	0.00	11.22
BNK5	55		STUDENTS	MARCH LUNCH MONEY	50 R 800 251 257220 000	952614	03/31/14	0.00	22,870.55
BNK2	56		NICOLET	INTEREST - MARCH	10 R 800 280 500000 000	952615	03/31/13	0.00	529.86
BNK2	57		NICOLET NATIONAL BANK	interest/earned on	10 R 800 280 500000 000	952616	03/24/14	0.00	406.64
BNK2	58		GEMINI CARES	RENT - NEILLSVILLE	10 R 900 293 500000 000	952617	03/03/14	0.00	350.00
BNK5	59		NICOLET	INTEREST MARCH 2014	10 R 800 280 500000 000	952618	03/31/14	0.00	3.19
BNK3	60		NICOLET NATIONAL BANK	INTEREST / MARCH 2	39 R 800 280 281000 000	952619	03/31/14	0.00	18.13
BN72	61		NICOLET NATIONAL BANK	INTEREST	72 R 800 280 420000 000	952620	03/31/14	0.00	5.07
BNK5	62		STUDENTS	MILK MONEY	50 R 800 251 257250 000	952621	03/21/14	0.00	329.90
62 LINE ENTRIES FOR BATCH NUMBER REVENUE						TOTALS FOR BATCH		2,392.75	1,914,202.66
						BATCH TOTAL DIFFERENCE		0.00	-1,911,809.91
62 LINE ENTRIES FOR 1 BATCH						GRAND TOTALS		2,392.75	1,914,202.66
						GRAND TOTAL DIFFERENCE		0.00	-1,911,809.91

***** End of report *****

CHECKS PROCESSED - NICOLET NATIONAL BANK / FORWARD FINANCIAL BANK

1670	Employee Benefits Corp - Flex	1,858.16	03/07/14 Payroll
1671	Nicolet National Bank (FED/FICA Withheld)	45,453.37	03/07/14 Payroll
1672	WEA Trust Advantage	1,752.13	03/07/14 Payroll
1673	WI Dept. of Revenue (State Tax Withheld)	8,914.21	03/07/14 Payroll
* 1971	Nicolet National Bank (FED/FICA Withheld)	5.17	03/07/14 Payroll
1674	Employee Benefits Corp - Flex	1,858.16	03/21/14 Payroll
1675	Nicolet National Bank (FED/FICA Withheld)	45,075.17	03/21/14 Payroll
1676	WEA Trust Advantage	1,705.42	03/21/14 Payroll
1677	WI Dept. of Revenue (State Tax Withheld)	7,440.03	03/21/14 Payroll
1678	Employee Benefits Corp	565.75	Admin. Fees
1679-1681	Employee Benefits Corp - HRA	12,490.52	HRA Deductibles
147	Wisconsin Retirement System	37,893.70	Feb. Contributions
30555-30569	PAYROLL REGULAR CHECKS	3,735.77	03/07/14 Payroll
30570	Ameriprise Financial Services	900.00	Jan. Deductions
30571	American Funds Service Company	2,600.00	Jan. Deductions
30572	AXA Equitable	800.00	Jan. Deductions
30573	Security Benefit Life - VAA	200.00	Jan. Deductions
30574	Thrivent Financial Lutherans	35.00	Jan. Deductions
30575	Wisconsin Educators Tax	4,250.12	Jan. Deductions
30576	Great West	3,314.37	Mar. Premiums
30577	Illinois State Disbursement Unit	279.15	Personal Deduction
30578	Ameriprise Financial Services	900.00	Feb. Contributions
30579	American Funds Service Company	2,600.00	Feb. Contributions
30580	AXA Equitable	800.00	Feb. Contributions
30581	Security Benefit Life - VAA	200.00	Feb. Contributions
30582	Thrivent Financial Lutherans	35.00	Feb. Contributions
30583	Wisconsin Educators Tax	4,250.12	Feb. Contributions
30584-30595	PAYROLL REGULAR CHECKS	1,569.01	03/21/14 Payroll
30596	AFLAC	667.08	Mar. Premiums
30597	Colby Public School Pension Plan	3,634.52	Mar. Contributions
30598	Great West	3,366.95	Mar. Contributions
30599	Idea Foundation of Colby, Inc	80.00	Mar. Contributions
30600	Illinois State Disbursement Unit	279.15	Personal Deduction
9053460-9053632	PAYROLL DIRECT DEPOSIT	122,968.72	03/07/14 Payroll
9053633-9053801	PAYROLL DIRECT DEPOSIT	123,785.41	03/21/14 Payroll
	Total	446,262.16	

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66552	SHARON ARCHAMBO 27 E 200 342 158100 341	03/19/2014	MILEAGE	SPELLING BEE	0	74.48	74.48
				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/EMPLOYEE TRA		74.48	
66553	BOOK LOOK 10 E 100 432 122000 141	03/19/2014	6007	BOOKS	3001314026	218.47	218.47
				GENERAL FUND/ENGLISH/LIBRARY BOOKS		218.47	
66554	TOM BUCHANAN 10 E 400 411 126000 000	03/19/2014	REIMBURSEMENT	ITEMS PURCHASED FOR SCIENCE FROM EBAY	0	145.34	145.34
				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		145.34	
66555	CESA #10 10 E 800 342 232100 000	03/19/2014	STEVEN KOLDEN	RECOGNITION BANQUET 4-24-14	0	15.00	15.00
				GENERAL FUND/OFFICE OF SUPERINTENDENT/EMPLOYEE TRAVEL &		15.00	
66556	COLBY SCHOOLS/LUNCH PROGRAM 10 E 050 299 110000 000	03/19/2014	ADULT PRE-K	LUNCH ACCOUNT 6076	0	205.45	394.45
				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		205.45	
				BROWN	FOSTER	0	56.70
				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		56.70	
				DANEN	FOSTER	0	31.50
				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		31.50	
				FRICKE	FOSTER	0	9.45
				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		9.45	
				GEIGER	FOSTER	0	37.80
				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		37.80	
				MARGRAFF	FOSTER	0	53.55
				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		53.55	
66557	DEMCO 10 E 100 411 222200 000 10 E 200 411 222200 000 10 E 400 411 222200 000	03/19/2014	5235370	BOOK WEEK BOOKMARKS, LABEL HOLDERS	2001314079	193.83	193.83
				GENERAL FUND/LMC - INST SERVICE/GENERAL SUPPLIES		91.18	
				GENERAL FUND/LMC - INST SERVICE/GENERAL SUPPLIES		69.08	
				GENERAL FUND/LMC - INST SERVICE/GENERAL SUPPLIES		33.57	
66558	BRYON GRAUN 10 E 100 411 222200 000	03/19/2014	MILEAGE	CROSS COUNTRY CLINIC - AUGUST 2013 (420 MILES @\$.565) TRACK	0	438.90	438.90

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CLINIC - FEBRUARY 2014 (360 MILES @ \$.56)			
10 E 800 342 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		438.90	
66559	HOOVER METALS	03/19/2014	18680	PIPE, CHANNEL, TUBE, FLAT, ROUND	0	183.34	183.34
10 E 400 411 136000 000				GENERAL FUND/TECH ED/GENERAL SUPPLIES		183.34	
66560	MARSHFIELD BOOK & STATIONARY	03/19/2014	323756	WHITE COPY PAPER	1011314038	6,840.00	6,840.00
10 E 800 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		1,504.80	
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		694.00	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		2,257.20	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		1,220.00	
27 E 100 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		388.00	
27 E 200 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		388.00	
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		388.00	
66561	MIDWAY STEEL INC	03/19/2014	108560	ROUND BAR, STEEL SHEETS, WEL TUBE	5021314055	475.60	475.60
10 E 400 411 136000 000				GENERAL FUND/TECH ED/GENERAL SUPPLIES		475.60	
66562	PITNEY BOWES	03/19/2014	9864639-MR14	TERM RENTAL -- CD/EC	0	135.00	792.00
10 E 800 571 263300 000				GENERAL FUND/PUBLIC INFORMATION/EQUIPMENT RENTAL		135.00	
			9864647-MR14	TERM RENTAL -- HS	0	522.00	
10 E 800 571 263300 000				GENERAL FUND/PUBLIC INFORMATION/EQUIPMENT RENTAL		522.00	
			9864654-MR14	TERM RENTAL -- ELEM	0	135.00	
10 E 800 571 263300 000				GENERAL FUND/PUBLIC INFORMATION/EQUIPMENT RENTAL		135.00	
66563	PLOECKELMAN, MELISSA M	03/19/2014	REIMBURSEMENT	AQUACULTURE CLASS MATERIALS	0	44.30	44.30
10 E 400 411 131000 000				GENERAL FUND/AGRICULTURE/GENERAL SUPPLIES		44.30	
66564	QUILL CORPORATION	03/19/2014	1204318	POST-ITS	0	100.67	100.67
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		100.67	
66565	WAL-MART COMMUNITY	03/19/2014	07395	CD PLAYERS	7001314027	49.76	49.76
27 E 050 440 152000 341				SPECIAL EDUC./EARLY CHILDHOOD/NON-CAPITAL EQUIPMENT		49.76	
66566	WE ENGERGIES	03/19/2014	ADAMS ST HOUSE	2/13/14-3/13/14	0	157.83	18,350.98
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		157.83	
				CD/EC			
				2/13/14-3/13/14	0	1,238.52	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		1,238.52	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
10 E 800 331 253300 000				ELEMENTARY GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	2,788.84	2,788.84	
10 E 800 331 253300 000				GREENHOUSE GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	682.09	682.09	
10 E 800 331 253300 000				HIGH SCHOOL BACK GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	9,710.22	9,710.22	
10 E 800 331 253300 000				HIGH SCHOOL FRONT GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	3,715.44	3,715.44	
10 E 800 331 253300 000				MIDDLE SCHOOL GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	58.04	58.04	
66567 XCEL ENERGY		03/19/2014	ADAMS ST HOUSE	2/6/14-3/10/14	0	29.03	10,630.23	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		29.03		
10 E 800 336 253300 000				ATHLETIC FIELD GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T	0	65.53	65.53	
10 E 800 336 253300 000				CD/EC GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T	0	289.27	289.27	
10 E 800 336 253300 000				ELEMENTARY SCHOOL GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T	0	1,553.41	1,553.41	
10 E 800 336 253300 000				HIGH SCHOOL GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T	0	8,692.99	8,692.99	
						16 Computer	Check(s) For a Total of	38,947.35

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66568	MCDONELL CENTRAL/NOTRE DAME	03/21/2014	ENTRY FEE	TRACK INVITATIONAL at UW EAU CLAIRE 3-25-14	0	200.00	200.00
10 E 400 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			200.00	
66569	WISCONSIN FCCLA	03/21/2014	REGISTRATION	COLBY HIGH FCCLA	0	265.00	265.00
10 E 800 940 161312 000			GENERAL FUND/FCCLA/DUES & FEES			265.00	
				2 Computer	Check(s) For a Total of		465.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66570	DELTA DENTAL OF WISCONSIN	03/27/2014	684188	APRIL PREMIUMS	0	8,637.59	8,637.59
10 L 000 000 811632 000				GENERAL FUND/DENTAL INS.		8,637.59	
66571	FRONTIER	03/27/2014	3/16/14-4/15/14	CD/EC	0	133.09	133.09
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		133.09	
66572	KOLDEN, STEVEN E	03/27/2014	MILEAGE	FEBRUARY & MARCH 2014	0	290.08	290.08
10 E 800 342 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/EMPLOYEE TRAVEL &		290.08	
66573	TDS TELECOM	03/27/2014	3/22/14-4/21/14	NEILLSVILLE	0	106.07	106.07
10 E 900 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		106.07	
66574	VERIZON WIRELESS	03/27/2014	9721891069		0	25.99	25.99
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		25.99	
66575	XCEL ENERGY	03/27/2014	2/15/14-3/14/14	AUTO PROTECT LIGHTING	0	45.72	984.52
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		45.72	
10 E 900 336 253300 000			2/18/14-3/19/14	NEILLSVILLE	0	938.80	
				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		938.80	
				6 Computer	Check(s) For a Total of	10,177.34	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66576	A TO Z TOWN AND COUNTRY LLC	04/07/2014	566803	LIQUID NAILS, ADHESIVE	0	14.66	88.64
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		14.66	
66576			567626	SNAP BOLT, ROPE	0	68.49	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		68.49	
66576			567692	MURIATIC ACID	5001314015	5.49	
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		5.49	
66577	ADVANCED DISPOSAL SERVICES	04/07/2014	MARCH 2014	GARBAGE PICKUP	0	1,913.85	1,913.85
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		1,913.85	
66578	BAUMANN, AMANDA A	04/07/2014	REIMBURSEMENT	CHILD DEVELOPMENT DAYS: NAPKINS, PLATES, WATER, RICE	0	44.96	44.96
27 E 100 411 152000 347				SPECIAL EDUC./EARLY CHILDHOOD/GENERAL SUPPLIES		44.96	
66579	NANCY BECKER	04/07/2014	MARCH 2014	MILEAGE TO SPENCER	0	80.64	80.64
10 E 400 342 222200 000				GENERAL FUND/LMC - INST SERVICE/EMPLOYEE TRAVEL & EXP.		80.64	
66580	MORGAN BILZ	04/07/2014	GIRLS BASKETBALL	2 C-TEAM GAMES - CLOCK	0	20.00	20.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		20.00	
66581	MARIE BRAATZ	04/07/2014	MEDICAL	DEDUCTIBLE PAYMENT	0	179.10	179.10
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		179.10	
66582	AUDRA BROOKS	04/07/2014	MILEAGE	BAIRD CONFERENCE	0	78.40	78.40
10 E 800 342 252000 000				GENERAL FUND/FISCAL/EMPLOYEE TRAVEL & EXP.		78.40	
66583	TOM BUCHANAN	04/07/2014	REIMBURSEMENT	CHEM LAB SUPPLIES PURCHASED FOR SCIENCE FROM EBAY	0	69.50	69.50
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		69.50	
66584	HUNTER BUSSE	04/07/2014	GIRLS BASKETBALL	5 JV GAMES - CLOCK	0	50.00	50.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		50.00	
66585	CDW GOVERNMENT INC	04/07/2014	KR20546	NCOMPUTING ETHERNET VIRTUAL, HP SB DL320E, MSH FB WIRE DT	1011314042	6,772.54	6,772.54
10 E 800 551 266000 368				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/EQUIPMENT ADDITI		6,772.54	
66586	CITY OF COLBY	04/07/2014	2/17/14-3/17/14	CD/EC	0	47.10	2,514.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		47.10	
				ADAMS ST HOUSE	2/18/14-3/17/14	0	18.00
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		18.00	
				ELEMENTARY SCHOOL	2/18/14-3/17/14	0	538.30
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		538.30	
				HIGH SCHOOL	2/18/14-3/17/14	0	1,623.80
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		1,623.80	
				MIDDLE SCHOOL	2/18/14-3/17/14	0	287.10
10 E 800 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		287.10	
66587 CITY OF NEILLSVILLE		04/07/2014	12/9/13-3/18/14	WATER & SEWER	0	375.16	375.16
10 E 900 337 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE		375.16	
66588 COLBY MIDDLE SCHOOL		04/07/2014	DISTRICT WELLNESS	SCRIP CARDS (4)	0	100.00	100.00
10 E 800 411 221300 921				GENERAL FUND/INST. STAFF SERV. - TRAINING/GENERAL SUPPL		100.00	
66589 COUNTY MARKET - ACTIVITY ACCT		04/07/2014	0058	CANDY PARTY	0	7.61	7.61
10 E 800 410 120000 850				GENERAL FUND/REGULAR CURRICULUM/SUPPLIES AND MATERIALS		7.61	
66590 COUNTY MARKET - ACTIVITY ACCT		04/07/2014	0232	ATHLETIC BANQUET: PLATES, CRACKERS, NAPKINS	0	14.89	14.89
10 E 800 411 162001 000				GENERAL FUND/ATHLETICS-GENERAL/GENERAL SUPPLIES		5.89	
10 E 800 415 162001 000				GENERAL FUND/ATHLETICS-GENERAL/FOOD		9.00	
66591 CRC LUMBER LLC		04/07/2014	39839	FOAM INSULATION	0	27.00	27.00
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		27.00	
66592 CTL COMPANY, INC.		04/07/2014	190659	NAPKINGS	0	264.60	411.30
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		264.60	
			191162	LINERS	0	146.70	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		146.70	
66593 DEMCO		04/07/2014	5239656	LABEL HOLDERS, BOOK TAPE	2001314080	81.88	81.88
10 E 100 411 222200 000				GENERAL FUND/LMC - INST SERVICE/GENERAL SUPPLIES		67.53	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		14.35	
66594 NOLAN DERRICO		04/07/2014	GIRLS BASKETBALL	3 C-TEAM GAMES - SCOREBOOK & CLOCK	0	30.00	30.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		30.00	
66595 TINA FEITEN		04/07/2014	REIMBURSEMENT	GAS	0	20.00	20.00
27 E 800 348 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/VEHICLE FUEL		20.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66596	LORI FROME	04/07/2014	GIRLS BASKETBALL	1 C-TEAM GAME - SCOREBOOK	0	10.00	10.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		10.00	
66597	FRONTIER	04/07/2014	ELEMENTARY	3/28/14-4/27/14	0	183.29	210.27
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		183.29	
				LSP	3/28/14-4/27/14	0	26.98
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		26.98	
66598	AMANDA GEIGER	04/07/2014	LUNCH BALANCE	CHENTELLE & RILEY GEIGER	0	59.15	59.15
50 R 800 251 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PUPILS		59.15	
66599	HEATHER GUY	04/07/2014	GIRLS BASKETBALL	1 C-TEAM GAME - CLOCK	0	10.00	10.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		10.00	
66600	HAGEN'S ON FIRST	04/07/2014	231	STICKERS, PLAQUES, TAGS	0	357.00	357.00
10 E 800 411 162001 000				GENERAL FUND/ATHLETICS-GENERAL/GENERAL SUPPLIES		104.00	
10 E 400 411 162205 000				GENERAL FUND/BOYS BASKETBALL/GENERAL SUPPLIES		99.00	
10 E 400 411 162105 000				GENERAL FUND/GIRLS BASKETBALL/GENERAL SUPPLIES		143.00	
10 E 400 411 162210 000				GENERAL FUND/FOOTBALL/GENERAL SUPPLIES		11.00	
66601	JIM HAGEN	04/07/2014	MILEAGE	STATE FOOTBALL COACHES CLINIC & STATE SPELLING BEE	0	30.03	30.03
10 E 800 348 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		15.02	
10 E 200 342 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/EMPLOYEE TRAVEL & EXP.		15.01	
66602	DIANE HANSON	04/07/2014	3/3/14-3/28/14	10 TRIPS - RIDE BUS W/STUDENT	0	84.00	84.00
27 E 800 342 256751 341				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/EMPLOYEE TRAVEL		84.00	
66603	SAMANTHA HAYES	04/07/2014	GIRLS BASKETBALL	2 GAMES JV - CLOCK	0	20.00	20.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		20.00	
66604	MARY JEAN HORNICK	04/07/2014	3/3/14-3/31/14	10 TRIPS - RIDE BUS W/STUDENT	0	84.00	84.00
27 E 800 342 256751 341				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/EMPLOYEE TRAVEL		84.00	
66605	JAKEL PLUMBING	04/07/2014	13318	GIRLS SHOWER PIPE BURST	0	565.72	565.72
10 E 800 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		565.72	
66606	MICHAEL JOHNSON	04/07/2014	MEDICAL		0	180.32	180.32
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		180.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66607	DENNIS OR RHONDA KIEFFER	04/07/2014	MARCH 2014	MILES TO ACA	0	52.08	52.08
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		52.08	
66608	PAUL KNETTER	04/07/2014	MILEAGE	BOYS BASKETBALL CONFERENCE MEETING	0	30.24	30.24
10 E 800 342 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		30.24	
66609	KURT OR HEATHER KULAS	04/07/2014	MARCH 2014	MILES TO ACA	0	38.69	38.69
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		38.69	
66610	LAMBEAU TELECOM	04/07/2014	21555245		0	61.48	61.48
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		61.48	
66611	KEVIN PANKRATZ	04/07/2014	MILEAGE	ADVANCED WELING INSTITUTE CAMPUS TOUR (POS MAN: PROD)	0	145.60	145.60
10 E 800 342 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/EMPLOYEE TR		145.60	
66612	PITNEY BOWES INC	04/07/2014	363848	RED INK CARTRIDGES	0	130.88	130.88
10 E 400 411 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES		130.88	
66613	ARIK RAU	04/07/2014	GIRLS BASKETBALL	18 VARSITY AWAY GAMES - SCOREBOOK	0	180.00	180.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		180.00	
66614	PATTI RAU	04/07/2014	GIRLS BASKETBALL	2 JV GAMES - SCOREBOOK	0	20.00	20.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		20.00	
66615	TREY RAU	04/07/2014	GIRLS BASKETBALL	5 JV GAMES - SCOREBOOK	0	50.00	50.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		50.00	
66616	Vendor Continued Void	04/07/2014					0.00
66617	RCU CARDHOLDER SERVICES	04/07/2014	24247604066100601304	DVD'S: PREVENTING CONFLICTS GROWING UP RESPECTING	0	226.64	1,443.51
10 E 200 431 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/AUDIO-VISUAL MED		226.64	
			24247604073100594445	FCCLA POLO SHIRTS (2 STUDENTS, 1 ADVISOR)	0	72.95	
10 E 800 411 161312 000				GENERAL FUND/FCCLA/GENERAL SUPPLIES		72.95	
			24270764072162000001	MotivAiders	6011314020	211.00	
27 E 800 440 215000 341				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/NON-CAPITAL EQUIPM		211.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			243254540619000189..	FCCLA ROOM DEPOSIT - ESPINO (HOS: RFBS)	0	70.00	
10 E 800 345 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/PUPIL ROOM		70.00	
			2432545406190001896.	FCCLA ROOM DEPOSIT - DENZINE (HOS: RFBS)	0	70.00	
10 E 800 345 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/PUPIL ROOM		70.00	
			24325454061900018967	FCCLA ROOM DEPOSIT - FOEMMEL (HOS:RFBS)	0	70.00	
10 E 800 342 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/EMPLOYEE TR		70.00	
			24326844086200353700	AC ADAPTER	0	49.30	
10 E 200 440 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/NON-CAPITAL EQUIPMENT		49.30	
			24427334084710024605	EPIC MTG SNACKS	0	17.74	
10 E 800 415 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/FOOD		17.74	
			24431054072200125235	AUDIO CORDS	0	7.06	
10 E 800 411 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES		7.06	
			24445004074000398835	TABLE SKIRTS & COVER	0	93.93	
10 E 400 411 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/GENERAL SUPPLIES		93.93	
			24492154071849039684	LAPTOP KEYS	0	21.59	
10 E 800 411 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES		21.59	
			24559304082400009400	WASDA CONFERENCE REGISTRATION - KOLDEN	0	295.00	
10 E 800 342 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/EMPLOYEE TRAVEL &		295.00	
			2469214071000516358	IPAD CASE	0	34.44	
10 E 800 440 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/NON-CAPITAL EQUI		34.44	
			24692164065000071094	TEMPER TAMERS IN A JAR	0	24.23	
10 E 200 411 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES		24.23	
			24692164066000196604	HOW FULL IS YOUR BUCKET? THE ENERGY BUS FOR KIDS	0	28.15	
10 E 200 411 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES		28.15	
			24692164066000535382	HOW ARE YOU	0	6.79	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FEELING TODAY?			
10 E 200 411 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/GENERAL SUPPLIES		6.79	
			24692164074000736640	SCIENCE RESOURCE BOOKS	0	144.69	
10 E 100 439 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/OTHER MEDIA		144.69	
66618 REINHART FOODSERVICE		04/07/2014	MARCH 2014	FOOD & SUPPLIES	0	2,797.78	2,797.78
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		2,094.84	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		157.12	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		545.82	
66619 RIESTERER & SCHNELL INC		04/07/2014	620992	JOHN DEERE TRACTOR PARTS: KEY, WASHER, IDLER, BELT SET	0	215.21	281.34
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		215.21	
			626467	JOHN DEERE SNOWBLOWER PARTS: BLADE	0	66.13	
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		66.13	
66620 JEFF ROSEMEYER		04/07/2014	REIMBURSEMENT	FOOTBALL COACHES CLINIC - REGISTRATION & MEMBERSHIP - HOTEL	0	649.98	649.98
10 E 800 342 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		649.98	
66621 RUCKER, JANELLE L		04/07/2014	MILEAGE	EARLY CHILDHOOD CONFERENCE	0	95.20	95.20
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		95.20	
66622 RUDER WARE, L.L.S.C.		04/07/2014	183873	PROFESSIONAL SERVICES THROUGH 2-38-14	0	92.50	92.50
10 E 800 310 231500 000				GENERAL FUND/BOARD OF ED. LEGAL/PERSONAL SERVICES		92.50	
66623 BRENDAN SCHAUER		04/07/2014	GIRLS BASKETBALL	2 C-TEAM GAMES - SCOREBOOK	0	20.00	20.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		20.00	
66624 BRETT SCHAUER		04/07/2014	GIRLS BASKETBALL	1 C-TEAM GAMES - SCOREBOOK	0	10.00	10.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		10.00	
66625 KATHLEEN SCHWOCH		04/07/2014	MEDICAL	11/07/13 - 2/25/14	0	8,057.36	8,057.36
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		8,057.36	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66626	SCHOLASTIC INC	04/07/2014	8406866	READ 180 Next Generation Stage B student copies and teacher's edition to be used with the MS READ 180 program.	3001314025	909.50	909.50
10 E 200 432 122000 141			GENERAL FUND/ENGLISH/LIBRARY BOOKS			909.50	
66627	SCHOOL DISTRICT OF ALTOONA	04/07/2014	1000	PLC BOOT CAMP	0	309.89	309.89
10 E 800 342 221300 368			GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV			309.89	
66628	SD MEDFORD / HIGH SCHOOL	04/07/2014	ENTRY FEE	4-29-14 TRACK INVITATIONAL	0	100.00	100.00
10 E 400 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			100.00	
66629	SCH.DIST. OF OSSEO FAIRCHILD	04/07/2014	GOLF INVITATIONAL	AT OSSEO GOLF COURSE 4-24-14	0	75.00	75.00
10 E 400 940 162308 000			GENERAL FUND/BOYS/GIRLS XC/DUES & FEES			75.00	
66630	MIKE SIERACKI	04/07/2014	FEB-MARCH 2014	WATER, VINEGAR, GLUE, SALT, SUGAR, TOOTHPASTE, TETRAMIN, EGGS	0	28.27	28.27
10 E 400 411 126000 000			GENERAL FUND/SCIENCE/GENERAL SUPPLIES			28.27	
66631	SMITH BROTHERS MEATS INC	04/07/2014	3792	ATHLETIC BANQUET: CHEESE & SAUSAGE	0	72.98	72.98
10 E 800 415 162001 000			GENERAL FUND/ATHLETICS-GENERAL/FOOD			72.98	
66632	VICTORIA STEWART	04/07/2014	REIMBURSEMENT	FOB	0	25.00	25.00
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			25.00	
66633	STRO'S PLUMBING LLC	04/07/2014	6268	HS KITCHEN - AUGER OUT DRAINS	0	483.14	483.14
50 E 800 320 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PROPERTY S			483.14	
66634	T & C WATER SYSTEMS	04/07/2014	27236	BOTTLED WATER APRIL COOLER RENT	0	19.45	19.45
10 E 800 411 232100 000			GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES			19.45	
66635	SCOTT THIES	04/07/2014	MEDICAL		0	110.85	110.85
10 E 800 241 291000 000			GENERAL FUND/EARLY RETIREMENT/MEDICAL			110.85	
66636	TYZNIK, KAREN	04/07/2014	REIMBURSEMENT	NTC ACCUPLACER FEE for student	0	20.00	20.00
27 E 400 940 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/DUES & FEES			20.00	
66637	UW MARSHFIELD/WOOD COUNTY	04/07/2014	102	CHARGE FOR	0	240.00	240.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ADMINISTERING 8 PLACEMENT TESTS			
10 E 400 310 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/PERSONAL SERVICE		240.00	
66638	VERIZON WIRELESS	04/07/2014	9722417307		0	28.49	28.49
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		28.49	
66639	WAL-MART COMMUNITY	04/07/2014	01482	Construction materials, for stage, props, costumes for 2/3 spring program and 4th spring program	4001314094	247.26	247.26
10 E 100 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		247.26	
66640	WARD'S NATURAL SCIENCE EST INC	04/07/2014	8057066500	LIVE materials	5001314026	213.83	213.83
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		213.83	
66641	WIL-KIL PEST CONTROL CORP	04/07/2014	2423731	HS PEST CONTROL	0	38.00	38.00
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		38.00	
			66	Computer	Check(s) For a Total of		31,568.56

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66642	SPOON MAN INC	04/08/2014	CONTRACT		0	350.00	350.00
21 E 100 310 110000 912			SPECIAL PROJECTS/ELEMENTARY CURRICULUM/PERSONAL SERVICE			350.00	
			1	Computer	Check(s) For a Total of		350.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66643	A TO Z TOWN AND COUNTRY LLC	04/10/2014	569626	CABLE TIES	0	7.49	7.49
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		7.49	
66644	BILL'S TIRE & SERVICE, INC.	04/10/2014	35024	TUBE & REPAIR	0	29.53	163.21
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		29.53	
			35825	TUBE & REPAIR	0	133.68	
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		133.68	
66645	COLBY SCHOOLS/LUNCH PROGRAM	04/10/2014	BROWN	FOSTER	0	59.85	401.60
				GRANDPARENTS			
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		59.85	
			DANEN	FOSTER	0	31.50	
				GRANDPARENTS			
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		31.50	
			FRICKE	FOSTER	0	34.65	
				GRANDPARENTS			
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		34.65	
			GEIGER	FOSTER	0	40.95	
				GRANDPARENTS			
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		40.95	
			MARCH 2014	ADULT PRE-K, LUNCH ACCOUNT #6076	0	174.80	
10 E 050 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		174.80	
			MARGRAFF	FOSTER	0	59.85	
				GRANDPARENTS			
10 E 100 299 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/MISC/SUBS.MEALS,GR.T		59.85	
66646	HEINDL ELECTRIC	04/10/2014	320604	MOTOR REPAIR	0	140.00	140.00
10 E 800 320 254410 000				GENERAL FUND/REPAIR INSTRUCT EQUIP/PROPERTY SERVICE		140.00	
66647	NATIONAL HISTORY BEE	04/10/2014	2014 NATIONAL FINALS	SAMUEL M KRAUSE	0	125.00	125.00
				REGISTRATION			
10 E 200 940 127000 000				GENERAL FUND/SOCIAL STUDIES/DUES & FEES		125.00	
66648	ALEX PEPLINSKI	04/10/2014	MARCH 2014		0	63.50	63.50
50 E 800 185 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/SALARY STU		63.50	
66649	BRIANNA SCHREFFLER	04/10/2014	MARCH 2014		0	75.00	75.00
50 E 800 185 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/SALARY STU		75.00	
66650	SCHOOL DISTRICT OF ADAMS/FRIEN	04/10/2014	ENTRY FEE	GOLF TOURNAMENT	0	125.00	125.00
				AT NORTHERN BAY RESORT - THE			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 940 162212 000				CASTLE COURSE (5-8-14) GENERAL FUND/BOYS GOLF/DUES & FEES		125.00	
66651 SHOPKO		04/10/2014	9541	NOTEBOOKS, SIDEWALK CHALK, STICKY NOTES	3001314031	93.82	93.82
10 E 800 411 223910 000				GENERAL FUND/READING SPECIALIST/GENERAL SUPPLIES		93.82	
66652 TARGET		04/10/2014	701-240-236	STICKERS, MARKERS, GLUTTER GLUE, PAINT, GLITTER, PLASTIC STORAGE BINS, SPOONS, PLATES, PAPER CUPS, WAX PAPER, CRAYONS, DISINFECTANT WIPES, PAPER TOWELS, NAPKINS, FORKS	5021314135	182.56	182.56
10 E 800 411 123000 000				GENERAL FUND/FOREIGN LANGUAGE/GENERAL SUPPLIES		182.56	
				10 Computer	Check(s) For a Total of		1,377.18

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66653	SCHOLASTIC INC	04/17/2014	PREPAID	BOOKS	0	1,650.00	1,650.00
21 E 100 411 110000 912				SPECIAL PROJECTS/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		699.00	
10 E 200 411 122000 141				GENERAL FUND/ENGLISH/GENERAL SUPPLIES		475.00	
10 E 800 411 110000 368				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		476.00	
				1 Computer	Check(s) For a Total of		1,650.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66654	ROBERT ANDERSON	04/21/2014	OFFICIAL	VARSITY SOFTBALL	0	96.00	96.00
				4-22-14			
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		96.00	
66655	BRENT ASCHENBRENNER	04/21/2014	OFFICIAL	VARSITY BASEBALL	0	60.00	60.00
				4-22-14			
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		60.00	
66656	MARK DECKER	04/21/2014	OFFICIAL	VARSITY SOFTBALL	0	60.00	60.00
				4-22-14			
10 E 400 310 162117 000				GENERAL FUND/GIRLS SOFTBALL/PERSONAL SERVICES		60.00	
66657	CAL TACKES	04/21/2014	OFFICIAL	VARSITY BASEBALL	0	76.00	76.00
				4-22-14			
10 E 400 310 162204 000				GENERAL FUND/BOYS BASEBALL/PERSONAL SERVICES		76.00	
66658	SAM ZIER	04/21/2014	OFFICIAL	VARSITY TRACK	0	55.00	55.00
				4-22-14			
10 E 400 310 162319 000				GENERAL FUND/TRACK-BOYS/GIRLS/PERSONAL SERVICES		55.00	
				5 Computer	Check(s) For a Total of		347.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66659	CLARION SUITES	04/24/2014	FFA CDE ROOMS	CONFIRMATION #335932735 -- MELISSA PLOECKELMAN CONFIRMATION #335933625 - JENNY SOCHA/BRANDI ZAWILAN CONFIRMATION #335933875 - CASEY KRUEGER/CHELSEA STUTTGEN, OLIVIA FROME (3 ROOMS FOR APRIL 24, 2014) (TAX EXEMPT)	0	377.00	377.00
10 E 800 342 161311 000				GENERAL FUND/FUTURE FARMERS OF AMERICA/EMPLOYEE TRAVEL		119.00	
10 E 800 345 161311 000				GENERAL FUND/FUTURE FARMERS OF AMERICA/PUPIL ROOM AND B		258.00	

1 Computer Check(s) For a Total of 377.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66660	A TO Z TOWN AND COUNTRY LLC	04/28/2014	570394	RABBIT FOOD	5021314035	15.99	50.27
10 E 400 411 131000 000				GENERAL FUND/AGRICULTURE/GENERAL SUPPLIES		15.99	
			570450	UPS CHARGES	0	22.70	
10 E 800 353 263300 000				GENERAL FUND/PUBLIC INFORMATION/POSTAGE		22.70	
			571279	COUPLING	0	11.58	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		11.58	
66661	AIMS EDUCATION FOUNDATION	04/28/2014	4358548-IN	6 SCIENCE BOOKS	2001314085	145.70	145.70
10 E 100 439 222200 000				GENERAL FUND/LMC - INST SERVICE/OTHER MEDIA		145.70	
66662	AMERICAN WELDING & GAS INC	04/28/2014	02670742	CYLINDER RENTAL	0	34.72	61.16
10 E 400 571 126000 000				GENERAL FUND/SCIENCE/EQUIPMENT RENTAL		34.72	
			02671232	POOL/CYLINDER RENTAL	0	26.44	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		26.44	
66663	APPLE INC	04/28/2014	4278411422	3 Apple TVs	2001314081	297.00	354.00
10 E 100 440 222200 000				GENERAL FUND/LMC - INST SERVICE/NON-CAPITAL EQUIPMENT		198.00	
10 E 200 440 222200 000				GENERAL FUND/LMC - INST SERVICE/NON-CAPITAL EQUIPMENT		99.00	
			4280466362	3 HDMI Cables	2001314081	57.00	
10 E 100 440 222200 000				GENERAL FUND/LMC - INST SERVICE/NON-CAPITAL EQUIPMENT		38.00	
10 E 200 440 222200 000				GENERAL FUND/LMC - INST SERVICE/NON-CAPITAL EQUIPMENT		19.00	
66664	AWSA	04/28/2014	MEMBERSHIPS	MARCIA DIEDRICH, JIM HAGEN, STEVEN KOLDEN	0	1,545.00	1,545.00
10 E 400 940 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/DUES & FEES		515.00	
10 E 800 940 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/DUES & FEES		515.00	
10 E 200 940 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/DUES & FEES		515.00	
66665	CHAD BENDER	04/28/2014	INSTRUCTOR	VIDEO TAPING	0	350.00	350.00
10 E 200 310 143000 000				GENERAL FUND/PHYSICAL EDUCATION/PERSONAL SERVICES		350.00	
66666	BOOK LOOK	04/28/2014	6043	BOOKS	3001314027	30.13	30.13
10 E 100 432 122000 141				GENERAL FUND/ENGLISH/LIBRARY BOOKS		30.13	
66667	AUDRA BROOKS	04/28/2014	REIMBURSEMENT	BOOKKEEPERS MEETING MILEAGE	0	60.48	60.48
10 E 800 342 252000 000				GENERAL FUND/FISCAL/EMPLOYEE TRAVEL & EXP.		60.48	
66668	Vendor Continued Void	04/28/2014					0.00
66669	BURNETT TRANSIT, INC.	04/28/2014	22 ST - 182.4 MI	MFG CLASS to ANTIGO (POS MAN:PROD)	0	448.37	3,368.32
10 E 800 341 256742 401				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		448.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			22 ST - 75.8 MI	TRACK to WAUSAU WEST HS	0	247.14	
10 E 800 341 256743 000				GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		247.14	
			24 ST - 40 MI	TRACK to MARSHFIELD HS	0	118.23	
10 E 800 341 256743 000				GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		118.23	
			30 ST - 268.8 MI	FFA to RIVER FALLS CAMPUS	0	626.68	
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		626.68	
			32 ST - 66.4 MI	MS/HS BAND to OWEN WITHEE	0	220.31	
10 E 800 341 256743 000				GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		220.31	
			45 ST - 144.6 MI	TRACK to UW EAU CLAIRE	0	420.89	
10 E 800 341 256743 000				GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		420.89	
			50 ST - 44.4 MI	GRADE 8 to ROGERS CINEMA, MARSHFIELD	0	158.50	
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		158.50	
			60 ST - 142 MI	GRADE 6 to ACTION CITY, EAU CLAIRE	0	352.18	
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		352.18	
			60 ST - 87.5 MI	GR. 5 to GRAND LODGE, ROTHSCHILD	0	262.82	
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		262.82	
			69 ST - 46.6 MI	ELEM to LTCA, SPENCER	0	149.19	
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		75.28	
27 E 800 341 256742 341				SPECIAL EDUC./CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAV		73.91	
			80 ST - 132.80 MI	MS/HS CHOIR to OWEN WITHEE	0	364.01	
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		364.01	
66670 BURNETT TRANSIT, INC.		04/28/2014	4375	REGULAR BUS ROUTES (6)	0	38,385.36	38,385.36
10 E 800 341 256710 000				GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL		38,385.36	
66671 BUSHMAN, RICHARD		04/28/2014	L-251933	MILK	0	15.60	433.40
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		15.60	
			L-251978	COTTAGE CHEESE	0	234.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		234.10	
			L-251995	MILK, SOUR CREAM, SHREDDED CHEESE	0	183.70	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		183.70	
66672 CDW GOVERNMENT INC		04/28/2014	KW13916	ACAD MS SEL REMORT DT SVC D/CAL SA	1011314042	195.00	907.00
10 E 800 551 266000 368				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/EQUIPMENT ADDITI		195.00	
			LD90566	Elmo document camera	2001314082	650.00	
10 E 400 561 222200 000				GENERAL FUND/LMC - INST SERVICE/EQUIPMENT REPLACED		650.00	
			LG92978	HP SB USB EXTERNAL DVDRW DRIVE	2011314011	62.00	
10 E 800 440 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/NON-CAPITAL EQUI		62.00	
66673 CESA #9		04/28/2014	4815/309-4	SLD CONFERENCE REGISTRATION	6011314022	100.00	100.00
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		100.00	
66674 CESA #10		04/28/2014	2379	STI STUDENT INFO SYSTEM	0	2,136.00	2,136.00
10 E 400 386 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/PAYMENT TO CESA		2,136.00	
66675 CESA #10		04/28/2014	2469	EXTRA STAR LAB DAYS 2013-14 SCHOOL YEAR	0	600.00	600.00
10 E 200 386 120000 000				GENERAL FUND/REGULAR CURRICULUM/PAYMENT TO CESA		600.00	
66676 CESA #10		04/28/2014	2489	4TH QTR TITLE I	0	3,750.00	3,750.00
10 E 800 386 239000 141				GENERAL FUND/OTHER ADMINISTRATION/PAYMENT TO CESA		3,750.00	
66677 CNA SURETY		04/28/2014	BOND #58209428	PENSION PLAN BOND	0	350.00	350.00
10 E 800 714 270000 000				GENERAL FUND/INSURANCE/FIDELITY BOND PREMIUMS		350.00	
66678 COMPLETE CONTROL, INC.		04/28/2014	SRVCE024311	BEARINGS INSTALLED	0	66.35	66.35
10 E 800 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		66.35	
66679 COUNTY MARKET ACCOUNT #6017		04/28/2014	0010	MILK	1011314018	3.99	293.88
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		3.99	
			0014	WORCESTER, KETCHUP, LETTUCE	1011314018	15.10	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		15.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			0029	MILK, VANILLA, SUGAR, SALT	5021314072	34.72	
10 E 200 415 131000 000				GENERAL FUND/AGRICULTURE/FOOD		34.72	
			0038	DONUTS, PEANUTS, PUFFS, CANDY	5021314072	23.27	
10 E 200 415 131000 000				GENERAL FUND/AGRICULTURE/FOOD		23.27	
			0264	MILK, GLTN, BRUSHES	1011314018	22.27	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		3.99	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		18.28	
			9670	Living Skills cooking/activity supplies	6001314041	69.93	
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		69.93	
			MARCH 2014	FOOD, MISC	6001314043	124.60	
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		124.60	
66680 COUNTY MARKET - F&CE ACCT 8007		04/28/2014	MARCH 2014	GROCERIES/MISC	5021314043	198.79	198.79
10 E 400 415 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/FOOD		198.79	
66681 DALCO		04/28/2014	2726374	DISPENSER	0	51.00	1,032.83
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		51.00	
			2726395	AEROSOL, DEFOAMER, BOWL CLEANER	0	222.69	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		222.69	
			2731753	SCRUBBER PARTS: PIN, BEARING, BUSHING, SCREW, LEVER	0	53.38	
10 E 800 411 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/GENERAL SUPPLIES		53.38	
			2732098	VAC PART: BRUSH ROLL	0	25.00	
10 E 800 411 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/GENERAL SUPPLIES		25.00	
			2732113	RESTROOM CLEANER, DISINFECTANT, FLOOR CLEANER	0	638.39	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		638.39	
			2732123	VAC PARTS: FRONT & ROLLER	0	42.37	
10 E 800 411 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/GENERAL SUPPLIES		42.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66682	DE LAGE LANDEN PUBLIC FINANCE	04/28/2014	ADV04112014	1ST PAYMENT NEW PHONE SYSTEM	0	21,390.20	21,390.20
10 E 800 678 281000 000				GENERAL FUND/LONG-TERM CAPITAL DEBT/CAPITAL LEASES		21,390.20	
66683	DEAN FOODS OF WISCONSIN	04/28/2014	MARCH 2014	MILK	0	6,621.41	6,621.41
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		6,621.41	
66684	DELTA DENTAL OF WISCONSIN	04/28/2014	692019	MAY PREMIUMS	0	8,731.58	8,731.58
10 L 000 000 811632 000				GENERAL FUND/DENTAL INS.		8,731.58	
66685	DEPT OF WORKFORCE DEVELOPMENT	04/28/2014	MARCH 2014	UNEMPLOYMENT	0	166.43	166.43
10 E 800 730 270000 000				GENERAL FUND/INSURANCE/UNEMPLOYMENT COMPENSATION		166.43	
66686	EDUCATION TECHNOLOGY PARTNERS	04/28/2014	14-10770	BYOC ANNUAL RENEWAL FEE	0	2,878.00	2,878.00
10 E 800 435 221200 000				GENERAL FUND/CURRICULUM DEVELOPMENT/PROGRAMMED COMPUTER		959.34	
10 E 100 435 221200 141				GENERAL FUND/CURRICULUM DEVELOPMENT/PROGRAMMED COMPUTER		959.33	
10 E 200 435 221200 141				GENERAL FUND/CURRICULUM DEVELOPMENT/PROGRAMMED COMPUTER		959.33	
66687	E.O. JOHNSON COMPANY, INC.	04/28/2014	CNIN695837	COPIES	0	3,657.32	3,657.32
10 E 800 411 258400 000				GENERAL FUND/COPYING/DUPLICATING/GENERAL SUPPLIES		2,794.20	
27 E 800 411 223300 341				SPECIAL EDUC./EEN DIRECTOR/GENERAL SUPPLIES		641.19	
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		221.93	
66688	FOLLETT SCHOOL SOLUTIONS, INC	04/28/2014	356690F-6	MIDDLE SCHOOL: PLAYAWAYS AND EBOOKS	2001314070	1,820.98	2,684.06
10 E 200 431 222200 000				GENERAL FUND/LMC - INST SERVICE/AUDIO-VISUAL MEDIA		125.97	
10 E 200 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		1,695.01	
			406621-0	Books - Various Titles	2001314086	863.08	
10 E 100 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		474.70	
10 E 100 439 222200 000				GENERAL FUND/LMC - INST SERVICE/OTHER MEDIA		388.38	
66689	GAMING GENERATIONS INC	04/28/2014	003	IPAD REPAIR	0	130.00	130.00
10 E 800 320 254410 000				GENERAL FUND/REPAIR INSTRUCT EQUIP/PROPERTY SERVICE		130.00	
66690	G&K SERVICES INC	04/28/2014	MARCH 2014	SHOP COATS & TOWELS	0	126.38	126.38
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		126.38	
66691	GRINKER, TRACI A	04/28/2014	REIMBURSEMENT	FBLA STATE LEADERSHIP LAB - FUEL FOR SCHOOL VAN	0	57.80	57.80
10 E 800 348 161333 000				GENERAL FUND/VOC. INDUSTRIAL CLUBS OF AM./VEHICLE FUEL		57.80	
66692	HARMONY COUNTRY CO-OP	04/28/2014	GAS	GAS CHARGES FROM MARCH 2014	0	842.74	842.74

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 400 342 222200 000				GENERAL FUND/LMC - INST SERVICE/EMPLOYEE TRAVEL & EXP.		44.29	
10 E 800 342 252000 000				GENERAL FUND/FISCAL/EMPLOYEE TRAVEL & EXP.		63.49	
10 E 800 348 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		39.19	
10 E 800 348 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL		90.15	
10 E 800 348 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		132.66	
10 E 800 348 161311 000				GENERAL FUND/FUTURE FARMERS OF AMERICA/VEHICLE FUEL		98.96	
27 E 800 348 138200 341				SPECIAL EDUC./VOC ED EEN/VEHICLE FUEL		251.34	
27 E 800 348 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/VEHICLE FUEL		122.66	
66693 HEID MUSIC		04/28/2014	1186078	REEDS, OIL	0	37.99	815.76
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		37.99	
			1195252	MUSIC	0	72.00	
10 E 200 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		72.00	
			1200565	MUSIC	0	40.00	
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		40.00	
			1201507	MUSIC	0	35.20	
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		35.20	
			1207184	MUSIC	0	104.00	
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		104.00	
			1207654	MUSIC	0	11.00	
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		11.00	
			1210052	MUSIC	0	31.20	
10 E 200 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		31.20	
			1210061	REPAIR/SERVICE	0	144.38	
10 E 800 320 254410 000				GENERAL FUND/REPAIR INSTRUCT EQUIP/PROPERTY SERVICE		144.38	
			1210522	PICCOLO	0	339.99	
10 E 400 551 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/EQUIPMENT ADDITION		339.99	
66694 HEINEMANN		04/28/2014	6316403	Fountas & Pinnell Leveled Literacy Intervention - GOLD (Gr. 4)	3001314030	5,130.00	5,130.00
10 E 100 432 122000 141				GENERAL FUND/ENGLISH/LIBRARY BOOKS		5,130.00	
66695 HOOVER METALS		04/28/2014	19209	Steel Supplies	5021314061	311.73	311.73
10 E 400 411 136000 000				GENERAL FUND/TECH ED/GENERAL SUPPLIES		311.73	
66696 INDIANHEAD FOODSERVICE DISTRIB		04/28/2014	MARCH 2014	FOOD, MISC	0	9,656.06	9,656.06
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		6,921.51	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		280.47	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		2,291.69	
50 E 800 419 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/OTHER SUPPLIES		162.39	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66697	INDIANHEAD FOODSERVICE DISTRIB	04/28/2014	MARCH 2014	FOOD	0	118.96	118.96
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		118.96	
66698	J H LARSON COMPANY	04/28/2014	S100619624.001	URINAL FLUSH UNIT	0	272.79	895.34
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		272.79	
			S100621132.001	TOILET	0	241.69	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		241.69	
			S100630271.001	RESTROOM FAUCET	0	380.86	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		380.86	
66699	J W PEPPER & SON INC	04/28/2014	07538521	MUSIC FOR LARGE GROUP FESTIVAL (HS)	5021314131	67.24	89.74
10 E 400 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		67.24	
			07541761	MUSIC FOR LARGE GROUP FESTIVAL (HS)	5021314131	22.50	
10 E 400 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		22.50	
66700	KELLEY SUPPLY, INC.	04/28/2014	3061027	Clear Shipping Tape	5021314071	68.13	68.13
10 E 200 411 124000 000				GENERAL FUND/MATHEMATICS/GENERAL SUPPLIES		68.13	
66701	MARSHFIELD BOOK & STATIONARY	04/28/2014	323893	BOOK RINGS, STAPLE REMOVER, POST-ITS	0	58.88	1,598.52
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		50.52	
10 E 800 411 120000 391				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		8.36	
			323898	CONSTRUCTION PAPER	0	287.28	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		287.28	
			323929	PAPER SHREDDER	5021314130	455.00	
10 E 400 561 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/EQUIPMENT REPLACED		455.00	
			323963	CONSTRUCTION PAPER	0	278.35	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		278.35	
			323982	WHITE BOARD	5021314133	200.00	
10 E 400 440 121000 000				GENERAL FUND/ART/NON-CAPITAL EQUIPMENT		200.00	
			324033	GOLD CONSTRUCTION PAPER	0	46.74	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		46.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			324035	DK BLUE CONSTRUCTION PAPER	0	30.97	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		30.97	
			324040	WHITE & PINK CONSTRUCTION PAPER	0	220.21	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		220.21	
			324119	CARD STOCK (HOS:RFBS)	0	21.09	
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		21.09	
66702 JAYME OR KIM MARTEN		04/28/2014	FEB 2014	MILEAGE TO ACA	0	89.28	156.24
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		89.28	
			MARCH 2014	MILEAGE TO ACA	0	66.96	
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		66.96	
66703 GANNETT WISCONSIN MEDIA		04/28/2014	MN1052220	ELEM SUBSCRIPTION BALANCE DUE	0	11.81	29.42
10 E 100 433 222200 000				GENERAL FUND/LMC - INST SERVICE/NEWSPAPERS		11.81	
			MN1098372	MS SUBSCRIPTION BALANCE DUE	0	11.81	
10 E 200 433 222200 000				GENERAL FUND/LMC - INST SERVICE/NEWSPAPERS		11.81	
			MN2011544	HS SUBSCRIPTION BALANCE DUE	0	5.80	
10 E 400 433 222200 000				GENERAL FUND/LMC - INST SERVICE/NEWSPAPERS		5.80	
66704 MCDONELL CENTRAL/NOTRE DAME		04/28/2014	ENTRY FEE	GOLF - BOYS. INVITATION at LAKE WISSOTA GOLF COURSE 5-5-14	0	55.00	55.00
10 E 800 940 162212 000				GENERAL FUND/BOYS GOLF/DUES & FEES		55.00	
66705 JESSE MEDDAUGH		04/28/2014	MILEAGE	TECHNOLOGY MEETING	0	50.40	50.40
10 E 800 342 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		50.40	
66706 MENARDS		04/28/2014	44874	FILM APPLICATION KIT, POLY PUSHER, POLY SHOVEL, WINTER MORN FILM	6001314044	55.46	245.16
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		55.46	
			45243	DRILL BIT, BLADE, CABLE, SPLITTER,	5021314063	189.70	

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10 E 400 411 136000 000				LUBRICANT, PLUG CUTTER, SCREWS, VISE GRIP, PLIERS, STOPS RUST, WIRE GENERAL FUND/TECH ED/GENERAL SUPPLIES		189.70	
66707	MIDWAY STEEL INC	04/28/2014	109294	STEEL	5021314055	96.00	96.00
10 E 400 411 136000 000				GENERAL FUND/TECH ED/GENERAL SUPPLIES		96.00	
66708	NORTHERN MUSIC SERVICE, LLC	04/28/2014	2029	REEDS	0	53.00	634.88
10 E 400 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		53.00	
10 E 400 551 125500 000			2048	BASS AMP	0	500.00	
				GENERAL FUND/INSTRUMENTAL MUSIC/EQUIPMENT ADDITION		500.00	
10 E 400 411 125500 000			2937	VALVE GUIDE	0	2.00	
				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		2.00	
10 E 400 411 125500 000			3206	BAND ACCS	0	79.88	
				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		79.88	
66709	PARKSIDE BUS	04/28/2014	2/2013/15	REGULAR ROUTES (4)	0	25,590.44	35,244.00
10 E 800 341 256710 000				GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL		25,590.44	
10 E 800 341 256742 000			20 ST - 91 MI	KIDS VOTING to UW MARATHON	0	272.84	
				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		272.84	
10 E 800 341 256742 000			25 ST - 135 MI	FORENSICS to WI RAPIDS	0	371.83	
				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		371.83	
27 E 800 341 256751 011			EEN BUS		0	4,414.13	
				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL		4,414.13	
27 E 800 341 256751 011			EEN BUS MILEAGE	1368 MILES	0	834.48	
				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL		834.48	
27 E 800 341 256751 011			EEN NOON RATE	1074 MILES	0	1,815.06	
				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL		1,815.06	
10 E 800 341 256710 000			FUEL BASE COST	JAN 2014	0	1,945.22	
				GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL		1,945.22	
66710	PER MAR SECURITY SERVICES CORP	04/28/2014	1146313	SECURITY MONITORING/SERVICE S NEILLSVILLE	0	53.46	53.46
10 E 900 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		53.46	

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66711	PIONEER MANUFACTURING COMPANY	04/28/2014	507044	FB FIELD MARKERS	0	70.85	70.85
10 E 800 411 254200 000				GENERAL FUND/MAINTENANCE-SITES/GENERAL SUPPLIES		70.85	
66712	QUILL CORPORATION	04/28/2014	1463937	CONSTRUCTION PAPER	0	194.00	500.00
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		194.00	
			1590420	CONSTRUCTION PAPER	0	49.58	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		49.58	
			1596311	CONSTRUCTION PAPER	0	17.42	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		17.42	
			1781111	CONSTRUCTION PAPER	0	57.25	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		57.25	
			1880978	DARK BROWN CONSTRUCTION PAPER	0	57.25	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		57.25	
			2157637	BLUE CONSTRUCTION PAPER	0	67.25	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		67.25	
			2280680	DARK BLUE CONSTRUCTION PAPER	0	57.25	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		57.25	
66713	RMM SOLUTIONS INC	04/28/2014	29654	Laptops	3001314029	3,771.00	7,542.00
10 E 200 551 122000 141				GENERAL FUND/ENGLISH/EQUIPMENT ADDITION		1,885.50	
27 E 200 435 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/PROGRAMMED C		1,885.50	
			30242	Laptops	2001314083	3,771.00	
10 E 100 551 222200 000				GENERAL FUND/LMC - INST SERVICE/EQUIPMENT ADDITION		1,257.00	
10 E 200 551 222200 000				GENERAL FUND/LMC - INST SERVICE/EQUIPMENT ADDITION		1,257.00	
10 E 400 551 222200 000				GENERAL FUND/LMC - INST SERVICE/EQUIPMENT ADDITION		1,257.00	
66714	SCHINDLER ELEVATOR CORPORATION	04/28/2014	8103707890	NEILLSVILLE	0	337.68	337.68
10 E 900 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		337.68	
66715	KATHLEEN SCHWOCH	04/28/2014	MEDICAL	3/11/14, 3/14/14, 3/18/14	0	225.50	948.75
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		225.50	
			MEDICAL.	JAN 2014	0	680.00	

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10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		680.00	
				MEDICAL.. NOV 2013	0	43.25	
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		43.25	
66716	SCHOLASTIC INC	04/28/2014	8501848	Software Licenses - SYSTEM 44	3001314028	2,875.00	2,961.93
27 E 100 435 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/PROGRAMMED C		718.75	
27 E 200 435 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/PROGRAMMED C		718.75	
10 E 100 435 122000 141				GENERAL FUND/ENGLISH/PROGRAMMED COMPUTER SOFTWARE		718.75	
10 E 200 435 122000 141				GENERAL FUND/ENGLISH/PROGRAMMED COMPUTER SOFTWARE		718.75	
			8526527	BOOKS- SYSTEM 44	3001314028	86.93	
27 E 100 435 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/PROGRAMMED C		21.73	
27 E 200 435 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/PROGRAMMED C		21.73	
10 E 100 435 122000 141				GENERAL FUND/ENGLISH/PROGRAMMED COMPUTER SOFTWARE		21.73	
10 E 200 435 122000 141				GENERAL FUND/ENGLISH/PROGRAMMED COMPUTER SOFTWARE		21.74	
66717	MEDFORD AREA PUBLIC SCHOOL DIS	04/28/2014	NONE	MATH LEAGUE TRANSPORTATION	0	658.87	658.87
10 E 800 341 256742 000				GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		658.87	
66718	SECURITY HEALTH PLAN	04/28/2014	MAY2014	HEALTH INSURANCE PREMIUM MAY 2014	0	179,590.40	179,590.40
10 L 000 000 811631 000				GENERAL FUND/HEALTH INSURANCE		125,618.51	
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		14,364.05	
27 L 000 000 811631 000				SPECIAL EDUC./HEALTH INSURANCE		30,721.76	
50 L 000 000 811631 000				FOOD SERVICE FUND/HEALTH INSURANCE		8,886.08	
66719	SHERATON MADISON HOTEL	04/28/2014	CONF #21062423	5 ROOMS - APRIL 29, 2014 SKILLS USA	0	520.00	520.00
10 E 800 342 161333 000				GENERAL FUND/VOC.INDUSTRIAL CLUBS OF AM./EMPLOYEE TRAVE		208.00	
10 E 800 345 161333 000				GENERAL FUND/VOC.INDUSTRIAL CLUBS OF AM./PUPIL ROOM AND		312.00	
66720	SHOPKO	04/28/2014	2405	STYLUS/PEN & KNIFE SET	6001314053	33.67	33.67
27 E 100 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		33.67	
66721	SJS	04/28/2014	1221	PLOWING SNOW, SPREAD SAND SALT	0	2,158.25	2,158.25
10 E 800 320 253200 000				GENERAL FUND/OPERATION-SITES/PROPERTY SERVICE		2,158.25	
66722	STERLING WATER INC	04/28/2014	342X03886309	SOLAR SALT FOR WATER SOFTENER	0	97.40	97.40
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		97.40	
66723	SUPREME SCHOOL SUPPLY	04/28/2014	20801	YELLOW ADMIT PASSES	5021314134	22.93	22.93
10 E 400 411 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES		22.93	

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66724	SYSCO BARABOO LLC	04/28/2014	MARCH 2014	FOOD & MISC	0	2,959.66	2,959.66
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		2,616.02	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		162.89	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		180.75	
66725	T & C WATER SYSTEMS	04/28/2014	27362	BOTTLED WATER, COOLER RENT - MAY	0	25.70	25.70
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		25.70	
66726	TDS TELECOM	04/28/2014	4/22/14-5/21/14	NEILLSVILLE	0	106.15	106.15
10 E 900 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		106.15	
66727	TEACHER'S DISCOVERY	04/28/2014	32302	CD, DVD'S, BB SET, GAME, BOOK, STICKERS	5021314139	238.11	238.11
10 E 800 411 123000 000				GENERAL FUND/FOREIGN LANGUAGE/GENERAL SUPPLIES		80.35	
10 E 800 431 123000 000				GENERAL FUND/FOREIGN LANGUAGE/AUDIO-VISUAL MEDIA		157.76	
66728	TEAM SPORTING GOODS INC	04/28/2014	AAH053386-AG03	BASEBALL PANTS	5021314110	297.00	952.45
10 E 400 420 162204 000				GENERAL FUND/BOYS BASEBALL/APPAREL		297.00	
10 E 400 440 162204 000			AAH053452-AG04	BATS	5021314110	655.45	
				GENERAL FUND/BOYS BASEBALL/NON-CAPITAL EQUIPMENT		655.45	
66729	TP PRINTING CO INC	04/28/2014	MARCH 2014	ELECTION NOTICES, HORNET HIGHLIGHTS, CHILD DEVELOPMENT DAYS	0	310.25	310.25
10 E 800 354 231400 000				GENERAL FUND/BD. OF ED. ELECTIONS/PRINTING & BINDING		67.50	
10 E 800 354 263300 000				GENERAL FUND/PUBLIC INFORMATION/PRINTING & BINDING		87.75	
10 E 400 354 132000 000				GENERAL FUND/BUSINESS EDUCATION/PRINTING & BINDING		155.00	
66730	WAUSAU AWARDS	04/28/2014	NONE	2 BOE NAMEPLATES/BASES	1011314044	61.00	61.00
10 E 800 411 231100 000				GENERAL FUND/BOARD OF EDUCATION/GENERAL SUPPLIES		61.00	
66731	WEA INSURANCE	04/28/2014	MAY	LONG TERM DISABILITY INSURANCE	0	1,573.74	1,573.74
10 E 800 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		24.63	
10 E 800 251 222000 000				GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURA		36.88	
10 E 800 251 223910 000				GENERAL FUND/READING SPECIALIST/INCOME PROTECTION INSUR		3.80	
10 E 800 251 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/INCOME PROTECTION		38.42	
10 E 800 251 252000 000				GENERAL FUND/FISCAL/INCOME PROTECTION INSURANCE		36.65	
10 E 800 251 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/INCOME PROTECTION I		95.61	
27 E 100 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		49.69	
27 E 400 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		48.71	
27 E 800 251 156600 011				SPECIAL EDUC./SPEECH/LANGUAGE/INCOME PROTECTION INSURAN		18.63	
27 E 800 251 215000 011				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		3.37	
27 E 800 251 223300 011				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		18.31	

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50 E	800 251 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PRO		18.59	
27 E	200 251 158100 011			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		28.89	
27 E	100 251 159300 011			SPECIAL EDUC./ADAPTIVE PHY ED/INCOME PROTECTION INSURAN		1.53	
10 E	800 251 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/INCOME PROTECTIO		12.92	
10 E	800 251 110000 391			GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		1.93	
10 E	050 251 110000 000			GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		29.61	
10 E	100 251 110000 000			GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		213.73	
10 E	100 251 110000 332			GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		68.26	
10 E	100 251 110000 365			GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		8.28	
10 E	200 251 120000 000			GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		159.29	
10 E	200 251 141000 000			GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		7.78	
10 E	200 251 143000 000			GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		11.68	
10 E	100 251 143000 000			GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		14.33	
10 E	100 251 213000 000			GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		15.86	
27 E	100 251 213000 011			SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		1.76	
10 E	200 251 122000 141			GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		19.00	
10 E	100 251 122000 141			GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		28.21	
10 E	901 251 122000 141			GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		6.75	
10 E	100 251 124000 141			GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		9.04	
27 E	800 251 252000 341			SPECIAL EDUC./FISCAL/INCOME PROTECTION INSURANCE		1.73	
27 E	800 251 266000 341			SPECIAL EDUC./TECHNOLOGY COORD/PROJECTS/INCOME PROTECTI		1.44	
27 E	800 251 223300 341			SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		3.71	
10 E	100 251 121000 000			GENERAL FUND/ART/INCOME PROTECTION INSURANCE		18.40	
10 E	200 251 121000 000			GENERAL FUND/ART/INCOME PROTECTION INSURANCE		8.74	
10 E	400 251 121000 000			GENERAL FUND/ART/INCOME PROTECTION INSURANCE		8.74	
10 E	400 251 124000 000			GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		38.68	
10 E	100 251 125100 000			GENERAL FUND/MUSICAL GENERAL/INCOME PROTECTION INSURANC		14.44	
10 E	200 251 125400 000			GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		7.94	
10 E	400 251 125400 000			GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		7.94	
10 E	200 251 125500 000			GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		5.59	
10 E	400 251 125500 000			GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		5.59	
10 E	400 251 126000 000			GENERAL FUND/SCIENCE/INCOME PROTECTION INSURANCE		31.65	
10 E	400 251 127000 000			GENERAL FUND/SOCIAL STUDIES/INCOME PROTECTION INSURANCE		23.74	
10 E	400 251 122000 000			GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		32.94	
10 E	800 251 123000 000			GENERAL FUND/FOREIGN LANGUAGE/INCOME PROTECTION INSURAN		18.03	
10 E	400 251 132000 000			GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		2.81	
10 E	100 251 132000 000			GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		1.40	
10 E	200 251 132000 000			GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		1.40	
10 E	400 251 131000 000			GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		9.02	
10 E	200 251 131000 000			GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		2.25	
10 E	100 251 241000 000			GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		22.87	
10 E	200 251 241000 000			GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		38.71	
10 E	400 251 241000 000			GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		32.06	
10 E	400 251 135000 000			GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		5.57	
10 E	200 251 135000 000			GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		3.72	
10 E	800 251 110000 341			GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		6.81	
27 E	050 251 159100 341			SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		7.27	
27 E	100 251 159100 011			SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		26.08	
27 E	200 251 159100 011			SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		21.03	
27 E	400 251 159100 011			SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		20.48	

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27 E 800 251 215000 019				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		7.16	
27 E 800 251 215000 341				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		10.54	
10 E 400 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		3.52	
10 E 400 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		9.04	
27 E 050 251 152000 011				SPECIAL EDUC./EARLY CHILDHOOD/INCOME PROTECTION INSURAN		24.17	
10 E 400 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		19.51	
10 E 200 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		4.51	
10 E 400 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		8.49	
27 E 200 251 159100 341				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		6.67	
27 E 400 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		0.94	
10 E 100 251 110000 141				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		12.47	
10 E 100 251 210000 141				GENERAL FUND/PUPIL SERVICES/INCOME PROTECTION INSURANCE		3.80	
66732 WE ENERGIES		04/28/2014	ADAMS ST HOUSE	3/13/14-4/11/14	0	140.72	16,363.58
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		140.72	
			CD/EC	3/13/14-4/11/14	0	1,249.80	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		1,249.80	
			ELEMENTARY SCHOOL	3/13/14-4/11/14	0	2,255.64	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		2,255.64	
			GREENHOUSE	3/13/14-4/11/14	0	529.54	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		529.54	
			HIGH SCHOOL BACK	3/13/14-4/11/14	0	7,988.60	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		7,988.60	
			HIGH SCHOOL FRONT	3/13/14-4/11/14	0	3,595.95	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		3,595.95	
			MIDDLE SCHOOL	3/13/14-4/11/14	0	65.99	
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		65.99	
			NEILLSVILLE	3/7/14-4/7/14	0	537.34	
10 E 900 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		537.34	
66733 WIL-KIL PEST CONTROL CORP		04/28/2014	2440209	HIGH SCHOOL PEST CONTROL	0	38.00	83.75
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		38.00	
			2440328	ELEMENTARY SCHOOL PEST CONTRAOL	0	45.75	
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		45.75	
66734 WILDERNESS PURSUIT		04/28/2014	PREPAID	12 RIDERS - \$190	0	228.00	228.00
27 E 400 940 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/DUES & FEES		228.00	
66735 WORLD BOOK SCHOOL & LIBRARY		04/28/2014	0001485132	Reference Materials for MS	2001314088	550.96	550.96

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 200 439 222200 000				GENERAL FUND/LMC - INST SERVICE/OTHER MEDIA		550.96	
66736 XCEL ENERGY		04/28/2014	ADAMS ST HOUSE	3/10/14-4/8/14	0	27.37	11,454.55
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		27.37	
				ATHLETIC FIELD	3/10/14-4/8/14	0	64.46
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		64.46	
				AUTO PROTECTIVE LGT	3/15/14-4/14/14	0	45.72
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		45.72	
				CD/EC	3/10/14-4/8/14	0	209.70
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		209.70	
				ELEMENTARY SCHOOL	3/10/14-4/8/14	0	1,580.93
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		1,580.93	
				HIGH SCHOOL	3/10/14-4/8/14	0	8,706.30
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		8,706.30	
				NEILLSVILLE	3/19/14-4/17/14	0	820.07
10 E 900 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		820.07	

77 Computer Check(s) For a Total of 387,104.02

Colby K-6 ELA Selection -History & Timeline-

History: Statement of Need

The Common Core State Standards for English Language Arts & Literacy were adopted by the state of Wisconsin in June, 2010. These standards ensure that all students are college and career ready in literacy no later than the end of high school. Being committed to this effort and after intense study of these new standards, and considering student performance on current state and local assessments, we have determined that our instructional materials for reading and language arts, purchased in 2004, no longer meet newly identified student priorities for learning. Based on local curriculum guidelines, the ELA department will begin the process of a thorough review of quality programs and will make recommendations for the purchase of new materials to better meet our new standards and student need.

2012-2013

- September 10th – Met w/ELA K-12: announce the approval to consider new K-6 materials
- September 10th – K-6 ELA Team Members were identified: Nancy Schroetter (Kindergarten), Kris Woik (Gr. 1), Michele Hagen (Gr. 2), Jennifer Peterson (Gr. 3), Lisa Brill (Gr. 4), Wendy Cihlar (Gr. 5), and Victoria Stewart (Gr. 6)
- October 22nd – Met w/ELA K-6: Begin the process for review, pilot, and final selection of K-6 Materials; determine the process; brainstorm current needs of program materials; review CCSS for ELA
- October 23rd – Met w/ Peter Buchta, Pearson Representative; requested sample materials for *Reading Street & Good Habits Great Readers* (both Pearson ELA Programs)
- October 23rd – Requested materials from *Houghton Mifflin Company*
- October – December – Materials received from *Good Habits Great Readers, Reading Street, and Houghton Mifflin*
- December 10th – ELA K-6 Pilot TEAM Meeting: Discussed how to proceed w/review of ELA materials process; consideration of current program needs
- December, January – Begin review of *Good Habits, Great Readers, Reading Street, and Houghton Mifflin*
- January 21st – Compared the three samples of materials and how they supported CCSS – ELA
- March 26th – Three members of the ELA K-6 Pilot TEAM visited a Pearson Evening OPEN HOUSE in Wausau to review the *Good Habits, Great Readers and Reading Street* materials

- **March 18th** – ELA K-6 Pilot TEAM Meeting: Final thoughts on three sets of materials were shared; whereas there was no response by Houghton Mifflin for a presentation, the decision was made to not include them for possible pilot
- **April 15th** – Overview and Orientation of *Reading Street* & *GHGR* w/ Peter B. (representative) and Colleen (consultant)
- **May 21st** – Met with Frank Hartle (McGraw-Hill) to request sample materials on a NEW ELA program; *Reading WONDERS*; samples delivered to school
- **June 24th** – ELA K-6 Pilot TEAM Meeting: Presentation of Reading *WONDERS* materials w/ (McGraw-Hill reading consultant); decision was made to pilot both GHGR and McGraw-Hill ELA materials; request to do so for 2013-14 school year was made to Superintendent and granted.

2013 - 2014

- **August 22nd** – *GHGR* Training for PILOT w/Colleen (Pearson)
- **October 29th** – ELA K-6 Pilot TEAM Meeting on *GHGR*: Update
- **November 14th** – ELA K-4 Pilot TEAM members update grade level team on *GHGR*
- **November 18th** – ELA K-6 Pilot TEAM Meeting w/*GHGR* Consultant: Update
- **October – December** – Observations in ALL *GHGR* Pilot Classrooms by RS
- **December 16th** – *WONDERS* training for pilot team w/consultant
- **January 16th** – Half-Day Sessions: Evaluation of *GHGR*
- **January 27th** – *WONDERS* Pilot Implemented
- **February 3rd** – Technology Orientation w/Consultant
- **February 24th** – ELA K-6 Pilot TEAM Meeting on *WONDERS*: Update
- **March 10th – April 11th**: Observations in ALL *WONDERS* Pilot Classrooms by RS
- **March 17th** – ELA K-6 Pilot TEAM Meeting w/ *WONDERS* Consultant: Update
- **March 18th** – ELA K-4 Pilot TEAM members update grade level teams on *WONDERS* (PLC's)
- **April 9th** – K-6 ELA Pilot Team: Meeting w/Building Level Team for Discussion, Input
- **April 15th** – Half-Day Sessions: Evaluation of *WONDERS* by K-6 ELA Pilot Team; selection of *Reading WONDERS* (McGraw-Hill) was made with a unanimous vote
- **April 28th** – BOE Informational Presentation
- **May 12th** – Presentation to Curriculum Council
- **May 19th** – BOE Approval
- **May 22nd** – Orientation for all K-6 Teachers, SPED, and Title I Staff
- **June 2nd** – Training w/K-6 ELA Teachers, SPED, and Title I Staff
- **August TBD** – Training Continues for K-6 ELA Teachers, SPED, and Title I Staff

**Recommendation of *Reading Wonders* Adoption – K-6
School District of Colby
April 28, 2014**

K-6 ELA Pilot Team: The following teachers represented their respective grade levels in piloting BOTH *Good Habits, Great Readers* and also *Reading Wonders*, each for approximately one semester during the 2013-14 school year:

- Nancy Schroetter – Kindergarten
 - Kris Woik – Grade 1
 - Michele Hagen – Grade 2
 - Jennifer Peterson – Gr. 3
 - Lisa Brill – Gr. 4
 - Wendy Cihlar – Gr. 5
 - Victoria Stewart – Gr. 6
-
- Five K-6 ELA programs were reviewed, evaluated, considered
 - Current ELA program weaknesses
 - Student performance on local and state assessments
 - Current state ELA standards for English Language Arts

 - Two K-6 ELA programs were piloted – each for one semester. Each was evaluated using the following measurements:
 - *ELA & Literacy CCSS Publisher's Criteria* rating by pilot team members
 - *Textbook Pilot and Program Evaluation*
 - Seven Guiding Principles for Reading Instruction at Colby Elementary

 - All K-6 Pilot classrooms were visited at least twice by the reading specialist during the ELA block to monitor progress of the pilots, the teacher's comfort level with the materials, and gauging student progress and engagement with each of the programs.

 - The entire pilot team was present at a staff meeting on April 9th to answer questions from the teaching staff of K-6 about the strengths and weaknesses of each set of materials piloted.

 - Each ELA pilot team member voted on April 15th unanimously to recommend K-6 Reading Wonders for district purchase.

Projected Cost of K-6 Reading Wonders

Original cost of all materials:	\$173,025.24
FREE MATERIALS OFFERED:	100,031.67
Product Total	<u>\$ 72,993.57</u>
Shipping (not to exceed 5%)	3649.68
TOTAL COST TO DISTRICT	<u>\$ 76,643.25</u>
COST OF CURRENT ELA MATERIALS (purchased in 2004)	\$ 88,356.62



Certified Public Accountants

1315 Bad Axe Court ▲ P.O. Box 271 ▲ Viroqua, Wisconsin 54665 ▲ TEL 608-637-2082 ▲ FAX 608-637-3021

April 22, 2014

Steve Kolden, Administrator
School District of Colby
505 West Spence Street
P.O. Box 139
Colby, WI 54421-0139

Dear Mr. Kolden:

Enclosed is an engagement letter for the fiscal year ending June 30, 2014. The letter contains all the provisions of a standard school district audit contract. Please review the letter and return the original to us when signed. A return envelope is enclosed.

Feel free to call should there be questions.

Sincerely,

A handwritten signature in black ink that reads 'Jan Froelich'.

Jan Froelich, CPA

Enclosures

H:\Viroqua Govt Clients\Colby, Schools\2014 Correspondence\Colby SD 2014 Engagement Ltr.Doc

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
100000	INSTRUCTION						
110000	ELEMENTARY CURRICULUM						
SALARIES	1,085,265.00	762,521.94	70.26	1,060,463.00	758,644.78	71.54	301,818.22
EMPLOYEE BENEFITS	529,242.00	385,532.98	72.85	600,170.00	423,288.12	70.53	176,881.88
PURCHASED SERVICES	52,300.00	29,111.35	55.66	2,300.00	1,080.00	46.96	1,220.00
NON-CAPITAL OBJECTS	42,315.00	29,621.32	70.00	45,060.00	34,631.21	76.86	10,428.79
CAPITAL OBJECTS	498.00	1,551.94	311.63	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,100.00	0.00	0.00	500.00	0.00	0.00	500.00
ELEMENTARY CURRICULUM	1,710,720.00	1,208,339.53	70.63	1,708,493.00	1,217,644.11	71.27	490,848.89
120000	REGULAR CURRICULUM						
SALARIES	1,338,518.00	918,642.91	68.63	1,410,781.00	991,172.48	70.26	419,608.52
EMPLOYEE BENEFITS	738,690.00	464,871.28	62.93	734,087.00	503,629.60	68.61	230,457.40
PURCHASED SERVICES	4,480.00	3,158.32	70.50	5,140.00	4,956.91	96.44	183.09
NON-CAPITAL OBJECTS	72,109.00	60,053.58	83.28	65,425.00	53,976.77	82.50	11,448.23
CAPITAL OBJECTS	23,130.00	6,154.83	26.61	14,269.00	9,879.36	69.24	4,389.64
OTHER OBJECTS	3,885.00	3,300.00	84.94	4,385.00	2,247.00	51.24	2,138.00
REGULAR CURRICULUM	2,180,812.00	1,456,180.92	66.77	2,234,087.00	1,565,862.12	70.09	668,224.88
130000	VOCATIONAL CURRICULUM						
SALARIES	175,400.00	120,813.13	68.88	173,220.00	125,616.56	72.52	47,603.44
EMPLOYEE BENEFITS	92,885.00	47,757.27	51.42	99,802.00	60,176.03	60.30	39,625.97
PURCHASED SERVICES	6,620.00	2,342.06	35.38	4,050.00	2,618.91	64.66	1,431.09
NON-CAPITAL OBJECTS	32,550.00	24,378.61	74.90	22,280.00	12,852.27	57.69	9,427.73
CAPITAL OBJECTS	445.00	1,905.34	428.17	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	56.00	0.00	0.00	120.00	0.00	-120.00
VOCATIONAL CURRICULUM	307,900.00	197,252.41	64.06	299,352.00	201,383.77	67.27	97,968.23
140000	PHYSICAL CURRICULUM						
SALARIES	133,630.00	93,122.00	69.69	136,307.00	94,522.53	69.35	41,784.47
EMPLOYEE BENEFITS	82,719.00	50,039.15	60.49	84,933.00	44,692.92	52.62	40,240.08
PURCHASED SERVICES	700.00	350.00	50.00	700.00	350.00	50.00	350.00
NON-CAPITAL OBJECTS	4,270.00	2,811.56	65.84	5,515.00	5,418.80	98.26	96.20

Obj	2012-13		2012-13		2013-14		2013-14	
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %	Unexpended Bal	
100000	INSTRUCTION							
140000	PHYSICAL CURRICULUM							
CAPITAL OBJECTS	0.00	0.00	0.00	480.00	398.46	83.01	81.54	
OTHER OBJECTS	3,215.00	3,670.00	114.15	3,375.00	4,140.00	122.67	-765.00	
PHYSICAL CURRICULUM	224,534.00	149,992.71	66.80	231,310.00	149,522.71	64.64	81,787.29	
150000	SPECIAL CURRICULUM							
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SPECIAL CURRICULUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
160000	CO-CURRICULAR							
SALARIES	67,760.00	61,669.34	91.01	102,749.00	90,563.88	88.14	12,185.12	
EMPLOYEE BENEFITS	7,948.00	6,835.99	86.01	11,901.00	10,799.29	90.74	1,101.71	
PURCHASED SERVICES	32,580.00	22,408.07	68.78	33,520.00	19,776.39	59.00	13,743.61	
NON-CAPITAL OBJECTS	20,495.00	19,087.86	93.13	25,530.00	25,736.00	100.81	-206.00	
CAPITAL OBJECTS	2,470.00	1,757.35	71.15	2,750.00	2,949.90	107.27	-199.90	
OTHER OBJECTS	11,345.00	8,824.08	77.78	11,340.00	8,698.89	76.71	2,641.11	
CO-CURRICULAR	142,598.00	120,582.69	84.56	187,790.00	158,524.35	84.42	29,265.65	
170000	SPECIAL NEEDS							
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
NON-CAPITAL OBJECTS	1,000.00	0.00	0.00	500.00	0.00	0.00	500.00	
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
OTHER OBJECTS	1,500.00	1,035.00	69.00	1,500.00	540.00	36.00	960.00	
SPECIAL NEEDS	2,500.00	1,035.00	41.40	2,000.00	540.00	27.00	1,460.00	
INSTRUCTION	4,569,064.00	3,133,383.26	68.58	4,663,032.00	3,293,477.06	70.63	1,369,554.94	

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
210000	PUPIL SERVICES						
SALARIES	131,140.00	95,698.79	72.97	126,725.00	92,147.01	72.71	34,577.99
EMPLOYEE BENEFITS	81,622.00	55,105.66	67.51	80,338.00	55,032.50	68.50	25,305.50
PURCHASED SERVICES	3,820.00	2,554.33	66.87	3,865.00	2,226.34	57.60	1,638.66
NON-CAPITAL OBJECTS	5,255.00	4,109.57	78.20	5,105.00	3,986.94	78.10	1,118.06
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	210.00	162.00	77.14	170.00	150.00	88.24	20.00
PUPIL SERVICES	222,047.00	157,630.35	70.99	216,203.00	153,542.79	71.02	62,660.21
220000	INSTRUCTIONAL STAFF SERVICES						
SALARIES	193,069.00	123,755.93	64.10	178,526.00	133,789.71	74.94	44,736.29
EMPLOYEE BENEFITS	116,980.00	90,259.67	77.16	109,549.00	79,004.32	72.12	30,544.68
PURCHASED SERVICES	55,098.00	40,020.11	72.63	59,557.00	43,906.72	73.72	15,650.28
NON-CAPITAL OBJECTS	60,660.00	40,041.13	66.01	54,377.00	46,805.40	86.08	7,571.60
CAPITAL OBJECTS	5,420.00	3,172.65	58.54	4,500.00	4,195.82	93.24	304.18
OTHER OBJECTS	1,460.00	1,130.00	77.40	1,480.00	684.00	46.22	796.00
INSTRUCTIONAL STAFF SERVI	432,687.00	298,379.49	68.96	407,989.00	308,385.97	75.59	99,603.03
230000	GENERAL ADMINISTRATION						
SALARIES	155,300.00	132,299.04	85.19	121,988.00	95,503.02	78.29	26,484.98
EMPLOYEE BENEFITS	83,234.00	72,359.18	86.93	64,989.00	41,133.39	63.29	23,855.61
PURCHASED SERVICES	41,381.00	50,147.01	121.18	64,230.00	37,088.33	57.74	27,141.67
NON-CAPITAL OBJECTS	8,600.00	4,655.73	54.14	7,075.00	3,609.16	51.01	3,465.84
CAPITAL OBJECTS	2,320.00	3,772.17	162.59	2,820.00	4,059.86	143.97	-1,239.86
OTHER OBJECTS	6,200.00	4,312.00	69.55	6,500.00	7,158.30	110.13	-658.30
GENERAL ADMINISTRATION	297,035.00	267,545.13	90.07	267,602.00	188,552.06	70.46	79,049.94
240000	BUILDING ADMINISTRATION						
SALARIES	371,200.00	262,324.58	70.67	336,885.00	267,736.00	79.47	69,149.00
EMPLOYEE BENEFITS	185,107.00	131,903.96	71.26	210,901.00	141,372.87	67.03	69,528.13
PURCHASED SERVICES	9,950.00	7,773.95	78.13	8,400.00	3,871.63	46.09	4,528.37
NON-CAPITAL OBJECTS	7,350.00	3,053.75	41.55	8,460.00	2,693.61	31.84	5,766.39

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
240000	BUILDING ADMINISTRATION						
CAPITAL OBJECTS	0.00	70.00	0.00	750.00	650.00	86.67	100.00
OTHER OBJECTS	2,110.00	0.00	0.00	1,350.00	1,445.00	107.04	-95.00
BUILDING ADMINISTRATION	575,717.00	405,126.24	70.37	566,746.00	417,769.11	73.71	148,976.89
250000	BUSINESS ADMINISTRATION						
SALARIES	389,300.00	290,551.60	74.63	413,847.00	333,856.39	80.67	79,990.61
EMPLOYEE BENEFITS	242,775.00	165,121.35	68.01	271,788.00	200,014.69	73.59	71,773.31
PURCHASED SERVICES	1,092,192.00	968,444.63	88.67	1,068,363.00	942,393.66	88.21	125,969.34
NON-CAPITAL OBJECTS	99,060.00	76,570.34	77.30	101,200.00	68,836.05	68.02	32,363.95
CAPITAL OBJECTS	27,500.00	18,958.95	68.94	27,500.00	17,724.78	64.45	9,775.22
INSURANCE & JUDGMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	900.00	2,383.41	264.82	2,900.00	878.19	30.28	2,021.81
BUSINESS ADMINISTRATION	1,851,727.00	1,522,030.28	82.20	1,885,598.00	1,563,703.76	82.93	321,894.24
260000	CENTRAL SERVICES						
SALARIES	71,000.00	59,397.84	83.66	44,000.00	31,753.81	72.17	12,246.19
EMPLOYEE BENEFITS	61,670.00	38,623.16	62.63	32,347.00	22,752.22	70.34	9,594.78
PURCHASED SERVICES	120,330.00	92,071.95	76.52	150,500.00	155,151.84	103.09	-4,651.84
NON-CAPITAL OBJECTS	23,700.00	10,382.74	43.81	19,800.00	7,828.41	39.54	11,971.59
CAPITAL OBJECTS	57,500.00	20,434.81	35.54	32,500.00	78,032.19	240.10	-45,532.19
OTHER OBJECTS	10.00	10.00	100.00	0.00	0.00	0.00	0.00
CENTRAL SERVICES	334,210.00	220,920.50	66.10	279,147.00	295,518.47	105.86	-16,371.47
270000	INSURANCE						
INSURANCE & JUDGMENTS	119,137.00	111,836.13	93.87	125,988.00	103,706.07	82.31	22,281.93
INSURANCE	119,137.00	111,836.13	93.87	125,988.00	103,706.07	82.31	22,281.93

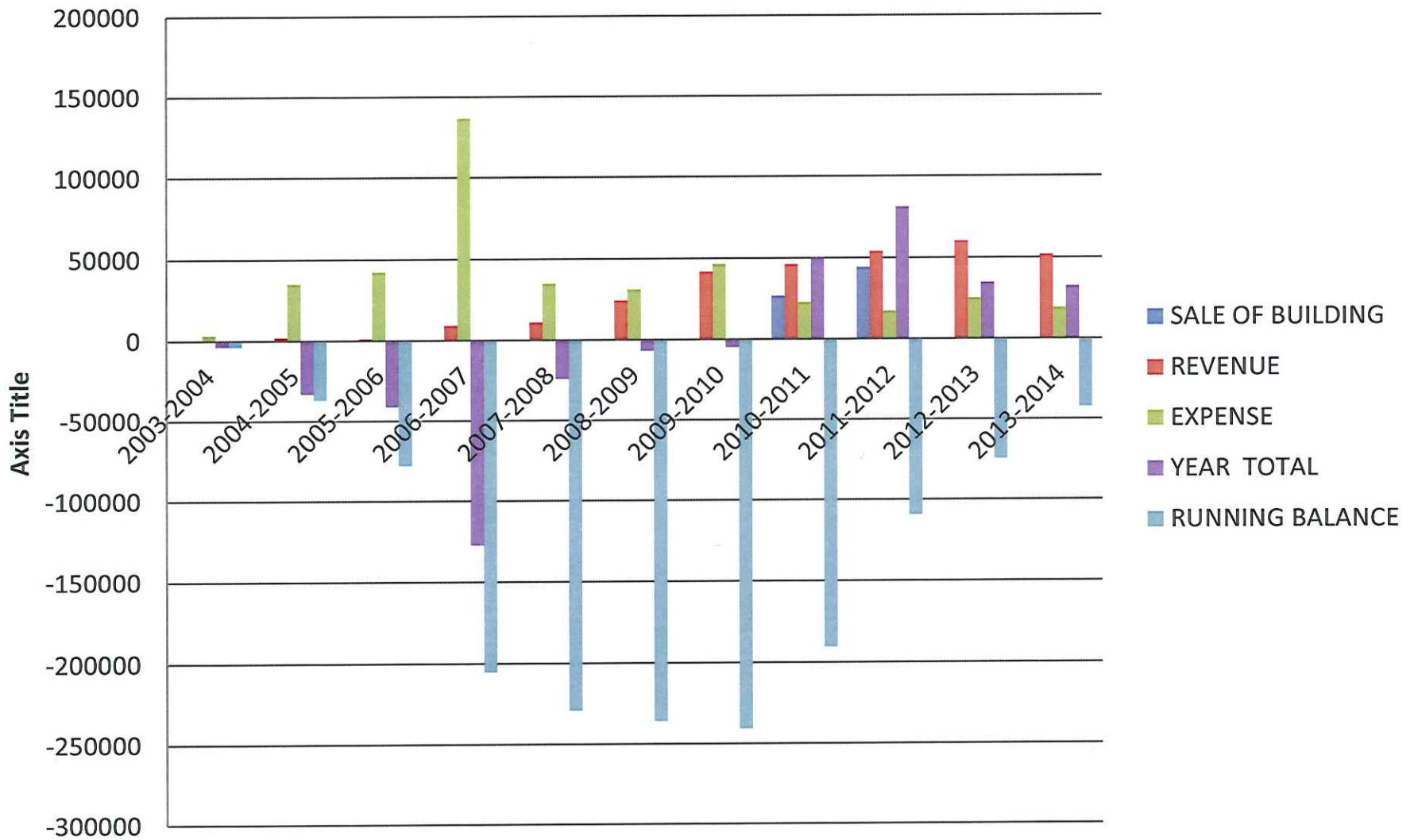
Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
280000	DEBT SERVICE						
DEBT RETIREMENT	1,300.00	0.00	0.00	1,500.00	21,390.20	1,426.01	-19,890.20
DEBT SERVICE	1,300.00	0.00	0.00	1,500.00	21,390.20	1,426.01	-19,890.20
290000	OTHER SUPPORT SERVICES						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	180,000.00	4,541.21	2.52	224,500.00	142,433.86	63.44	82,066.14
PURCHASED SERVICES	2,250.00	1,976.40	87.84	2,196.00	1,976.40	90.00	219.60
OTHER SUPPORT SERVICES	182,250.00	6,517.61	3.58	226,696.00	144,410.26	63.70	82,285.74
SUPPORT SERVICES	4,016,110.00	2,989,985.73	74.45	3,977,469.00	3,196,978.69	80.38	780,490.31
400000	NON-PROGRAM TRANSACTIONS						
410000	INTERFUND OPERATING TRANSFERS						
OPERATING TRANSFERS-OUT	900,000.00	0.00	0.00	1,064,572.00	0.00	0.00	1,064,572.00
INTERFUND OPERATING TRANS	900,000.00	0.00	0.00	1,064,572.00	0.00	0.00	1,064,572.00
430000	GEN. TUITION PAYMENTS						
PURCHASED SERVICES	708,964.00	28,479.76	4.02	894,534.00	59,755.16	6.68	834,778.84
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	236.24	0.00	0.00	267.05	0.00	-267.05
GEN. TUITION PAYMENTS	708,964.00	28,716.00	4.05	894,534.00	60,022.21	6.71	834,511.79
490000	NON-PROGRAM TRANSACTIONS						
OTHER OBJECTS	0.00	0.00	0.00	0.00	161.46	0.00	-161.46
NON-PROGRAM TRANSACTIONS	0.00	0.00	0.00	0.00	161.46	0.00	-161.46
NON-PROGRAM TRANSACTIONS	1,608,964.00	28,716.00	1.78	1,959,106.00	60,183.67	3.07	1,898,922.33

Obj	2012-13 <u>Original Budget</u>	2012-13 <u>FYTD Activity</u>	2012-13 <u>FYTD %</u>	2013-14 <u>Budget</u>	2013-14 <u>FYTD Activity</u>	2013-14 <u>FYTD %</u>	2013-14 <u>Unexpended Bal</u>
Grand Expense Totals	10,194,138.00	6,152,084.99	60.35	10,599,607.00	6,550,639.42	61.80	4,048,967.58

Number of Accounts: 3102

***** End of report *****

NEILLSVILLE PROPERTY



YEAR	SALE OF BUILDING	REVENUE	EXPENSE	YEAR TOTAL	RUNNING BALANCE
2003-2004			3621.18	-3621.18	-3621.18
2004-2005		2000.00	35100.09	-33100.09	-36721.27
2005-2006		1125.00	42256.18	-41131.18	-77852.45
2006-2007		9225.00	136686.27	-127461.27	-205313.72
2007-2008		11000.00	34870.86	-23870.86	-229184.58
2008-2009		24287.50	31116.8	-6829.30	-236013.88
2009-2010		41700.00	46517.44	-4817.44	-240831.32
2010-2011	26988	45990.00	22844.29	50133.71	-190697.61
2011-2012	44390	54015.00	17215.07	81189.93	-109507.68
2012-2013	0	60274.00	25388.05	34885.95	-74621.73
2013-2014	0	51868.60	19352.33	32516.27	-42105.46

2014-15 Initial Staffing Projections

Open Kindergarten position – (1 year contract)

Post internally, screen, transfer or post externally and hire.

Open 4K/EC position – (retirement) Post and hire

Little Stars Aide positions – TWO 20 hour positions would be eliminated (both are shared)

District would add ONE 28 hour position – post and hire

ICAA would add ONE 28 hour position

ELL Coordinator – currently .5 FTE, Add. 5 FTE and return to a full time position.

Elem. Lunch Room Supervision – Reduce 1 of the 2 hour position (Fund 50)

Food Service – NOT fill a current open position (Fund 50)

Title I / Rtl position – determine plan for 2014-15 (will change with current staffing)

Substitute Calling positions – need to increase compensation

HS Spanish – not renew current 66.0301 with Thorp (low enrollment doesn't require this)

HS Family And Consumer Sciences – (resignation), review position and hire at a potentially reduced FTE

Sustainability Coordinator – Create an extra duty position for maintenance of our sustainability efforts.

Foster Grandparents – Maintain, can look at lunch options and number of positions

SPED Aide – potentially add a part time aide position to reduce OT for current staff riding the bus with a student with health concerns.

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

Administrative Procedure **Application of Handbook Language Part III, Section 7.03(c)**

C. Eligibility Requirements - Skill Increment: Employees request approval for enrollment in training from their supervisor using form Appendix Part III – 7.03C. Successful completion of 120 hours of additional approved training will qualify the employee for a pay increment for the ensuing year. The remuneration will be an additional \$.25/hour. Documentation of additional training and/or skill development must be submitted to the immediate supervisor for any employee applying for compensation adjustment at the Skill Increment Level (Appendix Part III-7.03A). The training must be useful in performing tasks within the current position of employment. Training acquired on the job can be certified by the supervisor as augmented performance to qualify for additional compensation. Supervisors will pre-approve any additional training that will be applied for compensation adjustment. Once an employee has submitted a Compensation Adjustment Form, the employee will be informed of the status of the application within two weeks of the submittal date.

EFFECTIVE JULY 1, 2014

APPLICATION OF PART III, SECTION 7.03(C)

Prior training approval required: Employees request approval for enrollment in training from their supervisor. This is needed for each training. Use the form in the handbook (Appendix Part III – 7.03C)

Requests for wage increase: This is employee requested and utilizes the form contained in the handbook (Appendix Part III-7.03A).

Wage adjustment starts the next school year: completion of 120 hours of additional approved training will qualify the employee for a pay increment for the ensuing year.

What hours count? The training hours that are NOT required of an employee are used for this skill increment increase. In order for the hours to be "counted" or applied, they must be UNIQUE to the individual and set them above a peer in the same position. Training hours that are required of everyone would not apply (Blood Borne Pathogens, Mandatory Reporting, etc), OR hours required for a specific position would not apply (CPI for special education, lock out/tag out for custodial, etc). This is minimum training needed for the employee to maintain their position.

Do hours on work time count?: MOST of the time, the answer is no. If the district is paying individuals (salary) and/or expenses (subs, travel, registration, mileage, etc.) the district is already incurring the cost of the training and will not add to the expenses by increasing compensation to the individual.

The ONLY exception to this would be for hours and training that are REQUESTED of the employee by their direct supervisor.

**66.0301 AGREEMENT –EARLY CHILDHOOD CERTIFICATE/NTC
2014-2015 SCHOOL YEAR**

Pursuant to Wisconsin Statutes **66.0301, 120.25** and Department of Public Instruction **Chapter PI-14.02**, the School Districts of **SPENCER ABBOTSFORD, ATHENS, COLBY, LOYAL and STRATFORD** have agreed to form a consortium for the purpose of providing services to students in an Early Childhood Education Certificate coordinated by North Central Technical College

Description of the Program (PI-14.02 (b)):

- The Spencer School District personnel will provide assessment, placement, programming and instruction.
- Copies of paperwork will be provided to the resident district. Personnel will present to the Board of Education upon request.

Fiscal Agent (PI-14.02 (c) 1,2,3):

- The Spencer School District is the "employer" for purposes of compliance with s.111.70 (teacher's retirement, worker's compensation, and unemployment insurance).
- The Spencer School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s.115.28 (13); file all required financial reports with the Department of Public Instruction; Upon request of the department, file a copy of the contract and the plan of operation with the department.

Transportation (PI-14.02 (g)):

- Each home district providing transportation for their students will keep all eligible transportation aid. This aid is not part of the shared costs or expenses.

Pupil Membership (PI-14.02 (f)):

- The Spencer, Abbotsford, Athens, Colby, Loyal, and Stratford School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of the Entrepreneurships Certificate as residents of the district.

Budget Reconciliation (PI-14.02 (f)(h)):

- The Spencer School District will prepare a preliminary budget for costing. The Spencer School District will invoice 50% at the end of first semester and 50% in May, with actual and final reconciliation prior to June 30, 2015.
- Each participating school district will pay a two thousand dollar (\$2000.00) commitment/participation fee.
- The balance of the program costs (beyond the total generated by the commitment/participation fee will be prorated based on the number of pupils from each school district participating in the cooperative program. The prorating of costs to each participating school district shall be made on a basis, which is fair and equitable to each participating school district, to all wages, benefits, supplies, textbooks, and established transportation costs.
- Enrollment beginning with the first semester, constitutes a full semester commitment in the per-pupil prorating of costs.
- The participating districts will share the costs of a .375 FTE instructor calculated on the Master Agreement between the School District of Spencer Board of Education and the Spencer Education Association.
- Budget variations shall require prior approval from each school board.

Miscellaneous Provisions:

- Each district will name a contact person. **(Identified Below as Superintendent)**
- Each district will be responsible for providing its own annual report detail relating to student achievement, state assessment, etc. and provide copies of those reports to the other districts.
- This **66.0301** Agreement will be reviewed and renewed annually.

SPENCER

Board President

Board Clerk

Board Approval Date

**Mike Endreas, Supt.
300 School Street
PO Box 418
Spencer, WI 54411-0906
715-659-5347**

ABBOTSFORD

Board President

Board Clerk

Board Approval Date

**Reed Welsh, Supt.
P. O. Box 70
307 North Fourth Avenue
Abbotsford, WI 54405
(715) 223-6715**

STRATFORD

Board President

Board Clerk

Board Approval Date

**Scott Winch, Supt.
522 Third Ave
PO Box 7
Stratford, WI 54484-0007
715-687-4311**

COLBY

Board President

Board Clerk

Board Approval Date

**Steve Kolden Supt.
P. O. Box 139
505 W. Spence St
Colby, WI 54421
(715) 223-2301**

ATHENS

Board President

Board Clerk

Board Approval Date

**Timothy Micke, Supt.
601 W. Limits Rd.
PO Box F
Athens, WI 54411-0906
715-257-7511**

Loyal

Board President

Board Clerk

Board Approval Date

**Cale Jackson, Supt.
School District of Loyal
514 Central Street
PO Box 10
Loyal, WI 54446-10
715-255-8552**

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Welcome

This handbook has been prepared to help students and parents/guardians get acquainted with the rules and regulations of Colby High School. Read it carefully, and keep it to consult when there are questions about the rules and regulations that need to be followed at this school. Any questions about rules and regulations contained in this handbook that seem unclear, please stop by the office and talk with the principal. It is our hope that your education at Colby High School will be a pleasant and profitable experience.

MISSION OF COLBY HIGH SCHOOL:

The mission of Colby High School is to prepare our students to be life-long learners who will be productive community and global citizens.

VISION OF COLBY HIGH SCHOOL:

The vision of Colby High School is every students successfully prepared for their future through gaining knowledge, skills, and experiences.

WE BELIEVE:

1. All students will be provided the opportunity to reach their potential through our district PLC endeavors and daily AST.

2. We will foster a caring and nurturing school environment with the implementation of PBIS.

3. PBIS will aid in the development of character traits such as respect, integrity, responsibility, honesty, empathy, and a strong work ethic.

4. RTI, district technology, distance learning, and transcribed credits allow us to meet individual academic student needs.

5. Education is a partnership among students, teachers, administrators, parents, and the community that is enhanced through the ways of our district website, the online grading, common cores, and curriculum council.

6. Our students will be prepared to be lifelong learners with the necessary skills to be productive 21st Century citizens.

I am a:

- Helping
- Others
- Reach
- Newfound
- Excellence
- Together

BELL SCHEDULE

Monday

1	9:15-9:55
2	9:58-10:38
3	10:41-11:21
4	11:24-12:04
Early Lunch	11:24-11:54
4	11:58-12:38
Late Lunch	12:08-12:38
5	12:41-1:21
6	1:24-2:04
7	2:07-2:47
8	2:50-3:30

Tuesday-Friday

1	8:15-9:00
2	9:03-9:48
3	9:51-10:36
4	10:39-11:24
Early Lunch	11:24-11:54
5th Hour	11:57-12:41
Late Lunch	12:11-12:41
5th Hour	11:24-12:08
6	12:44-1:28
7	1:31-2:15
8	2:18-3:02
AST	3:05-3:30

Fast Forward/Early Release

1	8:15-8:43
2	8:47-9:15
3	9:19-9:50
4	9:54-10:22
5	10:26-10:54
6	10:58-11:26
7	11:30-11:58
8	12:02-12:30

ACADEMIC HONESTY

Cheating is defined as taking the work, words, ideas, and/or efforts of another and presenting it as one's own or providing one's own work to be presented as another's.

Cheating on any type of assignment will not be tolerated.

All students involved should not receive credit for the assignment and shall be required to complete a similar assignment.

On all offenses the teacher shall complete a behavioral referral, contact the parents, and contact the principal regarding the incident. (Refer to G-3, Discipline Infractions.)

ACCIDENTS

Every accident on school grounds or at any athletic event sponsored by the school must be reported by the student immediately to the person in charge and to any other necessary authorities.

ATTENDANCE REGULATIONS

State Law under Articles 118.15, subsections 1-5 states: "*Any person having a child who is between the ages of 6 and 18 years of age shall cause such a child to attend school regularly during the full period and hours.*" It is important for all students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress. Each student at Colby should be in every class or study hall for which he/she is scheduled each day school is in session.

When a student must be absent for illness or other emergency reason, parents should contact the office on the day of the absence or may send a signed note with the student on the day they return.

Students returning during the day must check in at the office and receive a pass before returning to class. Any student who abuses the expectations listed above could face disciplinary action. An 18 year old or older student will only be allowed to excuse themselves if an adult contract is on file with the principal's office.

Excused absences Absences will be entered into the computer using the following labels.

- Parent excused (5 per semester)

- Medical (verification needed)
- Legal (verification needed)
- Funeral
- Family Emergency
- School Activity
- Religious Service
- Unexcused

An excused absence allows the student to make up missed assignments and/or class time. The student assumes responsibility for requesting and completing make-up assignments..

Anticipated Absences

Students knowing that they will miss school in the future should request an "anticipated absence form" in the school office. A parental note will be required which states the reason for the anticipated absence. If it is school related, you do not need to complete the form but work will need to be completed. Anticipated absences will count towards your students five(5) parental excuses.

Attendance Procedures

After a student has 6 absences, a letter will be sent to the parents alerting them to the attendance issue. After a student has 12 absences, a second letter will be sent and any additional absences will be closely monitored and a parent meeting may be set up. When the student reaches 18 absences, truancy may be filed against the parents and student.

The following types of absences are not counted towards the 5-day limit:

- Doctor appointment with verification
- Medical situation, i.e.: broken leg, surgery, pink eye, lice (with verification)
- Family emergency, i.e.: family funeral, car accidents, fires, broken water pipes
- Court dates (with verification)
- School activities
- Religious services (i.e.: youth group activities will be counted as parent excuse absence.)

This attendance plan does not supersede state law concerning truancy.

Absences

Students who are suspended from school will be allowed to make up major assignments impacting the student's grades according to board policy.

Unexcused Absences

For every hour of unexcused absence, a 1-hour detention will be issued upon discretion of the principal. Wisconsin Statutes (118.15) pertaining to school attendance are in effect in addition to the above items.

CHS does not have an open campus. With the exception of senior open campus during lunch/AST time for those seniors that have signed parental permissions slips and are not on the NME (Not Meeting Expectation List)

DETENTION

Detention supercedes all school-sponsored activities. Detention is held from 3:30 to 5:30PM on Tuesday and Thursday and from 7:00 to 8:00AM on Wednesday and Friday. Other times may be arranged with the principal ahead of time. A student wishing to be excused from an assigned detention must be excused by a principal **prior to missing the detention.**

Students assigned to detention shall arrange their own transportation.

Expectations for Detention:

- Be prompt.
- Be prepared to work on academics.
- Utilize time constructively.
- Be cooperative.

For any time that a student does not follow the listed expectations, he/she will be required to make up that time in detention.

SATURDAY SCHOOL (UPON THE DISCRETION OF THE PRINCIPAL)

Saturday school supercedes all school-sponsored activities. Saturday school will be held from 9:00 AM – 1:00 PM on an as needed basis.

Expectations:

- Students must be prompt.
- Be prepared to work on academics.
- Utilize time constructively.
- Be cooperative
- Arrange for their transportation.

Students who have unserved detentions will lose privileges until made up. Seniors who have not completed their detentions, Saturday Schools, financial obligations, or met other expectations **will not be allowed to participate in the graduation ceremony. Participation in this ceremony is a privilege!**

BUS RIDERS RULES

Students must be on time at the designated school bus stops and must wait until the bus comes to a complete stop before attempting to enter. Remember that loud talking and laughing diverts the driver's attention and makes safe driving difficult. Horseplay is not permitted around or on the school bus.

- Listen and obey the driver's instructions the **first** time they state them to you.
- Be polite and courteous to your fellow passengers and the bus driver.
- Do not stand or extend your hands, arms, or head out of the windows. Do not throw any objects or debris out of the window.
- Eating or drinking of any food or beverages is not permitted on the bus.
- The rider shall pay for damage done to seats or other bus equipment.
- Students can only be picked up and dropped off at points jointly established by school authorities, parents and the bus contractor.
- Only scheduled bus riders will be allowed to ride the bus. Guests are not allowed on any regular bus routes.
- Any type of disturbance, which might interfere with the safe operation of the bus or with the comfort of passengers on the bus, cannot be allowed. Fighting and objectionable language will not be tolerated. Violators will be subject to suspension of their riding privileges.

The school schedules all buses to games or field trips and each bus is under the direction of a faculty member. All students are required to return to the school in their assigned bus unless arrangements have been made with a school administrator. Reasonable dress and conduct appropriate to the situation are expected.

Remember, the transportation to and from school is a privilege, which can be terminated (per Attorney General Opinion-Date 10/17/74). Parents will be notified if there is misconduct on the bus. If such misconduct continues, a student's privilege to ride the bus may be suspended by school

authorities or they may receive disciplinary action. This does not excuse a student from missing school.

DISCIPLINE

EXPECTATIONS

We believe that parents/guardians have the primary obligation for developing self-discipline, responsibility and respect for other people in their children. Children who have developed these qualities usually progress well in school. The school is also concerned with the development of attitudes, habits and behavior, and maintaining a proper climate for learning; therefore, it attempts to work cooperatively with parents in the pupil's development. When students do not follow the rules of proper conduct, the school has a responsibility to take action in the interest of those students and other students in the school. Good behavior is a shared responsibility between parents, students, and educators:

PARENTS SHOULD:

- Maintain regular communication with the school concerning their child's conduct and progress.
- Insure that their child is in daily attendance and promptly report and explain an absence or tardiness to the school.
- Assist their child in being healthy, well groomed and clean. Bring to the attention of school authorities any problem or condition which affects their child and/or other children of the school community.
- Maintain up-to-date home, work and emergency telephone numbers and/or email address at the school.

STUDENTS SHOULD:

- Attend all classes daily and be on time.
- Be prepared to come to class with appropriate working materials.
- Refrain from profane and inflammatory statements.
- Be respectful to all individuals and property.
- Conduct themselves in a safe and reasonable manner.
- Be well groomed and clean.
- Be responsible for their own work.

- Abide by the rules and regulations set forth by the school and individual classroom teachers.
- Seek changes in an orderly and approved manner.

EDUCATORS SHOULD:

- Encourage parents to keep in regular communication with the school.
- Promote discipline based upon fair and impartial treatment of all students.
- Maintain an atmosphere conducive to good behavior.

DISCIPLINE POLICIES AND PROCEDURE

The classroom teacher will assume the responsibility for maintaining an effective learning environment. All teachers must apply their Classroom Discipline Plan or expectations in a manner that is both fair and consistent. The classroom Discipline Plan provides a set of clearly established and understood rules and consequences.

A copy of this plan will be distributed to the students at the beginning of each course and a copy of each teacher's Discipline Plan will be kept on file in the office.

Disciplinary problems that are beyond the scope of the classroom teacher's responsibility and are referred to the office, will be dealt with using the Administrative Discipline Plan at the discretion of the Administration.

Administrative Discipline Plan:

Step 1:

- Warning to discontinue behavior
- Possible detention
- Meeting with teacher and/or Principal

Step 2:

- Parent contacted
- Detention

Step 3:

- Additional Detentions
- Parent meeting
- Possible student contract.

Step 4:

- One day ISS or OSS
- Referral to Guidance, At-Risk, ect.

Step 5:

- One to three day ISS or OSS
- Parent conference required prior to return to school
- Student contract.

Step 6:

- 5-day OSS.
- Pre-expulsion contract

Step 7:

- Recommend expulsion hearing before the school board

Provisions for the use of the Administrative Discipline Policy:

All teachers will maintain a Discipline Plan or classroom expectations within their classrooms to handle any problems that occur within the classroom. As part of this Discipline Plan each teacher will incorporate provisions for notifying the parent(s) or guardian(s) when a problem exists within the classroom. Parents/guardians of students sent to the office on a discipline referral will be informed by the teacher and/or Administration regarding the reason for the referral. A disciplinary file will be initiated for each student referred to the administration. A record of each violation will be maintained. Parents will be notified in writing of all violations of the Administrative Discipline Policy. All staff shall be responsible for seeking the assistance of counselors, teachers, school psychologist, social worker and other professionals to help students correct their behavior problems.

DISCIPLINE INFRACTIONS AND CONSEQUENCES:

A. SCHOOL ATTENDANCE

A-1 Truancy/Unexcused Absence:

The act of being absent from school part or all of a school day without permission of parents or school administrators. **Step 1-4**

A-2 Leaving Campus Without a Permission:

The act of being absent from school without a pass. **Step 1-4**

A-3 Tardiness: The act of reporting late for school, class or other required activities without an acceptable excuse. **Step 1-6**

B. STUDENT/STUDENT RELATIONSHIPS

B-1. Threatening or Intimidating Acts: The act of verbally or by gesture threatening the well-being, health or safety of any student on school property, or enroute to or from school. **Step 1-5**

B-2. Physical Attack: The act of physically assaulting, or in some manner attempting to injure any student on school property, or going

to or from school. **Step 5-8** (police may be contacted)

B-3. Disrespect: The act of insulting, calling derogatory names, using obscenity toward, dishonoring or, in other manner, abusing verbally or in writing any member of the student body. **Step 1-4**

B-4. Shake Down: The act of extorting things of value from a person in the school, under pressure of either implied or expressed threats. **Step 5-8** (police may be contacted)

B-5. Fighting: The act of involving hostile bodily contact in or on school property, or going to or from school, including any activity under school sponsorship. **Step 5-8** (police may be contacted)

B-6. Property Damage: **Step 1-4** (restitution required)

B-7. Theft: **Step 3-5** (restitution required and referral to police when appropriate)

B-8. Use of another student's computer login. **Step 1-5 in additions to loss of computer privileges as determined by administration.**

B-9 Revealing individual network passwords. **Step 1-5 in addition to loss of computer privileges as determined by administration.**

C: STUDENT/STAFF RELATIONSHIPS

C-1. Insubordination: The act of willfully failing to respond or carry out a reasonable request by authorized school personnel. **Step 1-4**

C-2. Threatening or Intimidating Acts: The act of verbally or by gesture threatening the well-being, health or safety of any member of the school staff. **Step 5-8** (police may be contacted)

C-3. Physical Attack: The act of physically assaulting any member of the school staff on school property or at any activity under school sponsorship. **Step 8** (police shall be contacted)

C-4. Disrespect: The act of insulting, calling derogatory names, dishonoring, making gestures, or in other manner abusing verbally or in writing any member of the school staff. **Step 1-4** (police may be contacted)

C-5. Disrespect for the Property of a Member of the School Staff: C-5a. Damage. **Step 2-8** Restitution required. (Police may be contacted)

C-5b. Theft: Step 3 - 8 Restitution required and referral to police when appropriate.

C-6. Using Teacher Login: Step 5 and loss of computer privileges as determined by administration.

D. SCHOOL PROPERTY

D-1. Vandalism: The act of willfully destroying public property.

D-1a. Destruction. The act of rendering property unusable. **Step 4-8** (restitution required and referral to police)

D-1b. Defacing. The act of damaging property requiring cleaning or repair. **Step 4-8** (restitution required)

D-1c. Misuse of Printed Material. The act of destroying or defacing magazines, books, or other printed material. **Step 2** (restitution required)

D-1d. Misuse of Digital Material. The act of destroying, damaging or sabotaging digital material (ex. Loading computer viruses, erasing files of others, loading software, and relocating files of other). **Step 2-8** **Restitution required** (police may be contacted)

D-2. Theft

D-2a. Theft. Not serious enough to report to police. **Step 3** (restitution required).

D-2b. Major Theft. Considerable enough to be reported to police. **Step 5-8**(restitution required and referral to police)

D-3. Abuse of School Grounds: **Step 4-8** (restitution required and police may be contacted)

D-4. Littering: Step 1-3

D-5. Misuse of Food: Step 1-5

E. PROTECTION OF THE PUBLIC SAFETY

E-1. Detonation of Explosive Devices: Step 4-8 (referral to police)

E-2. False Alarms:

E-2a. The act of initiating a fire alarm or initiating a warning of a fire or other catastrophe without just cause. **Step 5** (referral to police)

E-2b. Bomb Threat. Step 8 (referral to police)

E-3. Arson. The act of willfully and maliciously burning or attempting to burn any part of any building or any property of the school or of its staff and students. **Step 8** (referral to police)

E-4. Improper Use of Motor Vehicles:

E-4a. Reckless Driving. Step 1-4 (police may be contacted) Loss of privilege to use vehicle on school property

E-4b. Unauthorized Driving: The act of using a vehicle during the school day.

Step 1-4 (reported violations of automobile policies will result in the offenders not being allowed to drive an automobile on school property)

E-4c. The act of parking in an unauthorized area. **Step 1-4** (vehicle may be towed at owners expense if appropriate)

E-4d. Failure of parking permit. The act of parking in the school parking areas without proper parking permit. Please notify office if parking permit is lost, stolen or forgotten. Consequences to not purchasing a parking permit:

First Offense-Warning

Second Offense-\$5.00 fine

Subsequent Offense-Vehicle may be towed at the owner's expense.

E-5 Possession of Weapons. The act of having possession of a weapon. Possession includes having the weapon on your person, or in a locker. **Step 8** (referral to police)

F. ALCOHOL, TABACCO AND DRUGS

F-1 Alcohol and Drugs or Look-alike:

F-1a. Possession: Step 5-8 (police involved and referral to Student Assistance Program)

F-1b. Selling or Transmitting: Step 8 (referral to S.A.P. for informal assessment and appropriate services and referral to the police for prosecution)

F-1c. Noticeably Under the Influence: Step 5-8 (referral to police and referral to S.A.P. for informal assessment and appropriate services)

F-1d. Observed Use: Step 5-8 (referral to police and referral to S.A.P. for informal assessment and appropriate services)

F-2 Tobacco:

F-2a. Possession and/or use. Step 1-3 The tobacco substance will be confiscated and possible referral to police for ordinance violation.

G. OTHER DISCIPLINARY INFRACTIONS

G-1. Repeated or Serious Classroom Disruption: Step - at the discretion of the administration

G-2 Disruption of Meeting or Assembly: Step - at the discretion of the administration

G-3. Cheating: The act of stealing a test, tampering with grade book, copying work, etc. **Step 1-3**

G-4. Forgery: The act, written or spoken, of misrepresenting the truth (i.e. forged passes, parent signature, false phone calls, misinformation to school personnel, etc.) **Step 1-5**

G-5. Carrying Radios, CD's, Gameboys, Tape Recorders, Electronic Devices. (Lasers, Pagers, Cell Phones in unauthorized areas: (Except for educational purposes)

Step 1. Item will be confiscated and returned to student at the end of the day.

Step 2. Item will be confiscated and must be picked up by student parent.

Step 3. Item will be confiscated until the end of the school year unless other arrangements are made with the principal.

G-6. Being in an Unauthorized Area: Step 1-5

G-7. Being an Accessory to a School Violation: Step (step assignment at the administrations discretion upon offense and level of involvement)

G-8. Abusive Offensive Language: The act of using such language in the presence of staff members and/or students, including written or electronic notes and published material, as well as oral. **Step 1-6** (police may be contacted)

G-9. Personal Displays of Affection or Improper and/or Disruptive Behavior Step 1-5

G-10. Inappropriate Dress and Attire:

The act of wearing clothing that is a distraction in school or detrimental to the health, safety or reputation of the student or school (i.e. sunglasses, short shorts, bare midriff, headgear, indecent style of clothes, and inappropriate T-shirts). Shoes must be worn at all times. **Step 1** (the student may be sent home and/or asked to change his or her attire)

G-11. Misuse of School Technology:

Step 1-8 and Restricted Access

H. HARASSMENT

Harassment is unwanted behavior which interferes with life. It limits and denies the rights of students to study,

work, and play in the school setting. Harassment makes people feel bad. Everyone has a right to not be harassed and the Colby staff feels strongly that all students should feel safe at school.

- Sexual harassment is unwelcome behavior of a sexual nature.
- Racial harassment is unwanted comments regarding a person's ethnic make-up.
- Verbal harassment is unwanted verbal comments which make a person feel bad or unsafe.
- Physical harassment is unwanted behavior of a physical nature.
- Intimidation is unwanted threats to cause harm.

What can you do about harassment?

1. Say, "stop!"
2. Tell someone! Talk to a teacher, counselor or administrator.
3. Keep records! Record what happened: date, times, places and witnesses.

Any form of harassment is wrong and will not be tolerated at Colby. Harassment complaints are investigated and the consequences can include: **Step 1-8** (police may be contacted)

I. GANGS AND GANG-RELATED BEHAVIOR

The School District of Colby will not tolerate gang-related behavior in the school, on school property, on buses, or at school-sponsored events. Gang behavior creates an atmosphere where unlawful acts or violations of school regulations may occur. Such behavior intended to initiate, advocate or promote activities, which threaten the safety, or well-being of persons or property is harmful to the education process and school environment and interferes with the mission of the school district.

A "gang" is an ongoing organized association of three or more persons, whether formal or informal, who have a common name or common signs, colors, or symbols, and members of associates who individually or collectively engage in, or have engaged in criminal activity.

The following gang-related behaviors are prohibited in school buildings, school buses, and at school-sponsored activities.

- The presence of jewelry,

accessories, chains, manner of grooming, or apparel which implies membership, affiliation or sympathy with a gang.

- Displaying gang markings or slogans on personal property or clothing.
- Uses of gang-related hand signs or signals.
- Possessing literature that indicates gang membership.
- Antisocial or criminal activities which disrupt school or school-sponsored activities.
- Initiations, hazing and intimidation.

Violation of this policy will subject students to appropriate disciplinary action which may include **Step 1-8**.

Any situation not specifically covered by the above policies will be dealt with on an individual basis and the penalty will be determined by the administration to fit the offense.

DRESS AND APPEARANCE

All students are expected to dress and groom themselves neatly in clothes that are suitable for school activities. Students that choose not to follow these expectations will be asked to go home and change, have parent bring in acceptable clothes or we will provide them with a t-shirt or pants (school clothing must be returned the following day or student will be billed).

NOT ACCEPTABLE:

- Any clothing item that displays and/or promotes the use of alcohol and/or tobacco products or that has sexual suggestions or references.
- Any clothing that attracts undue attention to the wearer and creates a disturbance.
- Shirts that do not cover the cleavage, undergarment straps or midriff area when a student is standing up or sitting down.
- Shorts that are higher than the fingertips when arms are at the side.
- Any clothing that the administration and/or staff determine to be a disruption to the learning environment or causes students and/or

staff to be uncomfortable because of the undergarments and/or body parts showing.

- Sunglasses, hats, hoods and/or headgear, which includes bandanas covering all or part of the head.
- The Principal will determine the type of attire that is acceptable.
- For health and safety reasons, backpacks, purses, tote bags, and other baggage type carrying devices are not allowed during the school day.
- Coats, jackets or other outdoor wear are not allowed during the school day.

EMERGENCY SCHOOL CLOSING

Students and parents are asked not to call the school in case of an emergency school closing. Announcements of a school closing will be placed with the five radio stations listed:

Marshfield -WDLB - 1450 AM

Medford - WIGM – 1490 AM

Wausau - WIFC – 95.5 FM

Eau Claire -WAXX - 104.5 FM

Marshfield - WSOX - 92.1 FM

ENTERING THE SCHOOL BUILDING BEFORE AND AFTER HOURS

All students should be out of the building within thirty minutes after school is closed for the day unless they are under direct supervision of one of the faculty members.

Students should not enter the building before 7:30AM or remain in the building past 4:00PM unless under the supervision of a teacher or coach.

FACULTY PLANNING CENTER AND COPY ROOM

These areas are off limits for students except for teacher assistants. If you need a teacher, come to the main office for assistance. No students will be allowed to use the copy machine except for teacher assistance.

COUNSELING SERVICES

Counseling services are available for every student in the Colby School District. These services include assistance with education planning, interpretation of test scores, occupational information, career information, help with home school and/or social concerns or any

questions the student may feel he/she would like to discuss with the counselor. Students wishing to see a counselor should visit the office and obtain a pass from the counselor. This must be done in advance.

HEALTH SERVICE

If a student becomes ill in school he/she should report to the main office. The teacher in charge will notify the main office via phone. Students must not leave the class or the building without authorization (this constitutes an unexcused absence). The office will notify the parent or guardian of the illness or injury.

STUDENTS MEETING ACADEMIC EXPECTATIONS:

Colby Schools wish to honor excellence in academic achievement. Students on nine-week honor roll for grades 9-12 will be listed in the area newspaper. Student must have a 1.6667 or better GPA with no incompletes, D'S or F's.

Grade Point Average Conversion	
A = 4.00	C = 2.00
A- = 3.66	C- = 1.66
B+ = 3.33	D+ = 1.33
B = 3.00	D = 1.00
B- = 2.66	D- = 0.66
C+ = 2.33	F = 0.00

Academic letters will be awarded to:

- Freshmen that are on the "A" Honor Roll for the first three quarters.
- Sophomores, Juniors, and Seniors that have a cumulative GPA of 3.50 or above. GPA's will be determined at the end of the third, fifth, and seventh semester.

Any senior having a GPA of 3.6667 or above after seven semesters will be recognized for academic excellence at graduation.

IN-SCHOOL PASSES (AGENDAS)

If a student wishes to see a teacher, he/she must arrange for this in advance. The teacher must sign the student's agenda permitting him/her to be excused from study hall or homeroom.

Teachers will not allow students to leave class without an agenda or pass or call from the main office. Failure to comply will constitute one detention session per period skipped.

All students must have their agendas to be in the hall.

LOCKERS

All lockers are the property of the School District of Colby and are under its jurisdiction. School authorities may search student lockers and the contents within at any time. Each student at Colby is assigned an individual locker, with the opportunity to rent a school combination lock. Only school combination locks will be permitted. Once assigned a locker, students will not be allowed to switch lockers unless approved by the office.

Only school related articles may be stored in lockers. No alterations are to be made to these lockers by either pasting decals or by gluing carpeting or wood panels to them. A student will be charged a minimum of \$5.00 for any damage done to the locker. Periodic general inspection of lockers may be conducted by school authorities for any reason, and at any time, without notice, without student consent and without a search warrant.

Do not leave items of value in your locker. The School District is not responsible for lost or stolen property.

Canine Searching

The School District of Colby is committed to maintaining schools that are drug free. Therefore, the School District of Colby in cooperation with law enforcement, may conduct unannounced canine searches in school and the parking lot. Those who bring illicit substances to school violate the Federal Safe and Drug Free Schools Act and can expect the consequences which accrue.

LOITERING

There will be no loitering on school property, which includes the parking lot. Also, no loitering on private property adjacent to the school. Following evening school events, the building will be cleared as soon as possible.

LOST AND FOUND

Students who find lost articles are asked to take them to the office. (The owner can claim them at the office within one week.) Keep your belongings under lock and key. The school is not responsible for lost of stolen articles.

MESSAGES

Students will be called to the phone during the regular school day **only in an emergency.** Otherwise a message will be taken and delivered

to the student's.

PARENT CONFERENCES

Parents are encouraged to call school (223-2338) any time they wish to make an appointment for a conference with teachers, counselors, or the principal.

PASSES

Passes will be issued if any student needs to leave school during the day. Passes will be issued only for those reasons that are considered excused. Students who are going to a medical appointment or dental appointment must bring back a slip from the doctor's office verifying the appointment. **It is important that no student ever leave the building without signing out in the office.**

PERMISSION TO LEAVE THE SCHOOL BUILDING

Students will be given a pass to leave the building only when the school is contacted by: A written note from a parent or guardian explaining the reason for leaving the building along with the date and time or a telephone request by a parent or guardian indicating a personal emergency.

POSTERS

All posters or announcements to be displayed anywhere in the building including the bulletin boards must be approved by the principal's office.

PROGRESS REPORTS

Progress reports will be mailed only upon request. Grades are able to be checked at any time online. Contact the office for assistance in accessing online grades. Mid quarter progress reports will sent home for those students receiving D's or F's at that time. Every Tuesday a Not Meeting Expectations list is printed for all students receiving D's and F's.

REHEARSALS AND PRACTICE REGULATIONS

Because of the many school activities, it becomes necessary for some practices and rehearsals to be held in the evenings. Seldom will such activities run later than 10:00 PM. With Wednesday night being family night in the community, all activities at school will close in time for students to be out of the building by 5:45PM.

RULES FOR SCHOOL DANCES/PARTIES

- The closing time for a school dances shall not be later than

12:00, midnight.

- School dances shall be properly supervised by the advisors of the organization sponsoring the dance.
- Middle School pupils will not be allowed to attend high school dances and vice versa.
- Once students enter the dance, they are to remain in the building. Students leaving the building will not be allowed to return to the dance.
- Parents are welcome to attend dances at all times.
- No dances shall be scheduled on Wednesday or Sunday nights.
- Any non-Colby student guest must register in the main office, by the announced date to attending the dance. Non-Colby student must be a guest of a Colby student.
- Proper school dress must be worn to all school dances.

SCHOOL SPONSORED ACTIVITIES AWAY FROM SCHOOL

Students who attend any school-sponsored activity away from school are expected to travel to and from the activities with the team/club and/or coach/advisor. Participants will be allowed to return home with their parents/guardians if the parents/guardians are present and sign a written request. Any exception to this rule must be approved in advance by completing a transportation request form.

Students must obey all rules and regulations established by the school and by the activity sponsor. Failure to comply with these rules and regulations may result in the student losing his/her privilege to attend school-sponsored activities away from school. The Co-Curriculum Code is used to determine eligibility for field trips. The principal is the final authority on eligibility.

STUDENTS DUE PROCESS POLICY

- Students will have the opportunity to be heard and respond to the evidence or the witnesses against him/her.
- Students will have an opportunity to show that the rules or laws being applied to him/her are unreasonable, arbitrary, or discriminatory.

- Students issued a suspension from school will be given a notice of the specific charge against him/her and an opportunity to give his/her side of the story in an informal or formal procedure.

STUDENT RECORDS

According to law, parents have access to their minor child's records. Age of majority, students have access to their own records. Please contact the principal if you have questions regarding your child's records.

STUDENT VEHICLES

Safe and courteous driving is mandatory. The student who is granted the privilege of driving a car to school must understand and accept the following limitations on the privilege.

Failure to register your vehicle may result in school consequences, a fine, and/or towing of the vehicle at the owner's expense.

- The privilege of driving to school carries with it the responsibility of driving with caution and regard for life and property. The speed limit around school is 15 m.p.h. and violators will be reported to the local police.
- Students are to park their vehicles upon arrival at school in the parking lot (within the yellow lines). You are not to park on the street or behind the school building. Motorcycles are to park in the parking lot.
- Students will be permitted to use their vehicles during the school day only upon request made through the main office. This also applies to students working on their vehicle in the shop area.
- Violation of sensible driving restrictions will result in disciplinary action and/or loss of student parking and driving privileges.
- Exiting the south end of the parking lot is prohibited. This is an entrance only. This is a city ordinance, not a school regulation. Violators may be ticketed.

STUDENTS VISITORS

All guests and/or visitors are to get permission at the principal's office before touring the building.

If a student wishes to bring a visitor to school, the student should request a

visitor's pass at least 48 hours in advance of the visit. Only high school age students who are legally excused from their school and who are personal guests of Colby students may be brought as visitors to the school. Student visitors are expected to limit their visit to one day. Visitors must follow all rules and regulations of Colby High School.

STUDY HALL PROCEDURES

- Students should bring books and other schoolwork to study halls.
- Card playing, games, and computer games may be permitted upon the discretion of the principal and the study hall supervisor.
- Students on the Not Meeting Expectations list may not sign out to leave the study hall unless they have permission from the teacher whose class they are not passing.
- Students may work together only with the permissions of the study hall supervisor.

TARDINESS

A little late is too late! If you arrive late to school or to class, your teacher may mark you tardy, will inform you that you are tardy and implement their classroom tardy policy. If you have been detained in the office or by a teacher, ask for a slip by the person **who detained you** before going to your next class. Students arriving late to school without a legitimate reason (determined by principal) will be assigned a 30 minute or 60 minute detention.

An excused tardy is one which constitutes a legitimate detention by a teacher, by office personnel, or from home verified by a parent's call, and approved by the principal.

Students that receive 3 cumulative tardies (i.e. 3-6-9-12) during a quarter will be placed on the proper step of the discipline code.

- 3 = Warning
- 6 = 1/2 - hour detention
- 9 = 1 - hour detention
- 12= 2- hour detention
- 15= In-School suspension (does not remove previous detentions)

TELEPHONE

The telephone in the main office is for school business or emergencies only.

TEXTBOOKS

All basic texts are loaned to students for their use during the school year. Workbooks and other supplies are paid for the students. Textbooks are to be kept clean and handled carefully. Name and grade and school should be written in the book in case they are misplaced. Fines will be assessed to students for damaged textbooks. Any books found are to be taken to the office.

Student must have club stamp to attend club functions.

NOTICE OF NON-DISCRIMINATION

The School District of Colby does not discriminate against pupils on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education program or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, religion, or handicap.

The district encourages informal resolution of complaints under the policy. If any person believes the Colby School District or any part of the school organization has failed to follow the law and the rules of s.118.13, Wis. Stats., and PI 9, WI. Admin. Code, or in some way discriminates against pupils on the bases listed above, he/she may bring or sent a complaint to the following address: Superintendent of School, 505 West Spence Street, Colby, WI 54421, telephone number 223-2301.

WELCOME

This handbook has been prepared to help students as well as parents/guardians get acquainted with the rules and regulations of Colby Middle School. Read it carefully, and keep it to consult when there are questions about the rules and regulations that need to be followed at this school. (Any questions about rules and regulations contained in this handbook that seem unclear, please stop by the office and talk with the principal.) It is our hope that your education at Colby Middle School will be a pleasant and successful experience.

ACADEMIC HONESTY

Cheating is defined as taking the work, words, ideas, and/or efforts of another and presenting it as one's own or providing one's own work to be presented as another's.

Cheating on any type of assignment will not be tolerated.

Teachers include a cheating policy with their grading/classroom expectations. See District Policy 449 for additional information.

ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions or at any athletic event sponsored by the school must be reported **immediately** to the person in charge and to any other necessary authorities.

AFTER SCHOOL DETENTION

Detentions will be held from 3:30 PM - 4:30 PM on Tuesdays *and* Thursdays unless there is no school. All students must leave the building immediately after detention. A student wishing to be excused from an assigned detention must be excused by a

building administrator **prior to missing the detention.**

Students assigned to detention shall arrange their own transportation. If a student is absent on the scheduled detention day, the student is required to serve their detention on the next scheduled day.

Students who skip after school detention or miss after school detention without an excuse from the principal will be assigned an extra detention for each detention missed. Students who do not show up for assigned detention may be subject to suspension that will require a parent-pupil-principal conference.

Expectations for Detention:

1. Be prompt - 3:30 in supervisor's room
2. One monitored bathroom break
3. Dismissal at 4:30
4. No food or beverages
5. This is a quiet work time – not socialization. Reminder: detention is a consequence.
6. Permission is required to go to lockers
7. Cooperation and productivity is expected

For any time that a student does not follow the listed expectations, he/she will be required to make up that time in detention.

AGENDA REPLACEMENT

Students who have lost or defaced their agendas will be required to replace them and will be assessed a fee of \$5.00 per agenda. Agendas are issued as textbooks or workbooks. Defaced agendas will be turned into the office.

ATTENDANCE REGULATIONS

State Law under Articles 118.15, subsections 1-5 states: "Any person having a child who is between the ages of 6 and 18 years of age shall cause such a child to

attend school regularly during the full period and hours.”

A planned and/or anticipated absence as outlined in state law allows a parent or guardian to excuse a child for up to ten days in a school year for any reason. The law requires the parent to excuse the child in **writing** prior to the absence.

What is truancy and habitual truancy?

A student is considered truant if he/she is absent without an acceptable excuse for all or part of one or more days during which school is held. A student qualifies to be habitually truant when he/she is absent without an acceptable excuse all or part of five or more days in a school semester, s.118.16(1) (a) and (c), Wis. Stats.

It is important for all students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress. Learning takes place in many ways and places, and the best policy is to be in the right place at the right time. The learning atmosphere in a classroom is such that optimum conditions for education should result for the student. ***The exact situations, demonstrations, and activities can never be repeated for those pupils who miss a class or day of school.*** Substitute assignments for time missed will help, but keep in mind they are just that, substitute assignments. Each student at Colby Middle School should be in every class for which he/she is scheduled each day school is in session.

When a student must be absent for illness or other emergency reason, **parents should contact the office on the day of the absence or may send a signed note with the student on the day they return otherwise it will be an unexcused absence.**

Students returning during the day must check in at the office and receive an admit slip before returning to class.

Excused absences will be for serious illness, court appearance, injury, medical appointments, and death in the family, family emergencies (explained), and school sponsored trips or when **prior arrangements** have been made with the principal. An excused absence allows the student to make up missed assignments and/or class time. The student assumes responsibility for requesting and completing make-up assignments. **TRACS activity days are regularly scheduled school days and students are expected to be in attendance. Students will be marked unexcused unless they have an anticipated absence form or the above described excused absences.**

Anticipated Absences

Students knowing that they will miss school in the future should request an “anticipated absence form” in the school office at least one day in advance. A parental note will be required which states the reason for the anticipated absence. If the reason for the absence is approved by the principal, the student has the responsibility of clearing all assignments and obligations for each class **before** leaving for the requested days.

For each day of **excused absences**, students will be allowed the equivalent number of days for make-up work. Make-up work must be comparable to classroom assignments.

Students with unexcused absences or are suspended from school will be allowed to make up major tests, exams, and assignments according to board policy.

Arriving Late To School:

Arriving late to school without an acceptable excuse or after too many absences will result in the following:

8:15-8:25-Tardy (Monday 9:15)
 8:25-9:00- ½ hour detention (Monday 9:25)
 9:00-Lunch-1 hour detention (Monday 10:00)
 After Lunch-3:30-2 hour detention

Wisconsin Statutes (118.15) pertaining to school attendance are in effect in addition to the above items.

Backpacks

Backpacks, Tote Bags or Purses will not be allowed to be taken into class rooms unless there are special circumstances and permission has been given.

BUS RIDER'S RULES

Students must be on time at the designated school bus stops and must wait until the bus comes to a complete stop before attempting to enter.

While on the bus, students must keep hands and heads inside the bus at all times. Remember that loud talking and laughing diverts the driver's attention and makes safe driving difficult. Horseplay is not permitted around or on the school bus.

- * Do not throw anything out of the windows.
- * Bus riders should never tamper with the bus.
- * Do not leave books, lunches, or other articles on the bus.
- * Bus riders are expected to be courteous to fellow pupils and to the driver.
- * Be absolutely quiet when approaching a railroad crossing.

All busses to games or field trips are scheduled by the school and each bus is under the direction of a faculty member. All students are required to return to the school in their assigned bus unless arrangements have been made with a school administrator. Reasonable dress and conduct appropriate to the situation are expected.

Remember, the transportation to and from school is a privilege which can be terminated (per Attorney General Opinion - Date 10/17/74). Parents will be notified if there is misconduct on the bus. If such misconduct continues, a student's privilege to ride the bus may be suspended by school authorities.

DISCIPLINE

EXPECTATIONS

We believe that the primary obligation for developing self-discipline, responsibility and respect for other people rests with the home and parents. Children who have developed these qualities usually progress well in school. The school is also concerned with the development of attitudes, habits and behavior, and must provide a proper climate for learning; therefore, it strives to work cooperatively with parents in the pupil's development. Teachers want all students to learn, but their efforts can be thwarted by disruptive students. When students do not follow the rules of proper conduct, the school has a responsibility to take action in the interest of those students and the other students in the school. In order to meet this shared responsibility for the maintenance of good behavior:

PARENTS SHOULD:

Keep in regular communication with the school concerning their child's conduct and progress.

- * Insure that their child is in daily attendance and promptly report and explain an absence or tardiness to the school.
- * Assist their child in being healthy, well-groomed and clean.
- * Bring to the attention of school authorities any problem or condition

which affects their child and/or other children of the school community.

- * Discuss report cards and work assignments with their child.
- * Maintain up-to-date home, work and emergency telephone numbers at the school.

STUDENTS SHOULD:

- * Attend all classes daily and be on time.
- * Be prepared to come to class with appropriate working materials.
- * Refrain from profane and inflammatory statements.
- * Be respectful to all individuals and property.
- * Conduct themselves in a safe and reasonable manner.
- * Be well-groomed and clean.
- * Be responsible for their own work.
- * Abide by the rules and regulations set forth by the school and individual classroom teachers.
- * Seek changes in an orderly and approved manner.

EDUCATORS SHOULD:

- * Encourage the use of good guidance procedures.
- * Maintain an atmosphere conducive to good behavior.
- * Plan a flexible curriculum to meet the needs of all students.
- * Promote effective training or discipline based upon fair and impartial treatment of all students.
- * Develop a good working relationship among staff and students.
- * Seek to involve students in the development of policy.
- * Encourage parents to keep in regular communication with the school.
- * Try to involve the entire community in order to improve the quality of life within the school and community.

PURPOSE:

To insure an atmosphere which is conducive to learning, it is necessary to balance carefully a student's individual rights with his or her responsibilities for good citizenship. The intended effect is to create and sustain an educational climate conducive to learning, to responsible and considerate behavior, and one in which the safety of students and all persons is assured.

DISCIPLINE POLICIES AND PROCEDURES:

The development of responsible behavior and self-discipline among students occurs at two levels within a school. First, since the students spend the greatest amount of time during the school day in the classroom, the classroom teacher must assume the primary responsibility for gaining the respect and cooperation of the students so that an effective learning environment shall be maintained. All teachers will utilize the CMS Behavior Plan that is found in the student agenda. This list provides a set of clearly established and understood rules and consequence steps that all students and staff are expected to follow. Teachers will develop individual Classroom Behavior Plans, which include the rules of "Work", "Respect", and "Belong".

All students are expected to:

- ❖ **Work to the best of their abilities and not interfere with other students' work**
- ❖ **Respect staff, peers, property and themselves through words and actions**
- ❖ **Show they belong in school by attending school and class and by promoting to other students that they belong here at CMS, as well.**

A copy of the teacher's individual Classroom Behavior Plan will be distributed to the students at the beginning of each

course and a copy of each teacher's Individual Behavior Plan will be posted in the classroom and kept on file in the office.

Secondly, disciplinary problems that are beyond the scope of the classroom teacher's responsibility and are referred to the office will be dealt with using the Administrative Discipline Plan, which is a carefully developed set of rules and consequences that ensure fair and consistent behavior. **(See Code of Classroom Conduct policy.)**

Administrative Discipline Plan:

Step 1:

- Meeting with teacher and principal
- Detention may be assigned
- Parent contacted by teacher or administrator

Step 2:

- Detention on Tuesday from 3:30 PM to 4:30

Step 3:

- Same as Step 2 with a parent meeting to allow student back in school.
- Possible student contract

Step 4:

- One day in-school or out-of-school suspension.
- Referral to Guidance, At-Risk, etc.

Step 5:

- One to three days out-of-school suspension
- Parent conference with administrator and appropriate staff.
- Written student contract

Step 6:

- 5 day suspension from school
- Contract that places student on notice of possible expulsion

Step 7:

- Recommend expulsion hearing before the school board

Students with 3 detentions (tardy detentions do Not count), in-school suspensions, out-of-school suspensions or

any combination in one quarter may be ineligible to attend the end of the quarter TRACS activity.

*** Community service may be an option for any step at the discretion of the Administration.**

Provisions for the use of the Administrative Discipline Plan:

1. All teachers will maintain an individual Classroom Behavior Plan within their classrooms to handle any problems that occur within the classroom. As part of this Classroom Behavior Plan each teacher will incorporate provisions for notifying the parent(s) or guardian(s) when a problem exists within the classroom. Teachers who send students to the office on a discipline referral will contact the parent(s) or guardian(s) regarding the reason for the referral. If the discipline referral regards an offense of Step 3 or above on the Administrative Discipline Plan, the administration may arrange a parent conference to be held between 7:30 AM and 4:00 PM on the earliest possible date following the offense.
2. A disciplinary file will be initiated for each student referred to the administration, and a record of each violation will be maintained. Parents will be notified in writing of all violations of the Administrative Discipline Plan.
3. Once a student has been given after school detention he or she must serve that detention on the assigned date. If a student misses his/her assigned detention(s), they will be assigned an additional detention. Students will still be expected to serve their original detention(s).
4. All staff shall be responsible for seeking the assistance of counselors, teachers, school psychologist, social worker and other professionals to help students correct their behavior problems.

**DISCIPLINE
INFRACTIONS AND
CONSEQUENCES:
THE DISCIPLINARY STEP
WILL BE DETERMINED BY THE
SEVERITY AND FREQUENCY
OF THE OFFENSE**

A. STUDENT ATTENDANCE

A-1 Truancy/Unexcused Absence:

The act of being absent from school part or all of a school day without permission of parents or school administrators.

A-2 Leaving Campus Without a Pass:

The act of being absent from school without a pass.

A-3 Tardiness: The act of reporting late for school, class or other required activities without an acceptable excuse. Records will be kept by quarter.

B. STUDENT/STUDENT RELATIONSHIPS

B-1 Threatening or Intimidating Acts:

The act of verbally or by gesture threatening the well being, health or safety of any student on school property, or enroute to or from school.

B-2. Physical Attack: The act of physically assaulting, or in some manner attempting to injure any student on school property, or going to or from school (police may be contacted)

B-3 Disrespect: The act of insulting, calling derogatory names, using obscenity toward, dishonoring or, in other manner, abusing verbally or in writing any member of the student body.

B-4 Shake Down: The act of extorting things of value from a person in the school, under pressure of either implied or expressed threats. (Police may be contacted)

B-5 Fighting: The act of involving hostile bodily contact in or on school property, or going to or from school,

including any activity under school sponsorship. (Police may be contacted)

B-6 Scuffle:

B-7 Property Damage: (restitution required through parental contact)

B-8 Theft: (restitution required through parental contact and referral to police when appropriate)

B-9 Horseplay: The act of tripping, shoving, misusing other students' property, cutting in lunch line, etc.

C. STUDENT/STAFF RELATIONSHIPS

C-1 Insubordination: The act of willfully failing to respond or carry out a reasonable request by authorized school personnel.

C-2 Threatening or Intimidating Acts:

The act of verbally or by gesture threatening the well-being, health or safety of any member of the school staff. (Police may be contacted)

C-3 Physical Attack: The act of physically assaulting any member of the school staff on school property or at any activity under school sponsorship. (Police shall be contacted)

C-4 Disrespect: The act of insulting, calling derogatory names, dishonoring, making gestures, or in other manner abusing verbally or in writing any member of the school staff.

C-5 Disrespect for the Property of a Member of the School Staff:

C-5a Damage. (Restitution required through parental contact)

C-5b Theft. (Police may be contacted)

C-5c Major Theft/Damage. (Restitution required/police may be contacted)

D. SCHOOL PROPERTY

D-1 Vandalism: The act of willfully destroying public property.

D-1a Destruction. The act of rendering property unusable. (Restitution required and referral to police)

D-1b Defacing. The act of damaging property requiring cleaning or repair. (Restitution required)

D-1c Misuse of Printed Material. The act of destroying or defacing magazines, books, or other printed material. (Restitution required)

D-1d Misuse of Digital Material The act of destroying, damaging or sabotaging digital material (ex. Loading computer viruses, erasing files of others, loading software, relocating files of others).

D-2 Theft

D-2a Theft. Not serious enough to report to police. Restitution required)

D-2b Major Theft. Considerable enough to be reported to police. Restitution required and referral to police)

D-3 Abuse of School Grounds: (restitution required and police may be contacted)

D-4 Littering:

D-5 Misuse of Food:

E. PROTECTION OF THE PUBLIC SAFETY

E-1 Detonation of Firecrackers or Other Explosive Devices: (referral to police)

E-2 False Alarms:

E-2a The act of initiating a fire alarm or initiating a warning of a fire or other catastrophe without just cause. (Referral to police)

E-2b Bomb/Weapon Threat. (Referral to police)

E-3 Arson: The act of willfully and maliciously burning or attempting to burn any part of any building or any property of the school or of its staff and students. (Referral to police)

E-4 Possession of Weapons: The act of having possession of a weapon. Possession includes lockers. (Referral to police)

F. ALCOHOL, TOBACCO AND DRUGS

F-1 Alcohol and Drugs or Look-alike:

F-1a Possession: (police involved and referral to Student Assistance Program)

F-1b Selling or Transmitting: (referral to S.A.P. for informal assessment and

appropriate services and referral to the police for prosecution)

F-1c Noticeably Under the Influence: (referral to police and referral to S.A.P. for informal assessment and appropriate services.)

F-1d Observed Use :(referral to police and referral to S.A.P. for informal assessment and appropriate services)

F-2 Tobacco:

F-2a Possession: (the tobacco substance will be confiscated and not returned to the student)

F-2b Use: (referral to police for ordinance violation)

G. OTHER DISCIPLINARY INFRACTIONS

G-1 Repeated or Serious Classroom Disruption: Step - at the discretion of the administration

G-2 Disruption of Meeting or Assembly: Step - at the discretion of the administration

G-3 Cheating: The act of stealing a test, tampering with grade book, copying work, etc.

G-4 Forgery: The act, written or spoken, of misrepresenting the truth (i.e. forged passes, parent signatures, false phone calls, misinformation to school personnel, etc.)

G-5 Carrying electronic devices: (Except for educational purposes.) (Confiscated to be returned to the student at the discretion of the administration)

G-6 Being in an Unauthorized Area:

G-7 Being an Accessory to a School Violation: (step assignment at the principal's discretion depending upon offense and level of involvement.)

G-8 Abusive or Offensive Language: The act of using such language in the presence of staff members and/or students, including written notes and published material, as well as oral.

G-9 Necking, Embracing or Similar Improper and/or Disruptive Behavior:

G-10 Inappropriate Dress and Attire: The act of wearing clothing that is a

distraction in school or detrimental to the health, safety or reputation of the student or school (i.e. sunglasses, short shorts, bare midriff, headgear, indecent style of clothes, and inappropriate T-shirts). Shoes must be worn at all times. (The student will be sent home to change his or her attire)

H. **HARASSMENT**

Harassment is unwanted behavior which interferes with life. It limits and denies the rights of students to study, work, and play in the school setting. Harassment makes people feel bad. Everyone has a right to not be harassed and the Colby staff feels strongly that all students should feel safe at school.

- Sexual harassment is unwelcome behavior of a sexual nature.
- Racial harassment is unwanted comments regarding a person's ethnic make-up.
- Verbal harassment is unwanted verbal comments which make a person feel bad or unsafe.
- Physical harassment is unwanted behavior of a physical nature.
- Intimidation is unwanted threats to cause harm.

What can you do about harassment?

1. Say, "stop!"
2. Tell someone! Talk to a teacher, counselor or administrator.
3. Keep records! Record what happened: date, times, places and witnesses.

Any form of harassment is wrong and will not be tolerated at Colby. Harassment complaints are investigated. **(Refer to the Harassment Policy)**

I. GANGS AND GANG-RELATED BEHAVIOR The School District of Colby will not tolerate gang-related behavior in the school, on school property, on buses, or at school-sponsored events. Gang behavior creates an atmosphere where unlawful acts

or violations of school regulations may occur. Such behavior intended to initiate, advocate or promote activities which threaten the safety or well-being of persons or property is harmful to the educational process and school environment and interferes with the mission of the school district.

A "gang" is an ongoing organized association of three or more persons, whether formal or informal, who have a common name or common signs, colors, or symbols, and members or associates who individually or collectively engage in, or have engaged in criminal activity.

The following gang-related behaviors are prohibited in school buildings, school buses and at school-sponsored activities.

1. The presence of jewelry, accessories, manner of grooming, or apparel which implies membership, affiliation or sympathy with a gang (Including but not limited to wallet chains)
2. Displaying gang markings or slogans on personal property or clothing
3. Uses of gang-related hand signs or signals
4. Possessing literature that indicates gang membership
5. Antisocial or criminal activities which disrupt school or school-sponsored activities
6. Committing a crime
7. Initiations, hazing and intimidation.

Violation of this policy will subject students to appropriate disciplinary action which may include.

Any situation not specifically covered by the above policies will be dealt with on an individual basis and the penalty will be determined by the administration to fit the offense.

DRESS AND APPEARANCE

All students are expected to dress and groom themselves neatly in clothes that are suitable for school activities. Any type of attire which attracts undue attention to the wearer, and thus creates a disturbance in the school, is not acceptable. Pupils will be asked to remove or change clothing. Hats and caps are not to be worn as well as winter or bulky coats in the building during school hours except for special occasions that are approved by the administration. Bare midriffs and undergarments are not to be exposed. Dress that promotes the use of alcohol, tobacco, drugs, violence, or dress that has sexual suggestions or references are not to be worn to school. Ink and marker graffiti is not permitted on any body parts. The building administrators will determine the type of attire that is acceptable.

E-Mail/Internet

Students may have access to the Internet and e-mail. See the policy that is attached concerning these rules and regulations. Students will not be able to access these accounts until the Acceptable Use Policy has been signed and returned to the LMC. Also to e-mail staff members, be sure to check our district home page at www.colby.k12.wi.us and click on "District Directory" to get e-mail addresses of all staff members.

ELECTRONIC DEVICES

No students shall be permitted to use electronic devices such as, but not limited to, cell phones, iPods, iPads, cameras, laser pointers, or two-way communication devices on the school premises from 8:15am to 3:30 pm. Cell phones are prohibited by state law (WI SS 118.258) and Colby School Board Policy (#443.5) in all schools. They should be stored in a locker or backpack during the school day. If cell phones ring in class or hallways or are visible to any staff member during the

school day they will be confiscated as to board policy and handbook rules. (Students may use a cell phone with permission in the office.) The consequences are as follows:

1st offense: Phone or electronic device will be immediately confiscated by staff and may be picked up in the office at 3:30 by the student.

2nd offense: Phone or electronic device will be immediately confiscated by staff. A 1/2-hour detention will be served. The phone will be picked up by a parent in the school office at their convenience.

Any further offenses: Phone or electronic device will be immediately confiscated by staff. A 1-hour detention will be served. The phone/device will be picked up by a parent and a parent meeting will take place to decide a future phone/electronic device plan.

An exemption to this policy may be allowed for the use of possession of a cellular phone if the Board of Education's designee (building principal or district administrator) determines that the device is to be used for or is possessed for a medical, school, education, vocations, or other legitimate use and permission is granted by the designee.

EMERGENCY SCHOOL CLOSING

Students and parents are asked not to call the school in case of an emergency school closing. Announcements of a school closing will be placed with the five radio stations listed:

Medford - WKEB – 99.3 FM
 Wausau - WIFC - 95.5 FM
 Eau Claire - WAXX - 104.5 FM
 Wausau – WDEZ - 101.9 FM

Channel 7 – Wausau
 Channel 9 – Wausau
 Channel 13 – Eau Claire

ENTERING THE SCHOOL BUILDING BEFORE AND AFTER HOURS

Middle School doors will open every morning at 7:45 am Tue-Fri and at 8:45 am on Mondays. Gates will be closed in the mornings until 8:00 am Tuesday thru Friday, and at 9:00 am on Mondays. All students should be out of the building within 15 minutes after school is closed for the day unless they are under direct supervision of one of the faculty members

Students should not remain in the building past 3:45 PM unless under the supervision of a teacher or coach.

FACULTY PLANNING CENTER

This area is off limits for students. If you need a teacher, come to the main office for assistance.

FOOD AND BEVERAGE POLICY

No pop, sports drinks, etc., are allowed during school hours, including lunch. Water bottles will be the only exception.

If you choose to provide a snack from home, healthy snacks, not candy, are recommended. If a student brings lunch from home, he/she can buy milk. ***Pop will not be allowed at lunch.***

GUIDANCE SERVICES

Guidance services are available for every student in the Colby School District. These services include assistance with education planning, interpretation of test scores, occupational information, career information, help with home, school and/or personal/ social concerns or any questions the student may feel he/she would like to discuss with the counselor.

Students wishing to see a counselor should visit the guidance office and obtain a pass from the counselor.

Parents/guardians may also schedule appointments with the school counselor to

discuss issues concerning their student's academic, personal, social, and emotional welfare.

HEADGEAR

No headgear will be allowed such as hats, hoods, sweatbands, scarves or sunglasses unless it is a special dress day or medical reason. This will be handled on an individual basis with each student.

HOMEWORK

The Colby Middle School faculty endorses homework as a practice that can enhance learning. Homework can help inform students of upcoming lessons. It can provide students with practice that provides needed review and reinforcement. Homework can provide students with opportunities to be creative and resourceful, allowing them to develop their own ideas related to a class topic and then to share those ideas with the class.

To ensure that homework best serves the educational needs of students, the faculty believes that homework assignments should be reasonable in magnitude, including both difficulty and extensiveness. Homework should reflect directly the activity, study, project, etc. that students are engaged in. All homework assignments should be checked for accuracy and quality, and teachers should give feedback on all assignments.

HONOR ROLL

Colby Schools wish to honor excellence in academic achievement. Students on nine-week honor roll for grades 5-12 will be listed in the area newspapers. To meet the requirements for the B Honor Roll, a student must have a 3.00 or better GPA with no incompletes, D's or F's. For the A Honor Roll, a 3.6667 or better with no incompletes, D's or F's.

Any student who enters school after the end of the fifth week of the quarter will

receive a progress report stapled to their previous school grades at report card time. They will not receive a report card from this district until the following quarter.

Grade Point Average Conversion

A =4.000	C =2.000
A- =3.666	C- =1.666
B+ =3.333	D+ =1.333
B =3.000	D =1.000
B- =2.666	D- =0.666
C+ =2.333	F =0.000

ILLNESS DURING SCHOOL HOURS

If a student becomes ill in school, he/she should report to the main office. The teacher in charge will notify the main office. Students must not leave the class or the building without authorization (this constitutes an unexcused absence). The office will notify the parent or guardian of the illness or injury. **Please be sure emergency contact numbers are updated.**

IN-SCHOOL PASSES

If a student wishes to see a teacher, he/she must arrange for this in advance. The teacher must sign the student's agenda permitting him/her to be excused.

Teachers will not allow students to leave class without a pass or call from the main office. **All students must have their agendas to be in the hall.**

LMC POLICIES

The Colby Middle School Library Media Center (LMC) consists of the library and the computer lab. The LMC is most often used for finding and using reference, research and other materials, using computers, and checking out books for research or recreational reading. The book collection consists of almost 3500 volumes, the magazine collection includes 29

subscriptions, and the network of computers offers a variety of programs for production, research, and Internet access. The LMC does have its own policies and procedures which students are expected to follow. This section will provide students with the information required to familiarize themselves with the LMC's rules, services and policies.

LMC Expectations

1. You must take a card and sign it immediately as you enter the computer lab and then use the computer that matches the card number. Students not coming into the LMC with a class should have a pass from a teacher.
2. Find a place to work quickly and quietly.
3. Please come with the necessary materials to begin to read, study or research right away.
4. Talking is to be kept to a minimum. However, you are allowed to talk to others at your table provided the conversation is about a class assignment or project and the volume is kept low.
5. No food, drink, candy or gum may be brought into the LMC.
6. You will be responsible for and will pay for any damages done to the LMC, its furnishings or library materials. This includes writing in magazines or tearing out pages.

If you fail to follow these general guidelines, you may lose some of your LMC privileges. However, if any inappropriate behaviors occur there may be more serious consequences.

LMC Services

The LMC hours are:

8:00 am–3:45 pm Tue. thru Fri.

9:00 am- 3:45 pm on Mondays

If the LMC does not have the information or materials that you need, please ask for assistance. We will try to

meet your needs by checking with other schools in the district and other libraries in the area, as well as obtaining materials from interlibrary loan. If there are books, magazines or other materials or services that the LMC should offer, please inform the person who is in charge. Your suggestions will be considered.

LMC Checkout Procedures

1. You may take materials out of the library only after they are checked out at the circulation desk.
2. There is no limit on the number of books or other items you may check out unless a teacher has requested holds on books for class research or you have overdue materials.
3. If you are on the LMC overdue list, you may not check any materials out of the LMC, but you may use materials in the LMC.
4. Checkout for library materials include:
 - a. Regular Books – 2 weeks
 - b. Magazines (back issues) - 2 weeks
 - c. Magazines (current issues) - 1 class period
 - d. Reference Books – Overnight
 - e. Reserve room materials – Teacher arrangement
5. All materials may be renewed unless another person has placed a reserve on that item, a teacher restricts renewals for classes or you are on the overdue list.
6. Our library does not charge fines. You will be responsible if you lose or damage a book, magazine or other library material.

LMC Policies Regarding Personal and Property Rights

Students who are noisy, who abuse privileges, or who prevent others from using LMC materials by keeping them beyond their due dates are limiting the rights of others.

LMC Discipline Policy

1. Students who are disruptive will be asked to leave and sent back to class. Each time a student is asked to remain out of the LMC, the length of time will increase.

Step One: Warning

Step Two: Second warning in the same day, return to classroom for the day

Step Three: If a student has been sent back to class on any previous occasion, the length of time out of the LMC increases.

First time out: One Week

Second time out: Two Weeks

Third time out: Three Weeks

For serious violations a student is out for a quarter.

2. A list of students will be sent out to teachers which indicates the names of those students assigned “time out”. The list will include the length of time those students will be out of the LMC.

3. Students on “time out” may still come into the LMC provided they have a pass from a teacher to work on an assignment, they are with a class that is signed up for research or they come in before or after the school day.

LOCKERS

All lockers are the property of the school and are under its jurisdiction. Each student at Colby is assigned an individual locker, with the opportunity to rent a school combination lock. **Only school combination locks will be permitted.** Once assigned a locker, students will not be allowed to switch lockers unless approved by the office. Only school related articles may be stored in lockers. No alterations are to be made to these lockers by either pasting decals or by gluing carpeting or wood panels to them. Items displayed in lockers may not include anything that promotes the use of alcohol, tobacco, drugs, violence or sexual

suggestions or references. ***The school maintains the right to check any lockers at any time for the safety of all students.***

Do not leave items of value in your locker. The School District is not responsible for lost or stolen property. Fees will be assessed to students for locker damages.

LOITERING

There will be no loitering on school property, which includes the parking lot. Also, no loitering on private property adjacent to the school. Following evening school events, the building will be cleared within 15 minutes.

LOST AND FOUND

Students who find lost articles are asked to take them to the office. They can be claimed at the office within one week by the owner. Keep your belongings under lock and key. The school is not responsible for lost or stolen articles.

MANDATED REPORTING LAW

It is the policy of the Colby School District to comply with existing child abuse reporting laws. Section 11166 of the Penal Code requires any child care custodian (including but not limited to teachers, counselors, social workers, administrators) who has knowledge or observes a child (under the age of 18) in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse (including physical, emotional, sexual, neglect) to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible.

MEDICATIONS

Students who need to take medications during the school day must have a medication form completed by the parent or

guardian and a physician. **(forms available in the office)** Medications will be distributed by office personnel. **All medications and refills must be brought to the Colby Middle School office by a parent or guardian. This will ensure that no medication is transported by students.** Students may carry asthma/allergy rescue medications; however they must have a backup supply (inhaler, epi pen, etc.) in the office. This is necessary in the event of an emergency when the child is unable to communicate his/her medical needs.

MESSAGES

Students will be called to the phone during the regular school day **only in an emergency.** Otherwise a message will be taken and given to the student at the offices earliest convenience. Items not necessary for academic purposes will be held in the office until the end of the day.

PARENT CONFERENCES

Parents are encouraged to call school (223-8869) or use our email addresses available on our school website any time they wish to make an appointment for a conference with teachers, counselors, or the principal. You may want to call your child's Summit Advisor to help coordinate a conference with more than one staff member. There are also scheduled conference days and/or evenings within our school calendar.

PERMISSION TO LEAVE THE SCHOOL BUILDING

Passes will be issued if any student needs to leave school during the day. Passes will be issued only for those reasons that are considered excused. Students who are going to a medical appointment or dental appointment must bring back a slip from the doctor's office verifying the appointment. ***It is important that no student ever leave***

the building without a pass and signing out at the office.

Students will be given a pass to leave the building only when the school is contacted by:

- A. Written note from a parent or guardian explaining the reason for leaving the building along with the date and time.
- B. Telephone request by a parent or guardian indicating a personal emergency.

POSTERS

All posters or announcements to be displayed anywhere in the building including the bulletin boards must be approved by the principal's office.

PROGRESS REPORTS

Teachers are required to notify parent/guardian when a student is failing a class. Colby Middle School no longer sends home paper progress reports. Grades are available on line at any time through parent access at www.colby.k12.wi.us. If parents/guardians do not have computer access and would like a paper copy of progress reports they may request to have them mailed by contacting the office. If parents/guardians would like to set up parent access or if they have lost their access codes they may contact the office.

REHEARSALS AND PRACTICE REGULATIONS

Because of the many school activities, it becomes necessary for some practices and rehearsals to be held in the evenings. Seldom will such activities run later than 10:00 p.m. **No practices will be held on Wednesdays.**

REMOVAL OF STUDENT FROM CLASSROOM

(Refer to the Code of Classroom Conduct)

RULES FOR SCHOOL

FUN NIGHT/PARTIES

Middle School "Fun Nights" are held during the year and are sponsored by our school organizations. They are usually held from 6:30 – 8:30 p.m. Students are required to be in school on the day of the event and will register their time of arrival. If they must leave before the end of the event, they must have a written permission note from their parent, to sign out. Students will not be allowed back into the school building or event once they have left.

SCHOOL SPONSORED ACTIVITIES AWAY FROM SCHOOL/SCHOOL TRIPS

Students who attend any school sponsored activity away from school must obey all rules and regulations established by the school and by the activity sponsor. Failure to comply with these rules and regulations may result in the student losing his/her privilege to attend school sponsored activities away from school for a one year period. No electronic devices are allowed during school hours. The decision for exclusion or inclusion of these items on other school sponsored trips will be left to the discretion of the advisor(s) at each grade level. The school will not be responsible for lost/stolen items that are not permitted at school.

The building administrator has the final decision on who is allowed to attend any school sponsored activity or trip.

STUDENT'S DUE PROCESS POLICY

- A. Students will have the opportunity to be heard and respond to the evidence or the witnesses against him/her.
- B. Students will have an opportunity to show that the rules or laws being applied to him/her are unreasonable, arbitrary, or discriminatory.
- C. Students issued a suspension from school will be given a notice of the specific charge against him/her and an

opportunity to give his/her side of the story in an informal or formal procedure.

STUDENT RECORDS

According to law parents have access to their minor child's records. Please contact the principal if you have questions regarding your child's records.

TARDINESS

A little late is too late! If you arrive late to school or to class, your teacher will mark you tardy. If you have been detained in the office or by a teacher, ask the person who detained you to sign your agenda before going to your next class.

An excused tardy is one which constitutes a legitimate detention by a teacher, by office personnel, or from home verified by a parent's call, and approved by the principal. Students that receive 3 cumulative tardies, (i.e. 3-6-9-12) during a quarter will be placed on the proper step of the discipline code.

- 3= Warning
- 6 = ½ hour detention
- 9 = 1 hour of detention
- 12 = 2 hours of detention
- 15 = In school suspension

TELEPHONE

Students may not use the school telephone or extensions throughout the building. There is a phone available in the office for student use and students are allowed to use their cell phones in the office with permission.

TEXTBOOKS

All basic texts, including the agendas, are loaned to students for their use during the school year. Other supplies are paid for by the students. Textbooks are to be kept clean and handled carefully. Staff members may require textbooks to be covered. Fines will be assessed to students for damaged and missing textbooks. Any books found are to be taken to the main office.

VISITORS

All visitors, including parents, are required to report to the main office upon entering the building to obtain a visitor badge. For security reasons, the doors are locked during the school day. You will need to be let in by office personnel by ringing the doorbell. If a student wishes to bring a visitor to school, the student should request a visitor's pass at least three days / one week in advance of the visit. Only middle school age students who are legally excused from their school and who are personal guests of Colby students may be brought as visitors to the school. Student visitors are expected to limit their visit to one day with prior approval of the principal. Visitors must follow all rules and regulations of Colby Middle School.

WITHDRAWAL FROM SCHOOL PROCEDURES

The procedure for transferring is as follows:

1. Inform office personnel of student withdrawal.
2. Obtain appropriate forms from the middle school office.
3. Have the forms filled out by teachers, return all school books and property and make sure all fees are paid.

Take completed forms to the principal's office for final clearance.

NOTICE OF NON-DISCRIMINATION

The School District of Colby does not discriminate against pupils on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education program or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, religion, or handicap.

The district encourages informal resolution of complaints under this policy. If any person believes that Colby School District or any part of the school organization has failed to follow the law and the rules of s.118.13, Wis. Stats., and PI 9, WI. Admin. Code, or in some way discriminates against pupils on the bases listed above, he/she may bring or send a complaint to the following address: Superintendent of Schools, 505 West Spence Street, Colby, WI 54421, telephone number 223-2301.

2014-15 Colby Elementary School Student Handbook

Attendance

Regular school attendance is essential to a child's success in school. Time missed can never be completely made up. State law 118.15, subsections 1-5 states: Any person having a child who is between the ages of 6 and 18 years of age shall cause such a child to attend school regularly during the full period and hours. The only time a child should not be in school is if his/her presence is detrimental to his/her health or that of others. Parents must provide medical or legal verification for each of their child's absences. If your child is going to be absent from school, please contact the school office by phone indicating why your child is absent. If you do not contact the office, you will be called by 11:00 AM.

Dress Code

We have a dress code, which creates an appropriate learning environment for staff and students. Please consider the code when shopping. With warm weather, appropriate clothes are required at school. Any type of attire that attracts undue attention to the wearer and thus creates a distraction in the school is not acceptable, unless it is a school wide special day. Any items with alcohol, drugs, tobacco, or sexually related messages on them are NEVER allowed in school. Clothing should completely cover the torso from above the chest to mid-thigh. No spaghetti straps or thin straps on any kind of shirt. For safety reasons shoes must be worn at all times. Flip flops are not allowed on the playground. Also when the weather is cold/snowy students are required to wear 5 things: coat, hat, mittens, boots, and snow pants. If a child does not have all 5 things they will need to stand by the wall of the building to keep them safe and dry. Each year many items of are left unclaimed. Please label clothing so we can identify the owner.

Going Green

At Colby Elementary School we recycle our empty milk cartons and paper. We compost our food waste from lunch. We have cold frames next to the building that allow us to grow vegetables that can be used for science, health, and nutrition education.

Student Behavior

All students are expected to respect school rules and each other at all times. School staff encourages good behavior at all times. During school time (including bus travel) the students will:

- Be Safe:
Walk and keep hands and feet to yourself
- Be Respectful : Follow adult directions and use appropriate language
- Be Responsible:
Clean up after themselves, keep track of your own belongings and be prepared for class each day.
- Verbal and physical harassment or abuse of others will not be tolerated at any time.

Student Emergency Information

Please complete or update the emergency sheet and return them to the office as soon as possible. Also, during the school year please notify the office of any changes in home/cell number, contacts phone number, or employment phone number.

Bus Transportation

The school district contracts to provide bus transportation for students in the district. Please notify the office and the teacher of any bus riding changes. The bus driver is responsible for managing the behavior of students on the bus. However, a driver may refer a disciplinary case to school officials. All students are expected to follow the bus rules distributed by the bus contractors. Riding the bus is a privilege. Students who endanger the safety of others or disregard the rules may be asked to find their own transportation to and from school. Students cannot change their bus stop without permission from the bus company. Any questions concerning bus policies should be directed to the following bus contractors:
Burnett Bus Service.....715-659-4391
Parkside Bus Service.....715-654-1147

Milk and Lunch Program

A school lunch program is available for all students. All lunch money is collected in the elementary office. Lunch must be paid in advance. The school district offers a voluntary milk break for all children in grades K-4. The program is not related to the free and reduced lunch program.

Free and Reduced Lunches

To participate in the subsidized lunch program parents must complete an application form available in the office. The information provided on the application is confidential and used for determining program eligibility. Applications may be submitted any time during the school year.

Daily School Schedule:

School Office Hours:
7:30 AM-4:00 PM
Colby HS/MS/ES 8:15 AM-3:30 PM
Monday Late Start 9:15 AM-3:30 PM
Early Release 12:30 Dismissal

*REMINDER: Students are NOT to arrive at school before 8:45 AM (Monday) or 7:45 AM (Tues.-Fri.)

Check Out Our Website: www.colby.k12.wi.us

To access the Colby School District's website go to www.colby.k12.wi.us. The following is some of the information you will find on the website along with many other helpful links:

- ☞ Administration
- ☞ Athletics
- ☞ Breakfast/Lunch Menu
- ☞ Colby High School
- ☞ Alumni
- ☞ Board of Education
- ☞ Colby Elementary
- ☞ Colby Middle School

- ☞ Little Stars Early Learning Center
- ☞ District Facts ☞ Employee Directory
- ☞ Employment Opportunities
- ☞ School Calendar ☞ School Policies
- ☞ Maps ☞ School Closings

Accidents

All accidents occurring on school premises will be reported to the student’s teacher and the office by the person on duty/supervising. An accident report will be filed in the office and parents will be notified of all serious accidents.

Crisis Drills

There will be a fire drill once a month and a tornado drill once a year and there may be other crisis drills during the year. Fire, tornado, and crisis drill procedures are posted in each classroom.

Emergency School Closing

In the event of inclement weather, please consult the following stations for messages regarding the closing of school or the postponing of events and activities sponsored by the School District of Colby:

TV Stations

Channel 7 (WSAW) – Wausau

Channel 9 (WAOW) – Wausau

Channel 13 (WEAU) - Eau Claire

Channel 18 (WQOW) - Eau Claire

Radio Stations

95.5 FM (WIFC) – Wausau

99.3 (WKEB) – Medford

101.9 (WDEZ) – Wausau

104.5 (WAXX) - Eau Claire

You may also be notified through School Messenger by phone, text, or e-mail if you have indicated that in the parent portal.

Medication Policy

It is the policy of the School District of Colby to authorize designated personnel to administer medication to pupils under specific conditions and thereby immunize those designees from civil liability. The Board acknowledges the occasional need for over-the-counter or prescription medication to benefit from an educational program. A physician’s written order for prescription medication and written parental permission to administer any medication must be on file. The parent shall assume responsibility for informing the designated school of any change in the child’s health or medication. The change will be noted on the medication log. Over-the counter medication is not supplied by the school.

Lunch and Breakfast Prices for 2013-14

Lunch	PK-4	5-8	9-12
Student	\$2.15	\$2.65	\$2.65
Reduced Student	.40	.40	.40
Student Milk	.15	.15	.15
Adult Lunch	3.15	3.15	3.15
Adult Milk	.25	.25	.25

Breakfast	PK-4	5-8	9-12
Student	\$1.25	\$1.50	\$1.50
Reduced Student	.30	.30	.30
Adult Breakfast	2.00	2.00	2.00

ANTI-BULLYING

The School District of Colby is committed to creating a supportive, safe, caring and respectful learning environment for all students that enforces protection against bullying. Bullying includes aggressive behavior that is intentional and involves an imbalance of power between the bully and the bullied. It is typically repeated over time by either an individual or a group. Bullying takes many forms, including, but not limited to, physical or verbal assaults, nonverbal or emotional threats or intimidation, social exclusion and isolation, extortion, and the use of a computer or telecommunications to send embarrassing, slanderous, threatening, or intimidating messages. Bullying is a form of victimization and is not necessarily a result of or part of an ongoing conflict. Bullying can also be characterized by teasing, put-downs, name calling, cruel rumors, false accusations, and hazing.

Any District employee having knowledge that bullying is taking place must take immediate steps to see that the bullying is addressed. All staff members are responsible for directing complaints to the formal complaint process.

The District will develop procedures to provide age-appropriate information and education to district staff, students, families, and volunteers regarding this policy and the recognition and prevention of bullying.

Discrimination Statement

The Colby School District does not discriminate against pupils based on sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability or handicap in its educational programs or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, religion, or handicap. Any person who believes he or she has experienced harassment should contact the Superintendent of Schools at the District Education Center, 505 W Spence St., Colby, WI 54421, 715-223-2301 ext. 1

District Phone Numbers:

District Education Center	715-223-2301
Colby Elementary School	715-223-3939
Colby High School	715-223-2338
Colby Middle School	715-223 8869
Little Stars Preschool	715-223-2044

Strategies and Goals

- **Teaching and Learning**

Defined as;

The Colby School District will improve student learning through a rigorous and relevant curriculum delivered by high quality educators who use innovative, research-based strategies to prepare students who are college and career ready to compete in a global environment in the 21st century as demonstrated on the State Report Card.

- Goal #1 Establish and implement a comprehensive plan for curriculum writing, adoption, review, revision, and implementation (CCSS)
- Goal #2 Establish and implement a system to monitor and evaluate student learning (Common Assessments, State Assessments, Post HS surveys, etc.)
- Goal #3 Research, identify, recommend, implement and monitor research-based best practice Instructional strategies
- Goal #4 Implement a systematic response for diverse learners (ELL, etc.)

- **Technology**

Defined as;

The Colby School District will create classroom environments where students and teachers engage in collaborative use of technology to transform knowledge and skills into solutions, new information, and products that lead to documented improved student learning.

- Goal #1 Establish and implement a plan for the continued rotation and upgrades of district infrastructure and devices.
- Goal #2 Establish and support the fiscal resources required for the implementation of a comprehensive technology plan.
- Goal #3 Provide staff development opportunities for staff to understand and expand their knowledge of classroom applications that increase student achievement.
- Goal #4 Establish and implement a comprehensive plan for specific student devices (1:1 initiatives) and a systematic rotation of new devices.

- **Stakeholder Satisfaction**

Defined as;

The Colby School District will build a sense of community ownership in our schools through communication, engagement and partnerships with students, staff, and citizens to help reach our mission of Learning For ALL members of community.

- Goal #1 Review, refine and recommend revisions to the District Vision statement, Board Policy #110
- Goal #2 Develop a public relations plan that engages the community in interactive communication with District staff and elected officials.
- Goal #3 Become a district that attracts and retains students (as demonstrated through positive open enrollment figures)
- Goal #4 Operate the district in a fiscally responsible manner
- Goal #5 Establish procedures to promote and secure grant funding

Facilities and Operations

Defined as;

The Colby School District will provide safe, healthy, orderly learning environment and efficiently operated school facilities to ensure the success of all students and accountability for all stakeholders.

- Goal #1 Develop a Comprehensive District facilities plan to address;
 - Little Stars location and facilities
 - CDEC location and support to the staff and community.
 - Crowding in elementary facility
 - Adams Street facility
- Goal #2 Develop and implement a plan to sell the Neillsville facility as soon as fiscally appropriate.
- Goal #3 Develop and implement a plan to improve and enhance school grounds and exterior athletic fields
- Goal #4 Consistently provide School Safety and Security at all facilities through an annual review of school safety procedures and physical facilities.
- Goals #5 Utilize our facilities as a learning tool for teaching sustainable practices For where we live, work, learn and play.

- **Collaboration and Cooperation**

Defined as;

The Colby School District will initiate and engage in conversations with other educational agencies to promote collaboration, cooperation and fiscal responsibility to provide our children with the most diverse opportunities for their learning.

- Goal #1 Explore additional options for Coops
- Goal #2 Engage Clark County Boards in long range planning
- Goal #3 Identify and report current collaborative efforts
- Goal #4 Specifically invite the Abbotsford School District Board and Administration to meet regularly to discuss programmatic options for enhanced learning opportunities for both districts.

- **Workforce Development**

Defined as;

The Colby School District will utilize best practices to hire, retain, engage, and develop a skilled and talented workforce that will enable the District to achieve its mission of Learning for ALL.

- Goal #1 Explore alternative compensation models and propose an alternative compensation model to the Personnel Committee by May of 2015.
- Goal #2 Establish professional development priorities aligned with our Mission, Vision and Strategic Planning priorities.
- Goal #3 Develop a recruitment strategy for ALL staff positions to attract and retain quality personnel (Marketing, WECAN?)
- Goal #4 Continue to refine the Educator Effectiveness model with a focus on professional improvement and improved student learning

Operationalizing a Strategic Plan

Once the six strategies have been approved, the real work begins. Many plans fail not because staff and board members did not want to work on the plan, but because the strategic plan did not become a part of the school district culture and operational process. In other words, success of a strategic plan is based on overcoming empathy, inertia to do nothing and the atrophy of action. It is hard work keeping a strategic plan in front of the staff, school board and community. **The success of this endeavor is based on the leadership of the Board of Education and the Superintendent to operationalize this plan.**

The effects of atrophy can be minimized by creating an accountability process. This process includes:

- Monitoring cycles
- Timely reporting of progress
- Identification of roles and responsibilities
- Implementation of action plans
- Evaluation or measurement of success
- Adjustment of action plans
- Annual review and establishing of yearly goals

The process described above is called Plan-Do-Study-Act and was developed and promoted by the American Society for Quality. This organization is very heavily connected to business and industry and is a leader in developing systems that aid in producing high quality and effective management practices.

Monitoring Cycle

May 2014 – Superintendent Report; to the Board of Education

June 2014 – Collaboration and Cooperation; Report to the Board of Education

July 2014 – Superintendent Report; to the Board of Education

August 2014 – Facilities and Operations; Report to the Board of Education

September 2014 – Teaching and Learning; Report to the Board of Education

October 2014 – Technology: Report to the Board of Education

November 2014 – Superintendent Report to the Board of Education

January 2015 - Workforce Development: Report to the Board of Education

February 2015 – Stakeholder Satisfaction: Report to the Board of Education

February, 2015 –

ANNUAL Community Summative Review of Action Plans and Accomplishments